

ACADEMIC AND STUDENT AFFAIRS

Office of Academic Affairs

The senior associate dean for academic affairs serves as a key member of the Dean's Cabinet team functioning under the principles of servant leadership, responsible for overall leadership of the medical education program of USC School of Medicine Greenville and Prisma Health, leads the charge for a coherent and coordinated continuum from premedical, undergraduate medical education, graduate medical education through to lifelong learning through continuing medical education and continuous professional development, supervises ongoing enhancement of USC School of Medicine Greenville integrated learner-centered curriculum and oversees evaluation/assessment to achieve institutional objectives, optimize student learning, operating within the bounds of the most current LCME accreditation standards.

Office of Student Affairs

The Office of Student Affairs, located on the first floor of the USC School of Medicine Greenville Health Science Education Building, provides services, programs and resources to support each student's personal and professional development throughout their medical education. The Office of Student Affairs also provides support for medical student organizations, medical specialty interest groups, co-curricular and community involvement, social events, formal student ceremonies and serves as a liaison to medical students with offices and services on both the Prisma Health and University campuses. It is responsible for:

- Development, implementation, oversight, and evaluation of orientation, class meetings and town halls.
- Community engagement, community service, and service learning opportunities that integrates clinical skills, Lifestyle Medicine and social determinants of health.
- Assistance with financial aid, student health insurance, as well as facilitate connections with community resources and support services.
- Organizing, coordinating, and monitoring student progress through academic success coaching, learning communities, and referral(s) to educational testing, personal counseling, and learning specialists.
- Career services programming including advisement for away rotation applications, residency applications, and the overall residency match processes.
- Holistic wellness programming, transition and adjustment to each medical education phase to ensure overall personal, academic, and professional success.

Financial Aid

Your education at the USC School of Medicine Greenville will be a challenging and rewarding experience. Our staff is committed to assisting

students with planning for the cost of attending medical school and managing associated debt in an effective and responsible manner. The Financial Aid website offers many useful resources, including required forms, budget tools and spreadsheets, helpful links and checklists with appropriate deadlines for applying for financial aid.

Financial Aid Office

Location: Student Affairs Suite
Website: Financial Aid

Financial Aid & Scholarships

Financial Aid, in the form of loans or scholarships, is available to all full-time medical students who meet specified requirements set forth by the agency, organization or individual providing the aid.

Loans are available through the Department of Education's FAFSA website (recommended) and through private banks and lenders (not recommended). All students should first borrow a Federal Direct Unsubsidized loan as it offers more protections and a lower interest rate than the typical private loan. To apply for this loan, a student must complete a FAFSA. Once these funds are expended, students may wish to consider a Grad PLUS loan to cover any remaining expenses as the same federal repayment and protection options also apply to this loan. It is highly recommended that every student complete a FAFSA prior to the April 1st priority deadline set by the University of South Carolina regardless of their intention to accept loans or aid in any form. This is recommended to ensure that a student has prompt access to funds should an emergency arise. Private loans are associated with higher interest rates and should only be considered when all other options have been exhausted.

Additional information on loan options and calculation tools is available on the USC Financial Aid website & the USC SOMG Financial Aid page.

All students matriculating at the USC School of Medicine Greenville are considered automatically for scholarships; however, if extenuating financial circumstances exist, they are encouraged to complete the Optional Scholarship Application available on the Financial Aid website. A Scholarship Committee evaluates the applications and makes decisions on scholarship awards. For additional details, please contact the Office for Financial Aid.

There are also a limited number of scholarships available to students in the M2-M4 year; however, they do not require a separate application. Criteria for these continuing student awards are listed on the Scholarship page of the Financial Aid website. Students are also encouraged to research and apply for scholarships from outside providers.

Note that a scholarship award may decrease a previously posted loan allotment since total scholarship and loan awards cannot exceed the approved cost of attendance which can be found [HERE](#).

Tuition, Fees & Estimated Expenses

Tuition is determined in June, and then posted online by July 1st of each year. Bills are posted to Self Service Carolina (SSC) around July 15th of each year. Tuition, fees and estimates for living expenses can be found on the financial aid website. Be mindful that fees and expenses will change as you progress through medical school (e.g. The Gross Anatomy fee is paid only in the Spring of the M1 year).

Tuition Refund Policy

The University will refund a part of academic fees in cases of drop/withdrawal from the USC School of Medicine Greenville in accordance with the Tuition Refund Policy. Please review the policy bulletin for details and direct any questions to the Financial Aid Office.

Student Support Services

Educational Testing Services

Students who encounter academic difficulties that may be associated with a previously known or unknown disability may be referred for a consultative visit with a clinical psychologist and a learning strategist to be evaluated for potential learning disabilities, deficits in retention and recall, attention deficit disorder, auditory processing disorders, etc. The Office of Student Affairs is available to assist with the referral of any student recommended to undergo evaluation and diagnostic assessment. Any associated costs of SOMG recommended testing and follow-up will be covered by the USC School of Medicine Greenville if completed at the school determined testing center or provider.

Services for Students with Disabilities

The USC School of Medicine Greenville is committed to supporting students who require accommodations in the attainment of their academic objectives. The USC Student Disability Resource Center (SDRC) serves as a resource to help students with documented disabilities receive reasonable accommodations in testing and assessment.

Students should review the SDRC website and application process in its entirety. If students have any questions, they are strongly encouraged to contact the Manager of Student Affairs.

Please see the Curriculum Accommodations Policy for more details. For additional information, medical students should contact:

Student Disability Resource Center
University of South Carolina
803-777-6742
SDRC Website

Student Conduct & Behavior

Honor Code

The Honor Code is a set of principles established by the university to promote honesty and integrity in all aspects of a student's academic career. It is the responsibility of every student at the University of South Carolina to adhere steadfastly to truthfulness and to avoid dishonesty in connection with any academic program. A student who violates, or assists another in violating the Honor Code, will be subject to university sanctions.

Please review the Academic Responsibility Policy for a list of Honor Code violations and sanctions.

Statement of Professionalism

The USC School of Medicine Greenville vision of professionalism has the primacy of patient welfare as its central tenet. The Guiding Principles upon which the USC School of Medicine is founded express core values of altruism, integrity, a commitment to excellence, and high moral and

ethical standards as the necessary foundations for the development of medical professionals.

Students will be evaluated on professionalism as a component of their overall assessment.

Expectations of Personal and Professional Conduct

Students at the USC School of Medicine Greenville have the responsibility to maintain the highest levels of personal and professional integrity and to show compassion and respect for themselves, colleagues, faculty, staff, and the patients who participate in their education.

Expectations of the personal and professional conduct of medical students will include the following general and specific considerations:

1. Demonstrating concern for the welfare of patients
2. Demonstrating concern for the rights of others, including demonstrating a considerate manner and cooperative spirit in dealing with faculty, staff, fellow students, and all members of the healthcare team
3. Demonstrating evidence of responsibility to duty
4. Trustworthiness
5. Maintaining a professional demeanor
6. Possessing those individual characteristics required for the practice of medicine.

Please review the Expectation of Personal and Professional Conduct Policy for a detailed description of the expectations for professional conduct.

Medical Student Employment

Due to the rigor of the medical education curriculum, it is strongly recommended that students not pursue outside employment opportunities. While some students may participate in babysitting or pet sitting, it is difficult to meet the curriculum requirements with a structured work schedule. Work-related absences are not considered to be excused. Students in good standing may be hired as tutors or student workers through the school or partner health system at no more than ten hours per week. Please contact the Office of Student Affairs if you have any additional questions.

Social Media & Social Networking

Students are strongly encouraged to exercise appropriate caution with social media and social networking. Violations of this policy will result in referral to the Honor and Professionalism council and disciplinary action up to and including dismissal. Please review the Social Media & Social Networking Policy.

Guidelines on the Use of Social Media for Faculty and Students

Social media has been a powerful force for communication and is widely used by students, faculty, staff, patients, and the public. Thoughtfully done, it can enhance relationships and communications among all these constituencies. It is not without the potential for complications, however, particularly when the individuals involved play multiple roles or their roles change over time. The following general considerations may be of help in determining where to place boundaries or whom to include as "friends":

- Physicians, faculty, staff, and medical students must be cognizant of prevailing laws, standards, and institutional policies regarding the privacy of patient and student information
- Privacy settings can be used to help limit access to your information and confine messaging to your intended audiences;
- Be thoughtful about what you post, and always show respect, avoid vulgarity, intimidations and threats
- It is important to accurately represent yourself, your professional roles, titles and accomplishments, and to keep your profile up to date; you are personally responsible for all content that you post. If personal social posts are representative of the school in any official capacity, you are subject to the Expectations of Personal and Professional Conduct.

Expectations of Professional Demeanor & Attire

Students are expected to dress in an appropriate manner while at USC School of Medicine Greenville and affiliated learning sites. Please review the Demeanor & Attire Policy for more detailed guidance on appropriate dress.

Honor & Professionalism System

The purpose of the Honor and Professionalism System of USC School of Medicine Greenville is to promote and maintain the basic ethical and professional principles paramount to the success of a student preparing for the profession of Medicine. The Honor and Professionalism System obligates medical students, as future physicians and representatives of the USC School of Medicine Greenville, to conduct themselves with honor and integrity in all aspects of their lives.

There are three aspects of the Honor and Professionalism System:

1. The Honor Code
2. Student Code of Conduct
3. Expectation of Personal and Professional Conduct, which includes the USC School of Medicine Greenville Statement of Professionalism.

The Honor and Professionalism System is introduced to new medical classes each year at M1 Orientation, and each student is asked to sign a statement acknowledging that they have been informed of the Policies and Procedures of the Honor and Professionalism System. The acceptance of the Honor Code assures that the integrity of students is unquestioned and accepted by all in the academic, clinical and research communities.

The Honor and Professionalism Council (HPC) is a committee of medical students elected from the second-, third-, and fourth-year classes with endorsement by the Dean. It functions to ensure the upholding of the Honor and Professionalism System for all actions that directly bear upon students and their relationships with their colleagues, faculty, patients, the institution and the community.

HPC is charged with investigating reports of Honor and Professionalism violations. For students found responsible for the violation, HPC recommends a sanction to Student Evaluation and Promotions Committee (SEPC), who determines the final outcome. Please review the Honor & Professionalism System policy for more details on reporting an infraction, investigation process, and potential sanctions.

Please review all three policies for more detailed information about the Honor and Professionalism System:

- Honor & Professionalism System
- Expectation of Personal and Professional Conduct
- Student Code of Conduct

Every student enrolled at USC School of Medicine Greenville is expected to abide by the Honor and Professionalism System at all times while on the campuses of USC School of Medicine Greenville, partner health system campus, as well as off campus and in the community. The Student Code of Conduct extends to incidents off campus which may adversely affect the USC School of Medicine Greenville community, or which may affect the school's pursuit of its mission.

Any conduct within the USC School of Medicine Greenville community that undermines the spirit of the Honor and Professionalism System is a violation. Specific incidents will be considered with regard to the context in which they occur, the alleged infraction, and the magnitude of the alleged offense. Violations of the Honor Code, Professionalism or Student Code of Conduct standards include, but are not limited to:

Academic Integrity

- Lying - including any form of dishonesty or misrepresentation, omission, fabrication or falsification of documents or clinical reports
- Cheating - using or attempting to use any unauthorized materials, devices or study aids in or prior to an examination, OSCE or any other academic work. Giving or receiving any unauthorized assistance in the completion of any examination, OSCE or other academic work as well as preventing or attempting to prevent others from using authorized materials
- Plagiarism - Use of work or ideas without proper acknowledgment of source.

Student Conduct

- Stealing
- Bullying, intimidation, harassment, or discrimination based on immutable characteristics/chosen identities
- Intentional unsolicited physical contact (shoving, kicking, unwanted touching, etc.)
- Verbal threats of physical harm
- Retaliation by an accused student in response to an accusation is considered a breach of professionalism. Retaliation is any conduct causing interference, coercion, restraint, or reprisal against a person making a complaint or against a person assisting in any way in an investigation and resolution of the complaint

Professionalism

- Repeated written communications, verbal, or nonverbal insensitivity or rudeness towards others including faculty, staff, visitors, and classmates, which may present as disruptive, demanding, aggressive (including

passive aggressive), offensive, degrading and/or overly critical comments or behavior

- Inappropriate communication (in-person, email or via social media) e.g., consistent unhelpful and off-topic contributions, sharing of sexually explicit language and/or images
- Refusal to meaningfully participate and/or work collaboratively with others or to follow best practice
- Violating expectations set forth in the Guidelines for Conduct in Medical Educator/Learner Relationship
- Violating expectations set forth in the Professionalism in Student Research
- Repeated tardiness, or violations of absence policies, or exam procedures based on the following policies: Exam Tardiness and Unscheduled Absence policy, M1 and M2 Student Attendance, M3 and M4 Student Attendance, IPM Attendance, Clinical Skills Examination, Proctored Environment for Multiple Choice Assessments
- Inappropriate conduct on campus or in the community

Course/Faculty Evaluation

- Failure to complete Course/Faculty Evaluation as described in Course and Faculty/Resident Evaluation Completion policy.

Advising

Success Navigators

Success Navigators are educational specialists who support the whole student with a focus on student wellbeing, including academics, personal wellness, engagement opportunities for personal and professional growth and development, and community engagement. Success Navigators meet with their assigned students throughout the year, review all students' grades, reach out to students needing additional support, and ensure interventions and referrals to maximize students' growth and achievement.

Career Counselors

Career Counselors are physicians holding clinical appointments at USC School of Medicine Greenville. Career Counselors provide general career and schedule guidance to students throughout their four years of medical school. Career Counselors are primarily responsible for advising, mentoring, and supporting students while assisting them in acquiring the skills, information, and resources necessary to choose a specialty. They ensure, along with the Career Advising Team, that students are adequately prepared to successfully select and apply to the specialty of their choosing. Medical students and their respective Career Counselor have two required meetings per year. If you have any questions about Career Counseling, please contact the Career Services Coordinator.

Specialty Advisors

At the end of 3rd year students are provided a list of specialty advisors. Specialty advisors are selected by the department with the expectation they are up to date on all the requirements, competitiveness, and expectations of students applying into that specialty. Specialty advisors work closely with the Career Advising Team on both group meetings for students and coordinating individual specialty advising during the

M4 year. More detailed information on this process is provided during mandatory class meetings.

Career Advising Programming

There are several annual events throughout the academic year dedicated to career exploration and residency preparation. The Career Advising Lunch and Learn Series features a Q&A panel of physicians from diverse specialties discussing their training, specialty choice, daily routines, and work-life balance. Every spring, the Office of Student Affairs organizes a Residency Showcase where all Prisma Health Upstate residency programs are presented, allowing students to connect with contacts in their desired specialty or explore various specialties offered by Prisma Health. Additionally, the Specialty Mixer is an annual event where recently matched fourth-year students provide guidance and insights to underclassmen interested in their specialties. Please note that we are continually adding new events and opportunities throughout the year—this list is not exhaustive. For event dates and details, please refer to the Med Student Greenville Canvas page and the student events calendar.

Residency Application Advising

Class meetings are held by the Office of Student Affairs, in partnership with the Office for Medical Education to provide students with a step-by-step overview and advising for away rotation applications and residency applications. These meetings are communicated and scheduled via school email at the beginning of each academic year. Throughout the application season, students will work with the Office of Student Affairs Career Advising Team on personal statements, experience write-ups, CVs, and mock interview resources. The OSA Career Advising Team will also ensure you are engaged with your intended specialty and are appropriately researching and identifying appropriate programs to apply for residency.

Resources

Within the Med Students Greenville Canvas page there is a section dedicated to career services. This has excellent career guidance and resources such as SOMG graduate match history, specialty specific links and information, CV and personal statement resources, VSLO and away rotation information, and so much more. The Office of Student Affairs keeps this page updated with data and resources as they are released.

Service Learning & Community Engagement

Service Learning and Community Outreach

Community engagement is a cornerstone of the educational experience at the University of South Carolina School of Medicine Greenville. By actively participating in local initiatives and partnering with diverse organizations, students develop a deeper understanding of the populations they will serve as future healthcare professionals. These service learning experiences foster empathy, cultural competence, and a sense of social responsibility that are essential in modern medical practice. Through community engagement that meets the health needs of the local community, students gain valuable insights into public health challenges, healthcare disparities, and the social determinants of health. This hands-on involvement not only enriches academic learning but also prepares students to become compassionate, well-rounded physicians who can effectively address the complex health needs of their communities. The school's commitment to community engagement

reflects its dedication to producing graduates who are not just skilled clinicians, but also engaged citizens and advocates for improved health outcomes.

Wellness Programming

Student wellness programming occurs each month and focuses on incorporating aspects of the Substance Abuse and Mental Health Services Administration's (SAMHSA) Eight Dimensions of Wellness – emotional, environmental, financial, intellectual, occupational, physical, social, and spiritual. The Wellness Ambassadors support wellness programming and initiatives by providing the student perspective for impactful wellness events. You can see upcoming Wellness programming events on the Student Events Calendar found on the Med Students Greenville Canvas page or contact the Wellness Ambassadors for more details.

Student Mistreatment

Mistreatment can be defined in eight general domains: public belittlement or humiliation, threats of physical harm or actual physical punishment, requirements to perform personal services, being subjected to unwanted sexual advances, being asked for sexual favors in exchange for grades, being denied opportunities for training, being subjected to offensive remarks/name, or receiving lower grades or evaluations based on race, ethnicity, religion, creed, sex, gender identity, national origin, age, disability, sexual orientation, pregnancy, childbirth or related medical condition or veteran status.

Students who feel they have been mistreated by students, faculty, residents, or staff are encouraged to report the incident. There are several mechanisms available to report student mistreatment.

- Learning Environment Concern Form (including Mistreatment) – An online mistreatment report form. Although forms may be submitted anonymously, the reporter is encouraged to self-identify to facilitate appropriate follow-up. This form is received and reviewed by the Associate Dean of Student Affairs and the Manager of Student Affairs. The matter is then referred to the appropriate School administrative office or personnel for additional investigation. If the submitter has identified themselves, they will receive notice of the outcome of the evaluation of their report. If the form was filed anonymously, no notification of the outcome is possible;
- Health System Compliance Hotline – Students may confidentially or anonymously report concerns regarding the clinical training environment at the partner health system. A caller may remain anonymous but should self-identify as a USC School of Medicine Greenville student to ensure that the reported incident is forwarded to Office of Student Affairs. The Compliance Hotline is operated by an independent outside firm to further protect anonymity. To reach the Compliance Hotline, call 1-888- 243-3611 (English) or 1-800-297-8592 (Spanish). Callers are encouraged to keep the case number and PIN number provided by the operator.
- A formal report to the USC School of Medicine Greenville administration – Meeting with a member of the School's administration, including Assistant or Associate Deans in the Offices for Medical Education, Student Affairs, Admissions, or the Chief Officer of Culture, Access and Stakeholder Engagement. Upon meeting with a member of administration, a mistreatment report form is completed for tracking purposes and/or reported to the Office of

Civil Rights & Title IX for compliance purposes, when appropriate. The Associate Dean of Student Affairs meets with the student if the student is identified in the report.

- Faculty and resident evaluations are distributed to students at the end of each module and clerkship. These evaluations are confidential, but not anonymous. There is a section that allows students to note concern in any faculty or resident treatment of medical students.
- Clerkship faculty and resident evaluations are reviewed by the clerkship director, program director, director for clerkship and post clerkship curriculum, vice chair of academics and chair for each department, and the associate dean for medical education.
- Pre-clerkship faculty evaluations are reviewed by the assistant dean for pre-clerkship curriculum, chair of biomedical science, and the associate dean for medical education.
- IPM faculty evaluations are reviewed by the director of IPM, department chair, and the associate dean for medical education.

Non-Retaliation

It is a violation of University of South Carolina's Equal Opportunity, Anti-Discrimination, & Harassment Policy for any person to retaliate, intimidate or take reprisals against a person who files a complaint, testifies, assists or participates in any manner in the investigation/ resolution of a complaint of unlawful discrimination or harassment. Appropriate sanctions/disciplinary actions will be taken against any person who is found to have violated this policy.

Please review the Student Mistreatment Policy for procedures and additional resources.

Medical Educator/Learner Relationship

The USC School of Medicine Greenville is committed to fostering an environment that promotes academic and professional success in learners and medical educators at all levels. An atmosphere of mutual respect, collegiality, fairness, and trust is essential to achieve this success. Both medical educators and learners bear responsibility in creating and maintaining this atmosphere. Please see Guidelines for Conduct in Medical Educator/Learner Relationship Policy.

Student Health Insurance & Safety

All students are required to maintain active health insurance throughout their enrollment at the USC School of Medicine Greenville. Student health insurance is automatically added to each semester's tuition bill. Students who have an equivalent/alternate health insurance plan must waive the university student insurance each semester or it will be automatically billed to their tuition. More information about the benefits and cost of the university's student health insurance plan as well as how to waive the University plan is available on the USC Student Health Services website.

At matriculation, students are automatically enrolled in a third-party disability insurance plan; annual premiums are added as a fee to the fall semester tuition bill. Please review the Required Health and Disability Insurance Policy for more information.

Professional Liability Insurance

All students are insured for professional liability and tort liability provided by USC School of Medicine Greenville through the South Carolina General Services Administration Sinking Fund.

Medical students of USC School of Medicine Greenville are insured for medical professional liability by the State of South Carolina Insurance Reserve Fund with a limit of \$300,000/\$600,000 per occurrence, no aggregate.

Students are responsible for providing their own liability insurance coverage above this level whenever it is required by a state or institution in which they rotate away from their home institution. To obtain supplemental liability insurance for an elective away rotation, contact Academic Medical Professionals Insurance RRG. Please review the Professional Liability Insurance Policy

Worker's Compensation Insurance

All medical students are covered by Worker's Compensation Insurance through the State Accident Fund for any injuries sustained by students during the course of those clinical activities that are a part of their medical education. The premium for this insurance is paid by the School of Medicine. Information about Worker's Compensation insurance policies and procedures and the reporting requirements for injuries sustained by students during their medical educations is provided to students annually and available in the Office for Student Services.

Students who experience a workplace injury will have to promptly complete the following steps to file a Worker's Compensation claim. If the injury is not reported immediately, you may be denied the right to compensation.

1. Any student who sustains an injury while on duty or develops a work-related illness must immediately report the injury or illness to their supervisor and CompEndium at 877-709-2667.
1. Student must complete an Employee Injury Report and provide it to the Office of Student Affairs. Ask the treating physician to fax all statements and reports to CompEndium Services at 877-710-2667.
1. Your faculty supervisor will need to submit the Employee Injury Report along with a Supervisors Report to CompEndium.
1. You must report the injury to CompEndium Services within 10 days of the date of injury.

Reporting forms are available online [HERE](#).

Please review the Worker's Compensation Policy for more information.

Student Health Services

The USC School of Medicine Greenville is committed to providing all students with appropriate healthcare and personal counseling in a compassionate, confidential, and professional manner.

A clinician who has provided medical or psychological services for a medical student will not serve in an evaluative capacity for the student or supervise educational activities that result in evaluation or assessment. In addition, if an assigned assessor cannot provide an objective

assessment of a student due to a personal or familial relationship, then they will not serve in an evaluative capacity for the student or supervise educational activities that result in evaluation or assessment. In addition, faculty members with a conflict of interest in assessing a student will recuse themselves from voting on Student Evaluation Promotion Committee (SEPC) decisions. Please review the conflict of interest policy for more details.

Primary Care

For primary care, students can choose a practitioner from any Prisma Health Primary Care practice. By choosing one of these practices, a student is choosing their medical home during their time at the School of Medicine Greenville. Faculty members who see a particular student at their medical home must recuse themselves from ever being involved in that student's evaluation or advancement process. For a full listing of practices please see <https://prismahealth.org/services/primary-care>. Registration staff at the practice will obtain students' demographic and insurance information. Students will be required to pay the copay that is designated by their insurance company and their insurance will be billed.

Any remaining primary care changes will be covered by the student health fee (included in tuition) and will not be the responsibility of the student. Students who elect to use out-of-network insurance with Prisma Health or any other facility must contact their insurance carrier and/or PCP to obtain authorization for services. Only after a formal, written denial will SOMG be responsible for bills arising from care provided under these out-of-network plans. If authorization is secured, the student will be responsible for any co-pay and/or co-insurance for services rendered. Students should be aware that a fee may apply when they do not show or cancel appointments within 24 hours at these practices. For acute yet non-emergent health needs students will have two options for care: the Team Member Care Center (TMCC) located at Greenville Memorial Hospital, Greer Memorial Hospital, or Oconee Memorial Hospital; or any Prisma Health Urgent Care practice. The Team Member Care Center is staffed by several experienced nurse practitioners with physician back-up and referral when clinically indicated. The hours of operation are from 8:00AM – 4:30 PM Monday - Friday. Same day appointments (455-2455) are available, or through the MyChart app. Visits to the TMCC are covered by the student health fee with no out of pocket payment required by the student.

Women's Health

Women's health services are available at many primary care locations for routine well woman exams, pap testing, and contraceptive counseling. If an OB/GYN appointment is desired, please visit <https://prismahealth.org/services/womens-health>

Urgent Care

Prisma Health Urgent Care is also available to students for nonemergent health needs. Services provided will include routine and sick care, radiology services, lab services, vaccinations, and basic care for minor injuries. Students will be required to pay the co-pay designated by their insurance company for visits with Urgent Care and the student's insurance will be billed for the visit. Any remaining primary care charges will be covered by the student health fee through USC reimbursement after the bill has been first paid by the student. Students should be aware that their co-pay at an urgent care facility will be higher than at a primary

care office and plan accordingly. For a full listing of Urgent Care facilities please visit: <https://prismahealth.org/locations/practices/urgent-care>.

Subspecialty Care

When clinically indicated, students are referred to a Prisma Health subspecialist; the cost of visits to subspecialists will be the responsibility of the student and their insurance provider.

Additional Information

To search for a Prisma Health physician in any area, the following link is recommended: <https://prismahealth.org/find-a-doctor>

Pharmacy Services

Students may use Prisma Health Pharmacy at Greenville Memorial Hospital to have non-controlled prescriptions filled. Students who require controlled medication may fill that medication at Prisma Health Pharmacy – Cross Creek located in Cross Creek Medical Park at 111 Doctors Drive. Students may also contact the Student Health Center at the University of South Carolina and request that a 3-month supply of any non-controlled medication be shipped to their homes. Additional pharmacy locations can be found by visiting: <https://prismahealth.org/services/other-services/pharmacy-services>.

Counseling & Behavioral Health Services

Julian "Jules" Green is a licensed therapist who loves to teach individuals how to heal from stress, trauma, and disruptive patterns which keep them stuck. Jules facilitates therapy from a trauma-informed, anti-oppressive perspective which incorporates an eclectic approach including psychodynamic, cognitive behavioral therapy (CBT), mindfulness-based stress reduction (MBSR), somatic experiencing (body-based interventions) and EMDR (eye movement desensitization reprocessing).

Prisma Health Employee Assistance Program (EAP) powered by LifeWorks also offers various resources and counseling delivery options to allow for flexibility 24/7/365. The structure of the EAP is to provide short-term and solution focused counseling, legal consultation, financial consultation, and access to resources. Counseling uses a solution-focused model. This short-term solution focused counseling model supports a maximum of six (6) EAP visits per participant per issue per year. The EAP counselor will refer students to community resources or private practitioners for longer-term and/or specialized services. Legal support provides a one-time consultation, per issue, up to an hour in length, with a lawyer that has experience in the specific area of law required and the applicable state. Legal support is designed to be general in nature, meaning that, should an individual need to engage the services of a lawyer, they would not be covered under the EAP. Financial support services provide a onetime consultation, per issue, to connect individuals to financial professionals to support issues such as debt and credit management, budgeting, tax & estate planning, and retirement planning, to name a few. We do not provide investment advice through this EAP service.

1. Face-to-Face Counseling is an in-person appointment at the counselor's office. Note: Prisma Health Employee Assistance Program (EAP) on-site counselors are located at 1020 Grove Road, however services are not limited to only our on-site EAP counselors. Our EAP is staffed by licensed counselors who have no role in medical education.

2. For a Telephone Counseling appointment, the counselor will call the client at a designated time at a number provided by the client. Telephone Counseling can occur anywhere the client is able to speak on the phone.

3. Text-based resources are provided through our Health & Wellness resource kits. These are clinical resources – usually a self-help book, a workbook, and community resources – that the client can use to work through an issue at their own pace. Our Health & Wellness Resource Kits topics include parenting children, parenting teens, relationships, nutrition, managing stress, career development and job loss and transition.

4. Video Counseling offers a real-time "face-to-face" feeling by utilizing a computer. Video counseling can even be used to have a couple or family counseling session with participants in different locations.

Contact 866-656-9984 to schedule short term solution focused counseling, legal consultation and/or financial counseling. Visit <http://www.prismahealth.lifeworks.com/> (<http://www.prismahealth.lifeworks.com/>)

Prisma Health Psychiatry

Outpatient services provide confidential psychiatric services to USC School of Medicine Greenville students. Students will be evaluated by Vina Jain, MD, a psychiatrist who is not involved in the teaching of medical students. Appointments are available on the first or third Tuesday afternoon of each month at her office (702 Grove Road). No referral is needed. To make an appointment, students should call 864-455-6968 and leave a message. In the message, they should state that they are a student. A call will be returned to make an appointment and verify demographic/insurance information. Students will be required to pay the co-pay that is designated by their insurance company and their insurance will be billed. Any remaining charges will be covered by the student health fee and will not be the responsibility of the student. The required co-pay can be paid over the phone or by stopping by the Psychiatry Outpatient Services main office at 725 Grove Road (Marshall Pickens Hospital). Students should be aware that a fee may apply when they do not show or cancel appointments within 24 hours at this practice.

From Dr. Jain:

The most common reasons I see students:

- Transfer of Psychiatric care from an out of state provider
- Difficulty with adjusting to being a new medical student and or life changes such as a move or changes in relationships.
- Depression
- Anxiety and/or panic attacks
- Emotional trauma
- Mood Swings and/or bipolar disorder
- Difficulty with focusing/attentional issues (ADHD)
- Academic difficulty
- Burn out
- Substance use concerns
- Psychotic disorders

Services offered:

- Psychiatric evaluations
- Psychiatric medication management
- Recommendations for psychological testing. (Available outside our practice)

- Emotional support
- Therapy recommendations

How to schedule an appointment:

- Call (864) 455-6968 (It's okay to leave a message)
- Identify yourself as a medical student to get expedited onto my schedule
- No referral is needed
- The office will verify demographic and insurance information.
- Office location 725 Grove Road Greenville SC 29605
- Let the office know if you want to be seen in-person or via telehealth
- Medical students need to be in the state of South Carolina for a telehealth appointment.

Medical Students are required to pay co-pays that are designated by their insurance company and are responsible for insurance deductibles. Any remaining charges will be covered by the student health fee and will not be the responsibility of the student.

Immunization Requirements

The USC School of Medicine Greenville requires that all matriculating and continuing students have certain immunizations as recommended by the Centers for Disease Control and Prevention (CDC) and the Association of American Medical Colleges (AAMC). Prior to matriculation, students will be required to submit a form completed by their healthcare provider summarizing their medical history and immunization status. For a complete list of immunization requirements for matriculating and continuing students, please review the Required Immunization Policy.

N-95 Respirator Fit Testing will be provided by Employee Health and Wellness. Yearly influenza vaccines, as required by Prisma Health will be offered to students during scheduled vaccination clinics. All these services are provided at no charge to the student.

Exposure to Infectious and Environmental Hazards

It is the policy of USC School of Medicine Greenville to maintain a safe healthcare environment for patients, students and staff.

Students caring for patients experience an increased risk of exposure to several infectious diseases, including Hepatitis-B (Hep B), Hepatitis-C (Hep C) and Human Immunodeficiency Virus (HIV). USC School of Medicine Greenville and the partner health system shall implement measures to prevent transmission of infectious diseases, which may at times warrant exclusion of students from certain patient care settings or types of patient contact.

Additional information regarding established procedures following potential exposure to an infectious disease and potential restrictions on medical student learning activities are available at Workplace Exposure To Blood Borne Pathogens Policy and Infections.

All hazardous spills shall be reported by calling the Environmental Compliance Coordinator at (864)797-6520. Signage on procedures to report incidents are available in laboratory settings as appropriate. Please see Environmental Exposure policy for additional details.

Radiation Safety

It is the policy of the USC School of Medicine Greenville to ensure the safety of students, patients, faculty and other parties with respect to exposure to radiation. As such, we observe the rules and regulations promulgated by federal and state agencies overseeing radioactive

sources and follow policies concerning radiation safety and exposure prevention set forth by our partner health system.

Additional information regarding procedures to monitor radiation exposure are available in the Radiation Safety Policy

Chemical Dependency

The USC School of Medicine Greenville recognizes that chemical dependency represents a problem of national proportions and that medical students are at increased risk.

The USC School of Medicine Greenville is therefore committed to:

- Providing an integrated substance use and misuse disorder curriculum to medical students as a component of their medical education
- Promoting student wellness by identifying and assisting students who are chemically dependent
- Providing medical students with information regarding confidential chemical dependency treatment programs that will not jeopardize their professional career goals.

Please review the Chemical Dependency Policy for more information.

Fitness Facilities

Medical students are provided a membership to the Life Center, located on the Greenville Memorial Hospital campus, within walking distance from the USC School of Medicine Greenville. The Life Center has a variety of physical fitness equipment, wellness and nutrition programs, an indoor pool, an indoor running track, outdoor running/walking path and organized exercise and fitness programs led by exercise physiologists.

Life Center

For more information on the Life Center, visit their website.

864-455-4231

Hours of Operation:

Included with Life Center Student Membership is access to YMCA of Greenville facilities through a PATH membership (Partners Achieving Total Health). For more information on PATH membership features, visit their website.

Student Organizations And Co-Curricular Activities

Student Organizations and Student Interest Groups encourage you to connect with fellow classmates and engage in a variety of beneficial gatherings, discussions and other activities centered around your specialty/career, community service, or advocacy interests. You can access the list of all active Student Organizations and Interest Groups on the Med Students Greenville Canvas page. You can also access the Student Event Calendar to stay up to date on all student events. See the Student Activities/Volunteer Community Service Policy for more details.

Officers and Student Representatives

- President

- Vice President
- Secretary
- Treasurer
- Program Evaluation & Assessment Subcommittee Rep
- Curriculum Committee Rep
- Learning Environment Review Committee Rep
- Continuous Quality Improvement Committee Rep
- Organization of Student Representatives (national) Rep
- Honor & Professionalism Council Rep (x4)
- Student Advocates for Diversity Inclusion and Equity Rep

Community Engagement

Medical students are actively engaged in service to the Greenville community. Some of the projects and organizations that they participate with are:

- Community Outreach Committee
- Root Cause Monthly Health Fair
- Achilles Running Club
- Juvenile Detention Center
- Student Interest Group Volunteering
- Student Advocacy, Diversity Inclusion and Equity (SADIE)
- Special Interest Groups (i.e. Pediatrics, Internal Medicine, Women in Surgery, etc.)

Standing Committees

The USC School of Medicine Greenville has several standing committees which include student representation. Each committee gives continuous attention to the general subject matter entrusted to it and makes recommendations for changes in those areas as indicated.

The Admissions Evaluations Committee

During fourth year, students may apply to serve on the Admissions Evaluation Committee (AEC), and those selected will become members for AEC for that upcoming admissions cycle. Student members interview

applicants, review application materials, and provide a non-binding recommendation.

The expectation of the committee members is to conduct a comprehensive, structured review of applicants using mission-aligned criteria to identify individuals who embody the mission and vision of the University of South Carolina School of Medicine Greenville.

Following each interview, committee members submit a detailed written evaluation and a non-binding vote to the Admissions Committee.

The Curriculum Committee

The Curriculum Committee of the University of South Carolina School of Medicine Greenville is a deliberative body charged and empowered by the Dean and given institutional authority to review, advise and make policy for the successful design, implementation, and assessment of the curriculum for the undergraduate medical education program leading to the M.D. degree. Additionally, the Committee ensures that students develop the leadership, clinical and interpersonal skills essential to delivering the next generation of patient-centered healthcare with confidence and compassion. One student is elected (in the winter of their M1 Year) and will serve through the M4 year, with voting in the M2 and M3 years.

The Program Evaluation and Assessment Subcommittee

Program Evaluation and Assessment Subcommittee (PEAS) includes faculty members and elected student representatives and is charged with compiling and monitoring data from a variety of outcomes measures, analyzing the information, and providing recommendations to the Curriculum Committee for improved methods of teaching and/or assessment. One student will be elected to serve at the end of the M1 Year and will serve as a voting member in the M2 and M3 years.

Learning Environment Review Committee

The Learning Environment Review Committee is charged with reviewing de-identified aggregated data of mistreatment and learning environment concerns in the classroom, the hospital and the clinics. This group collaborates to identify ways to promote professionalism and role-modeling of professionalism in the learning environment. Two (2) students are elected by their peers, one representing the pre-clerkship phase and one representing the clerkship and post clerkship phase. One (1) student appointed among the Student Advocates for Diversity, Inclusion and Equity (SADIE) leadership.

Continuous Quality Improvement (CQI) Committee

The Continuous Quality Improvement (CQI) Committee is charged with overseeing a systematic, data-driven process to evaluate the quality of the undergraduate medical education program. The Committee will analyze program data to identify strengths, gaps, and areas of risk, including compliance with accreditation standards, and make evidence-based recommendations to key stakeholders. The Committee monitors the implementation and outcomes of these recommendations to ensure a continuous, closed-loop improvement process.

Academic Honors And Awards

Alpha Omega Alpha (AOA)

Alpha Omega Alpha Honor Medical Society, founded in 1902, is a professional medical organization that recognizes and advocates for excellence in scholarship and the highest ideals in the profession of medicine. AOA values include honesty, honorable conduct, morality, virtue, selflessness, ethical ideals, dedication to serving others, and leadership. Members have a compelling drive to do well and to advance the medical profession and exemplify the highest standards of professionalism.

The top 25 percent of a medical school class is eligible for nomination to the society, and up to 16 percent may be elected based on leadership, character, community service, and professionalism. About 3000 students, alumni, house staff, and faculty are elected each year.

Since its founding in 1902, more than 150,000 members have been elected to the society.

For more information on the USC School of Medicine Greenville chapter of AOA, please visit our website.

Gold Humanism Honor Society (GHHS)

The Gold Humanism Honor Society at USC School of Medicine Greenville was established to recognize medical students, residents and faculty that exemplify a commitment to excellence in clinical care, leadership, compassion and dedication to service. Our GHHS chapter is supported nationally by the Arnold P. Gold Foundation for Humanism in Medicine.

During the spring of their third year, USC School of Medicine Greenville students are encouraged to nominate fellow third-year students that serve as outstanding examples of humanism and professionalism. Nominated students are then confirmed by members of the faculty and staff. Eligibility requires good academic standing.

For more information about the USC School of Medicine Greenville chapter of GHHS please visit our website.

Awards

Student awards are given throughout the 4 years of medical school. Information on these awards and a list of past winners can be found [here](#).

Events

White Coat Ceremony

The USC School of Medicine Greenville White Coat Ceremony celebrates an important milestone in the lives of our first-year medical students. The purpose of the White Coat Ceremony is to remind students of the privileges, responsibilities and obligations of caring for patients and their families. Each class is tasked with writing their own unique oath, "A Pledge of Commitment", which is recited at the ceremony. During the ceremony, students receive their white coats, a symbol of their entry into the medical profession and their responsibility to become a competent and compassionate physician. The White Coat Ceremony will be held in Fall. For more details on this event, please visit our website.

Match Day Celebration

Match Day occurs annually on the third Friday of March for every allopathic medical school in the United States. On Match Day, students are informed of their residency placements at noon. The USC School of Medicine Greenville faculty, staff and community celebrate this occasion with graduating students and their families at our annual reception.

For more information about our Match Day Celebration, please visit our website.

Convocation

The USC School of Medicine Greenville's Convocation ceremony is a very personal opportunity for faculty, staff, friends, family and the Greenville community to come together and celebrate the many accomplishments of graduating fourth-year students.

For more information about our Convocation Ceremony, please visit our website.

Commencement

The USC School of Medicine Greenville Commencement event is a combined ceremony for both the Greenville and Columbia medical schools with official conferral of degrees and recitation of the Hippocratic Oath. This ceremony takes place annually at the parent campus in Columbia, SC.

For more information about our Commencement ceremony, please visit our website.