

# EDUCATIONAL LEADERSHIP POLICIES

---

## Courses

### EDAD 690 - Independent Study (1-3 Credits)

**EDAD 718 - School and Community Relationships (3 Credits)**  
Development of constructive relationships between schools and the communities they serve. Emphasis on research findings in communication.

### EDAD 719 - Interpersonal and Group Relations in Educational Administration (3 Credits)

Emphasis on modern understanding of interpersonal and group relations derived from current research in educational administration.

### EDAD 795A - Practicum in School Administration (3 Credits)

An internship in schools at the appropriate level for certification. Will include field experience seminars. Should be taken as last course in degree program.

### EDAD 795B - Practicum in School Administration (3 Credits)

An internship in schools at the appropriate level for certification. Will include field experience seminars. Should be taken as last course in degree program.

### EDAD 795C - Practicum in School Administration (3 Credits)

An internship in schools at the appropriate level for certification. Will include field experience seminars. Should be taken as last course in degree program.

### EDAD 826 - Professional Negotiation in Elementary and Secondary Schools (3 Credits)

An advanced course designed for administrators and prospective administrators. Content for the course ranges from theoretical bases for negotiation through application of specific skills in the negotiating process. Also includes a survey of legislative enactments in various selected states.

### EDAD 890 - Independent Study (3 Credits)

### EDAD 896 - Practicum in Educational Administration (3 Credits)

Open primarily to students seeking district-level administrative experiences.

### EDHE 600 - Special Problems in Higher Education and Student Affairs (1-3 Credits)

The course is designed to provide opportunities for the study of special topics in higher education and student affairs administration.

### EDHE 720 - Advanced Study in Adult Education (3 Credits)

Review of the major tenets and theories prominent in the adult learning literature and examination of historical, social, political, economic, and cultural factors influencing contemporary adult learning.

**Prerequisites:** graduate course in adult learning or development.

### EDHE 730 - Evolution of Higher Education in America (3 Credits)

Development of environments, institutions, and individuals relevant to American higher education since the 17th century. Covers foundational history as relevant to contemporary administration, students, faculty, curricula, and policies at institutional, state, and federal levels.

### EDHE 731 - Student Affairs in Higher Education (3 Credits)

Objectives and philosophy of student affairs, organizations and administration of student affairs divisions, and current trends and issues.

### EDHE 732 - The American College Student (3 Credits)

Study of theories of college student development and learning and application of theories to enhance administrative practices in American higher education. Also examines the impact of the college environment on students.

### EDHE 733 - The Ideas of American Higher Education (3 Credits)

Analysis of competing ideas of higher education with the purpose of helping students construct consistent sets of beliefs about values in higher education as a guide to understanding administrative and academic decisions.

**Prerequisites:** EDHE 730.

### EDHE 734 - The Community/Technical College (3 Credits)

Introduction to historical and current events shaping two-year college missions, programs, clientele, and services. Preparation to assume student services and instructional positions within two-year colleges.

### EDHE 735 - Academic Advising in Higher Education (3 Credits)

A comprehensive introduction to the field of academic advising with special emphasis on the topic Appreciative Advising.

### EDHE 736 - Financial Aspects of Higher Education (3 Credits)

Survey of principles and practices of financing higher education institutions, including revenue generation and asset allocation. The course reviews methods of budgeting and business processes utilized by colleges and universities.

### EDHE 737 - Legal Aspects of Higher Education (3 Credits)

Especially for faculty members and administrators in post-secondary institutions. Emphasis on techniques of legal research, constitutional provisions, statutory laws, court decisions, and regulations as they affect administration of higher education.

### EDHE 738 - Principles of College Teaching (3 Credits)

Designed for prospective teachers in institutions of higher education. Considers the practice of teaching from philosophical, empirical, conceptual, and practical vantage points to prepare instructors for a changing and diverse student population.

### EDHE 739 - Seminar on Diversity in Higher Education (3 Credits)

Survey of major topics related to social justice, diversity and inclusion in post-secondary institutions.

### EDHE 740 - Equity and Access in Higher Education (3 Credits)

The legal, educational and public policy issues that affect access to higher education in America.

### EDHE 741 - Seminar on Ethical Issues in Higher Education (3 Credits)

Examination of contemporary ethical issues and problems confronted by higher education administrators.

### EDHE 747 - Program Design and Implementation (3 Credits)

An analysis of the theories, processes, and issues underlying the design and implementation of programs for learners in a post-secondary or professional context.

### EDHE 748 - Staff Development and Training (3 Credits)

Review of the history, concepts, current techniques, and issues in staff development and training examination and application of skills required by the training practitioner and learning specialist.

### EDHE 790 - Independent Study (1-3 Credits)

Independent Study Contract required.

### EDHE 799 - Thesis Preparation (1-9 Credits)

**EDHE 830 - Organization, Administration, and Governance of Higher Education (3 Credits)**

Application of organization and administrative theory to post-secondary institutions of education, with emphasis on policy implementation.

**EDHE 831 - Internship in Higher Education and Student Affairs (3-6 Credits)**

Internship experience in higher education and student affairs offices. Students are placed in college, university, or agency administration offices under joint supervision of administrative personnel of these offices and faculty members. Prospectus must be submitted at least one month before start of the internship.

**EDHE 832 - Special Topics in Higher Education (3 Credits)**

Selected topical problems in higher education for advanced graduate students interested in the administration of higher education or college teaching. Possible topics include, evaluation, accountability, management, the learning society, the financial crisis, coordination vs. autonomy. May be used on a program of study up to three times.

**EDHE 833 - Contemporary Trends/Issues in Higher Education (3 Credits)**

Overview of the major trends and issues confronting American higher education.

**EDHE 834 - Internship in College Teaching (3-6 Credits)**

Designed to provide opportunity for supervised teaching experience in 2-year and 4-year institutions of higher education. Student will intern as teacher with day-to-day supervision by an experienced instructor. Weekly seminar on campus.

**Prerequisites:** EDHE 738.

**EDHE 835 - Leadership in Higher Education (3 Credits)**

Leadership theory and practice as applied to programs, units, and institutions in higher education. Addresses leadership strategies, options, characteristics, traits, and styles.

**EDHE 837 - Higher Education and Student Affairs Practicum I (3 Credits)**

Supervised experiences in different aspects of higher education and student affairs administration through work in various administrative offices at USC and other colleges.

**EDHE 838 - Higher Education and Student Affairs Practicum II (3 Credits)**

Additional opportunities for supervised experiences in higher education and student affairs administration.

**Prerequisites:** EDHE 837.

**EDHE 839 - Institutional Assessment in Higher Education (3 Credits)**

Concepts, models, and practice of institutional assessment. Student participation in an actual assessment project.

**EDHE 851 - Comparative Higher Education (3 Credits)**

Introduces students to the study of higher education in other countries, including policy and governance, finance, student life, the professoriate and related issues in comparative perspective. Includes a study abroad component with additional fees.

**EDHE 890 - Independent Study (1-3 Credits)**

Restricted to doctoral students. Independent Study Contract required.

**EDHE 899 - Dissertation Preparation (1-12 Credits)**

**EDLP 517 - Law and Policy Studies in Education (3 Credits)**

Policy issues affecting public and private educational institutions across the PK-20 continuum (pre-school through higher education).

**EDLP 520 - The Teacher as Manager (3 Credits)**

To help teachers, principals, and other personnel solve school problems by identifying and applying selected management techniques.

**Graduation with Leadership Distinction:** GLD: Professional and Civic Engagement Leadership Experiences

**Experiential Learning:** Experiential Learning Opportunity

**EDLP 525 - Resources for Teaching and Learning (3 Credits)**

An introduction to educational technology, its increasing importance in the total school program, and its relationship to learning theories and communication.

**EDLP 601 - The Effective Teacher (3 Credits)**

Use of theory and research to understand and improve classroom teaching. Emphasis on teacher reflection and decision-making. The administrative role in enhancing effectiveness is highlighted.

**EDLP 690 - Independent Study (1-3 Credits)**

**EDLP 700 - Introduction to Educational Administration (3 Credits)**

A survey of basic principles of school administration, the conceptual and structural organization of public education, and the educational governance at the federal, state, and local levels.

**EDLP 701 - School Leadership (3 Credits)**

A study of interpersonal relations and communication within an educational organization and between the school and the community.

**EDLP 702 - School Personnel Administration (3 Credits)**

Personnel management in the public schools with attention to such issues as teacher supply, recruitment, selection, staff development, supervision, teacher welfare, legal rights/liabilities of school personnel.

**EDLP 703 - Supervision of Instruction (3 Credits)**

An introduction to the functioning of an educational supervisor. Emphasis on the improvement of instruction and instructional programs.

**EDLP 704 - School Finance and Business Management (3 Credits)**

Financial and business management functions of school administration. Local/state/national funding issues, economics and politics of school finance, budget preparation, accounting/auditing/plant operation/maintenance from school level.

**Prerequisites:** At least two of the following EDLP 700, EDLP 701, EDLP 702, EDLP 703.

**EDLP 705 - Legal Basis of Educational Organization and Administration (3 Credits)**

Emphasis on techniques of legal research, the legal relationships between the federal and state government as they relate to school district organization and administration, as well as legal case studies in all major areas of administrative concern.

**Prerequisites:** At least two of the following EDLP 700, EDLP 701, EDLP 702, EDLP 703.

**EDLP 706 - The Principalship (3 Credits)**

Principles, problems, competencies, and practices involved in the administration of schools.

**Prerequisites:** Completion 15 hours of EDLP courses prior to enrolling.

**Corequisite:** one of EDLP 707A, EDLP 707B, EDLP 708A, EDLP 708B, EDLP 709A or EDLP 709B.

**EDLP 707A - The Elementary School Principal in Practice I (3 Credits)**

One of two courses in a required two-semester internship in the elementary schools.

**Corequisite:** EDLP 706.

**EDLP 707B - The Elementary School Principal in Practice II (3 Credits)**

One of two courses in a required two-semester internship in the elementary schools.

**Corequisite:** EDLP 706.

**EDLP 708A - The Middle School Principal in Practice I (3 Credits)**

One of two courses in a required two-semester internship in the middle schools.

**Corequisite:** EDLP 706.

**EDLP 708B - The Middle School Principal in Practice II (3 Credits)**

One of two courses in a required two-semester internship in the middle schools.

**Corequisite:** EDLP 706.

**EDLP 709A - The High School Principal in Practice I (3 Credits)**

One of two courses in a required two-semester internship in the high schools.

**Corequisite:** EDLP 706.

**EDLP 709B - The High School Principal in Practice II (3 Credits)**

One of two courses in a required two-semester internship in the high schools.

**Corequisite:** EDLP 706.

**EDLP 734 - Improvement Science and Action Research (3 Credits)**

Using action research strategies and an improving science framework for continuous improvement.

**EDLP 737 - Anti-racist Leadership (3 Credits)**

An introduction to ideas supporting anti-racist educational leadership across the P-20 educational pipeline. Specific topics include contested definitions of racism, policy, praxis, and anti-racist research, scholarship and leadership.

**EDLP 751 - Advanced School Law (3 Credits)**

A seminar designed to give teachers and school administrators an opportunity to explore key legal issues.

**Prerequisites:** EDLP 705.

**EDLP 752 - Computer Management in Educational Institutions (3 Credits)**

Open to advanced graduate students of education. History of the management, movement, and application of techniques and processes for managing the modern educational institution, emphasizing computer technology.

**EDLP 753 - Advanced Methods of Instructional Supervision (3 Credits)**

An analysis of leadership techniques necessary to produce instructional improvement in educational organizations and of the technical methodology that distinguishes instructional supervision from other positions of school leadership.

**Prerequisites:** EDLP 703 or equivalent and employment in a position requiring supervisory responsibilities.

**EDLP 754 - Educational Finance (3 Credits)**

A study of principles of financing public education, analyses of revenue sources from all levels of government, existing plan of financing and possible alternatives for financing schools from district level.

**Prerequisites:** EDLP 704.

**EDLP 755 - Educational Policy Analysis (3 Credits)**

An introduction to policy making in education with emphasis on the local and state levels of policy formation.

**Prerequisites:** EDLP 705.

**EDLP 756 - The Superintendency (3 Credits)**

A two-semester course on the district superintendency.

**Prerequisites:** EDLP 706 and admission to EdS or PhD program.

**Corequisite:** EDLP 757A.

**EDLP 757A - The Superintendent in Practice I (3 Credits)**

The first of two courses in a required two-semester internship in the district superintendency.

**Prerequisite or Corequisite:** EDLP 706, EDLP 756, and admission to EdS or PhD program.

**EDLP 757B - The Superintendent in Practice II (3 Credits)**

The second of two courses in a required two-semester internship in the district superintendency.

**Prerequisite or Corequisite:** EDLP 757A and admission to the EdS or PhD program.

**EDLP 758 - School Building Planning (3 Credits)**

Study of the problems involved and the procedures utilized in a comprehensive approach to planning and constructing school plants, the personnel involved and the roles they play, and the problems related to the long-term financing of such facilities.

**Prerequisites:** Admission to EdS or PhD program.

**EDLP 799 - Thesis Preparation (1-9 Credits)**

**EDLP 803 - Administrative Evaluation and Decision-Making (3 Credits)**  
A study of the requirements, practices, problems, and opportunities of administrative evaluation of programs and personnel as required by state and federal educational legislation.

**Prerequisites:** Admission to EdS or PhD program.

**EDLP 804 - Advanced Educational Finance (3 Credits)**

A study of funding schemes, the economics of financing, and construction and defense of a school district budget. Microcomputers are utilized.

**Prerequisites:** EDLP 704 and EDLP 754 and PhD candidate.

**EDLP 805 - Advanced Educational Policy Analysis (3 Credits)**

Advanced study of policy making at the federal level. The class will include a mandatory week-long stay in Washington, D.C.

**Prerequisites:** EDLP 705 and EDLP 755 and PhD candidate.

**EDLP 806 - Theories of Educational Leadership (3 Credits)**

Organization, leadership, motivation, and change theories as they apply to educational agencies and institutions.

**EDLP 807 - Seminar in Selected Topics in Educational Administration (3 Credits)**

Selected topics in educational administration in either finance, administration, supervision, evaluation, policy, and financial planning/management.

**Prerequisites:** Admission to doctoral program.

**EDLP 808 - Field Problems in Educational Administration: The Literature (1-3 Credits)**

This course is designed to help students identify a research literature that provides the context for their own dissertation research. Students will conduct a systematic review of this literature in order to refine their questions and methods for their dissertation research, and to build towards their own dissertation proposal and literature review chapter.

**EDLP 809 - Field Problems in Educational Administration (1-3 Credits)**

Opportunity for in-depth study of selected field problems in educational administration, utilizing research and other techniques.

**EDLP 890 - Independent Study (3 Credits)**

Independent study form required for authorization.

**EDLP 899 - Dissertation Preparation (1-12 Credits)**