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Welcome to the UofSC Lancaster Academic Bulletin

The UofSC Lancaster Academic Bulletin is the official document of record concerning academic programs and regulations.

This bulletin is for information purposes only and does not constitute any contractual agreement between a student and the University of South Carolina. The University reserves the right to make changes in curricula, degree requirements, course offerings, or academic regulations at any time when, in the judgment of the faculty, the president, or the Board of Trustees, such changes are in the best interest of the students and the University.

Bulletin Updates and Corrections

Noncurricular information (i.e., faculty listings, contact information, college or departmental descriptive text) can be updated by contacting the Office of the University Registrar (bulletin@sc.edu) on the Columbia Campus. Any material pertaining to course descriptions or curriculum changes must have the approval of the Faculty Senate, Graduate Council, Board of Trustees, and/or S.C. Commission on Higher Education before it can be published in the bulletins.

Printing Portions of the Online Bulletins

The academic bulletins are available online only. However, you may produce hard copy of any portion or all of an online bulletin using your local printer.

Additional Information

Registration at the University of South Carolina assumes the students’ acceptance of all published regulations, including both those which appear in this document and all others as applicable in any official announcement.

The University has established procedures to certify that all classroom activities are conducted by individuals with spoken and written proficiency in the English language at a suitable level. Student complaints concerning the English proficiency of an individual with classroom responsibilities should follow the grievance procedures available from the Office of the Provost on the Columbia campus.

The University of South Carolina provides equal opportunity in education and employment for all qualified persons regardless of race, color, religion, sex, national origin, age, disability, or veteran status. The University of South Carolina has designated as the ADA Title II, Section 504 and Title IX coordinator the Executive Assistant to the President for Equal Opportunity Programs. The Office of the Executive Assistant to the President for Equal Opportunity Programs is located in:

Suite 805
1600 Hampton St.
Columbia, South Carolina
telephone 803-777-3854
THE UNIVERSITY

UofSC System Mission Statement

Approved by the Board of Trustees- October 11, 2019

Next Board of Trustees Scheduled Review- January 2023

The primary mission of the University of South Carolina System is the education of the state's diverse citizens through teaching, research, creative activity, and community engagement. This public university system serves students from its flagship Columbia campus, three comprehensive universities (Aiken, Beaufort, and Upstate), and four regional Palmetto College campuses (Lancaster, Salkehatchie, Sumter, and Union).

The University of South Carolina System offers degree programs at the associate's, bachelor's, master's, and doctoral levels. Through classroom and laboratory instruction delivered in a variety of face-to-face and distance learning formats and modalities, degree programs are offered in the following areas: arts and sciences; business; education; engineering and computing; hospitality, retail, and sport management; information and communications; law; medicine; music; nursing; pharmacy; public health; and social work.

With a flagship campus recognized by the Carnegie Foundation as a top research and community engaged institution and nationally ranked in start-up businesses, and an eight-campus system that confers nearly 40% of all bachelor's and graduate degrees awarded at public institutions in South Carolina, the university has a profound relevance, reach, and impact on the people of the state. The University of South Carolina System provides all students with the highest-quality education, including the knowledge, skills, and values necessary for success and responsible citizenship in a complex and changing world through engagement in nationally and internationally ranked research, scholarship, service, and artistic creation.

UofSC Lancaster Mission Statement

Approved by the Board of Trustees- October 11, 2019

Next Board of Trustees Scheduled Review- January 2023

The Lancaster regional Palmetto College campus is a branch campus of the University of South Carolina Columbia; the campus has as its mission to provide higher education and intellectual leadership to its service area. At the heart of this mission is a teaching faculty of high quality dedicated to excellence in instruction, scholarship, public and professional service, and creative endeavor which enrich the classroom experience. The Lancaster regional Palmetto College campus offers a varied curriculum grounded in the liberal arts and focused on preparing students to continue their education in the University of South Carolina System and throughout life.

The Lancaster regional Palmetto College campus recruits students prepared to succeed in completing a baccalaureate-level education. While the institution does not offer remedial instruction, it is nonetheless able to admit most students who apply due to the close working relationship between students and faculty. The Lancaster regional Palmetto College campus was established to encourage higher education in the counties of Chester, Chesterfield, Fairfield, Kershaw, Lancaster, and York. The original design of the institution incorporated a flexibility that has allowed changes in institutional capability with increasing educational demands of constituents.

Through classroom and laboratory instruction delivered in a variety of face-to-face and distance learning formats and modalities, the institution awards the Associate in Arts and Associate in Science degrees and provides for the completion of selected bachelor's degrees on campus through cooperative agreements and delivery structures with other University of South Carolina System institutions. The Lancaster regional Palmetto College campus also provides general education and upper division coursework applicable to baccalaureate degree programs offered through colleges and universities nationwide. In addition to academic coursework, the mission of the campus includes noncredit courses, seminars, and workshops made available to the community for cultural enrichment and professional development.

The traditions of cultural diversity and freedom of thought are valued at the Lancaster regional Palmetto College campus. In a learning environment that develops respect for racial, geographical, intellectual, and economic diversity and an awareness of individual, societal, and global responsibilities, Lancaster promotes courses, activities, and attitudes which influence the life of the mind in men and women and instills in them a thirst to continue learning throughout life.

The Lancaster regional Palmetto College campus emphasizes the development of the whole person and especially seeks to foster in students the disciplines essential to an educated citizenry. Core competencies, including the ability to communicate through effective writing and articulate speech; computational and quantitative mastery; creative and critical thinking; and the duties of citizenship are strategically integrated within the curriculum. Classroom experiences, student activities, and physical education programs also provide opportunities for cultural enrichment, leadership development, intellectual growth and interpersonal relationships, all contributing to a sense of self-reliance and a joy of learning.

Accreditation

The University of South Carolina Columbia is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate, baccalaureate, master's, and doctoral degrees. The regional Palmetto College campuses (Lancaster, Salkehatchie, Sumter, and Union) are branch campuses of the University of South Carolina Columbia; the branch campuses' accreditation is dependent on the continued accreditation of the University of South Carolina Columbia. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of the University of South Carolina Columbia.

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Programs and Services

To accomplish its mission, UofSC Lancaster provides the following
programs and services and will develop additional programs to serve the
growing need for university education in the region:

- at least the first two years of most University of South Carolina
  baccalaureate programs
- Opportunity Scholars Program for first-generation college students
- the Associate of Arts and Associate of Science degrees and career-
  oriented associate’s degree programs in the fields of business,
  criminal justice, and nursing
- Bachelor of Arts in Liberal Studies and Bachelor of Arts in
  Organizational Leadership offered through the Palmetto Programs
  and Bachelor of Science in Nursing offered through the College of
  Nursing, UofSC Columbia
- live and televised graduate courses in a number of areas, including
  business administration, education, and other selected programs of
  study
- academic advisement, career and personal counseling, an academic
  success center, and extracurricular activities
- a library collection including a government documents division and
  services to support academic offerings and to serve the community
- extensive health-fitness programs and recreational offerings at USC
  Lancaster’s Gregory Health and Wellness Center
- continuing education and public service through health-related
  activities, lectures, cultural events, conferences, workshops, short
  courses, televised instruction, and faculty assistance
- cross-registration opportunities at member institutions of the
  Charlotte Area Educational Consortium
- Upward Bound opportunities for area high-school students.

In serving the region, UofSC Lancaster is also committed to providing
a number of special opportunities for students and members of the
community.

- For academically gifted and talented students the campus provides
  academic scholarships, a college honors program, and college-credit
  courses at selected area high schools.
- For underprepared students who wish to pursue university study,
  tutoring through the Academic Success Center is provided.

The University of South Carolina Lancaster is dedicated to providing
a student-centered university education that will contribute to the
enlightenment and productivity of citizens in our region.

Physical Facilities

UofSC Lancaster currently consists of seven modern buildings that house
classrooms, faculty and administrative offices, laboratories, auditoriums,
an academic success center, computer labs, extensive athletic facilities,
a campus bookstore, a library with online database research capabilities
and a government documents collection.

Hubbard Hall
Opened in 1965, Hubbard Hall originally housed the entire campus
operation. It is now the home of several administrative offices, a gallery,
the computer labs, nursing labs, an art lab, the public relations office, and
faculty offices.

Starr Hall
The second building constructed, Starr Hall, contains a student center,
the Office of Admissions and Records, the Office of Financial Aid and
the Business Office, the Human Resources Office, the Office of Disability
Services, a bookstore and campus shop, and faculty offices.

Medford Library
Medford Library houses the print and audiovisual collections of UofSC
Lancaster and has provided space for classrooms, the Academic Success
Center, multimedia lab, TRIO Programs, and academic offices.

Gregory Health and Wellness Center
The Gregory Health and Wellness Center provides students access to a
state-of-the-art fitness facility. The center contains a gymnasium that
can accommodate basketball and volleyball, an indoor walking/jogging
track, a 25-meter pool, racquetball/handball courts, and a free-weight
room. Also within the center is the Khoury Health Fitness Area, containing
Nautilus equipment for resistance training as well as recumbent
and upright bikes, elliptical trainers, step trainers, and treadmills for
心血管 training. The cardiovascular area is equipped with
CARDIOTHEATER audio/video service. Exercise physiologists are
available to help students establish exercise programs.

Adjacent to the center is the J.P. Richards Recreation Complex, providing
tennis courts.

James Bradley Arts and Sciences Building
The James Bradley Arts and Sciences Building, includes a 400-seat
auditorium, a banquet/conference area, classrooms, and science and art
labs. Several multimedia classrooms are also available in the facility.

Carole Ray Dowling Health Services Center
The newest addition to the campus, the Carole Ray Dowling Health
Services Center, is located across the street from the Gregory Health and
Wellness Center. Health Services consists of the Cardiac Rehabilitation,
Diabetes Education, and Physical Therapy/Speech Therapy Clinics. The
Community Room in the Carole Ray Dowling Center seats 100 people at
maximum capacity. The Center also houses the office of the director of
Health Services and an area used by students for seminars and research.

Institutional Services

Various campus offices and centers provide a full range of academic,
personal, and recreational opportunities designed to meet the needs of
both current and future students.

Medford Library
The University of South Carolina Lancaster has recently completed the
renovation and expansion of the Medford Library (http://
usclancaster.sc.edu/library/), which has served the campus since 1974.
The renovation/expansion project has more than doubled the facility’s
size and maximized the use of technology to enhance library research.
Some features of the new library include additional square footage for
collections, technology, and seating; a new computer lab that also houses
library instruction and academic support services; a quiet reading area;
increased points of Internet access; and laptop ports.

Medford Library serves the students and faculty of UofSC Lancaster and
is also open to the public (high-school age and above). The online USCAN
Web library catalog serves as an index to the entire UofSC libraries’
collections, including books, government publications, and periodical
holdings. In addition, the Medford Library provides access to many
Web-based databases, including Infotrac (Expanded Academic Index,
Custom Newspapers [New York Times, Greenville News, Charleston Post
& Courier], General Reference Center, Health Reference Center, Health &
Wellness Resource Center, Business and Company Databases, Legaltrack,
Onefile), FirstSearch (Worldcat, ArticleFirst, MLA, WilsonSelectPlus,
Electronic Collections Online, ERIC, GPO), MEDLINE, PapersFirst,
Proceedings, Union Lists, World Almanac, online encyclopedias,
Biography Resource Center, SIRS (Social Issues Resources), Global Books
in Print, JSTOR, Science Direct, Oxford English Dictionary, Web of Science,
and Literature Resource Center and America: History and Life, Historical
Abstracts. Some of these databases are provided through DISCUS state
library funding (Digital Information for South Carolina Users). Many of
these databases can be accessed from home or office using a valid
library charge ID (bar code) number or the appropriate user name and
password (available at the library). Most library materials circulate for
a loan period of three weeks; fines of 25 cents per day per book apply
to overdue materials. Reference materials, periodicals, and audiovisual
media may be used only in the library. A coin-operated photocopier is
available. Any patron needing a book, government publication, or article
for scholarly purposes that Medford Library does not own may request it
through the library’s online Interlibrary Loan service, known as ILL
Express.

Student Center
Located in Starr Hall, the student lounge provides a comfortable setting
for relaxation between classes. Vending machine products are available.
Pool tables, cable television, and table tennis provide diversion and
friendly competition.

The Student Government Office
Located in Starr Hall, the Student Government Association's (SGA)
elected and appointed members meet on a regular basis to discuss
student issues. SGA members also serve on a number of University
committees.

Bookstore and Campus Shop
In addition to offering new and used textbooks, the UofSCL Campus
Shop provides many other services. Gamecock and UofSC Lancaster
shirts, jerseys, jackets, decals, school supplies, and many other items are
available. Dissecting kits, laboratory aprons, and other academic items
are offered along with a wide array of gift items in all price ranges.

Counseling Services
Counselors at UofSC Lancaster provide academic, career, and personal
counseling. A variety of services are offered:

- assessment of and response to freshman needs
- evaluation and selection of academic program(s)
- evaluation and selection of career(s)
- evaluation of and response to academic and personal concerns
- computerized assessment of interests, personality, values.
- computerized career information
- confidential and individualized appointments.
- assessment of and response to academic needs of students with
disabilities

Disability Services
The Office of Disability Services (ODS) operates under the provisions
of Section 504 of the Rehabilitation Act of 1973 and the Americans
with Disabilities Act of 1990 (ADA). Any student who prefers to be
registered as a student with a disability must be registered with the
Office of Disability Services. Disability status is not retroactive; therefore
the University does not recognize an individual as someone with a
disability during a time period in which he/she was not registered with the
Office of Disability Services. Because disability status is not retroactive,
it is important for any disabled student who prefers to register as a
student with a disability to register for these services prior to his/her
first semester of attendance. Required documentation is necessary for
registration and accommodations, and the timeliness of registration is
dependent upon the speed at which Disability Services is provided with
the required documentation. Students can only register with disability
services after they are admitted to the University.

The Office of Disability Services will make every effort to provide
reasonable accommodations for qualified students with disabilities;
however, registration as a student with a disability does not automatically
ensure accommodations. Accommodations are approved with
appropriate documentation on a case by case basis.

In order to register as a student with a disability and apply for
accommodations, students must first complete the “UofSC Lancaster
Disability Services Office Request for Services” form. Students must
also provide documentation of their disability to the Office of Disability
Services. Documentation requirements are specific to the disability, but in
general documentation must be from a physician, licensed psychologist,
or other person(s) licensed to make the appropriate diagnosis. Guidelines
for documentation are provided by the ODS. These guidelines are used
to determine whether a student is eligible to register as a student with
a disability and also to determine what accommodations, if any, will be
made based on the disability and its impact on the student’s major life
functions. Documentation requirements, as well as the Online Disability
Services Request for Services form, can be accessed at the Disability
Services page on UofSC Lancaster’s website. In order to ensure that
you obtain the specific documentation required, the Office of Disability
Services recommends that you print the online guidelines and present
them to the qualified professional providing your documentation.
Students who have accessibility concerns with the online registration
links should contact the Office of Disability Services at 313-7448 or visit
Starr Hall 125a for assistance. Students may also e-mail the office at
lancods@mailbox.sc.edu.

For a complete list of policies regarding disability services at UofSC
Lancaster, you may refer to the Disability Services website (http://
usclancaster.sc.edu/academics/Disability.pdf).

Labs
Science and engineering majors will find the latest equipment at
the Lancaster campus. The campus has well-equipped astronomy,
biology, chemistry, and physics labs. Equipment includes a double
beam recording U.V.-visible spectrophotometer, dual column gas
chromatograph, Column chromatography apparatus with fraction
collector, double-beam infrared spectrophotometer, preparative
polyacrylamide gel electrophoresis, analytical polyacrylamide gel
electrophoresis, cellulose acetate strip electrophoresis, high-pressure
liquid chromatography apparatus, fluorimeter, Warburg respirometer, polarimeter, refrigerated superspeed centrifuge polarimeter, refractometer, freeze drying apparatus, sonic dismembrator, Orion ion meter, Wild M-20 research microscope (equipped for bright field, dark field, phase contrast, immuno fluorescence, and photomicrography), helium-neon gas laser, 10-inch Newtonian reflecting telescope, Millikan oil droplet apparatus, and E/M apparatus. General chemistry labs are taught using the Vernier Lab Pro and TI 83-plus calculators.

Academic Centers
The Academic Success Center offers special tutoring and self-study services in a number of disciplines for all students who wish to improve their academic performance. Computer facilities are available for UofSC Lancaster students outside of regular class meetings. Writing assistants in the Writing Center are available to help students with their papers.

Special Opportunities
Honors Program
The UofSC Lancaster honors program was created to provide an enrichment opportunity for students who have potential for superior academic performance and who seek added challenge and scope in their studies. The honors program emerges out of our commitment to academic excellence and a belief that quality education must center on helping students achieve their full potential. The honors program presents an opportunity for outstanding students to obtain challenging and stimulating interdisciplinary course work in a supportive academic environment.

Aside from the obvious privileges of a unique educational experience, certain other advantages are offered. The director of the honors program cooperates with the director of financial aid to assist in obtaining a wide variety of scholarships and financial aid for incoming honors students. Honors students may serve on the Honors Council, the administrative body of the program. Additionally, honors program participants will be recognized by special regalia at commencement.

Eligibility: SAT of at least 1000 and high-school GPA of 3.00 or top 10 percent. Students who do not meet these criteria, but believe that they may have the motivation and self-discipline to succeed, are invited to apply, and the honors director will decide on a case-by-case basis. Honors participants must take at least two honors courses each semester, for a total of four semesters, and have a cumulative GPA of 3.00 to receive special recognition at commencement.

Academic Support and Student Services Program
This program offers a comprehensive approach designed to meet the needs of traditional and nontraditional students. The UofSC Lancaster program provides instruction in the Academic Success Center in such areas as English, mathematics, reading, and study skills. This instruction is combined with academic, career, and personal counseling. Students who have completed the program have experienced significant improvement in many aspects of academic and personal growth. Our success in this area compares most favorably with postsecondary institutions throughout the United States.

Evening Program
For the benefit of those whose schedules make morning attendance impossible or impractical, UofSC Lancaster offers numerous courses in the late afternoon and evening. Some 16-week courses are offered in those academic areas where skill development requires substantial time and practice. All other courses are offered as part of the two eight-week sessions offered every semester. Most eight-week classes run from 5:30 to 8 p.m. or from 8:15 to 10:45 p.m. two evenings a week. Sixteen-week evening classes follow the same format as day sections.

Off-Campus Classes
USC Lancaster High School Dual Enrollment Program offers two dual-credit programs taught on-site in high schools. The first is a cooperative effort between UofSC Lancaster professors and high school teachers to offer courses which are customized for each school with rigorous emphasis on quality control. In the second program, faculty members travel from the Lancaster campus or may come from the communities where the courses are taught to deliver the course. These programs are based on instructor availability and are conducted in strict compliance with UofSC guidelines.

Charlotte Area Educational Consortium (CAEC)
UofSC Lancaster participates in the Charlotte Area Educational Consortium, which includes 24 colleges and universities in the Charlotte area. Under this consortium, a full-time undergraduate student at UofSC Lancaster may be allowed to enroll in an additional course on a space-available basis at a member school at no additional academic fee charge.

Participating institutions are Belmont Abbey College, Cabarrus College of Health Services, Carolinas College of Health Sciences, Catawba College, Catawba Valley Community College, Central Piedmont Community College, Cleveland Community College, Davidson College, Gardner-Webb University, Gaston College, Gordon-Conwell Theological Seminary-Charlotte, Johnson C. Smith University, Lenoir-Rhyne College, Livingstone College, Mitchell Community College, Pfeiffer University, Queens University of Charlotte, South Piedmont Community College, Stanly Community College, University of North Carolina at Charlotte, University of South Carolina Lancaster, Winthrop University, and York Technical College. Qualified students may also participate in the following program through CAEC:

Air Force ROTC Program
To prepare themselves to serve as commissioned officers in the Air Force, students may participate in the Air Force Reserve Officer Training Corps (ROTC) offered by UNC Charlotte Department of Aerospace Studies.

Special permission is granted to qualified students to participate in the consortium program with the advance approval of the academic advisor, academic dean, and registrar. Additional information and forms are available in the Office of Admissions and Records. Starr Hall

Independent Learning by Correspondence
Independent learning courses are designed for students who are unable to attend classes on campus. Teachers and persons in business fields often find these courses useful for professional development, and many take courses for self-improvement.

Admission
Independent learning courses may begin at any time. Formal admission to the University is not required. However, degree-seeking students are responsible for determining that courses are applicable for their purposes. An application must be completed for enrollment. Textbooks are available online through the University Bookstore from MBS Direct.

Academic Regulations
The courses offered through independent learning meet the same University standards of prerequisites, sequence, etc., that are required
in residence work. The maximum time for completion of a course is 12 months from the date of enrollment. The minimum time limit for completion for a college-level course is two months from the date of enrollment. University of South Carolina students who wish to enroll in independent learning courses must secure the approval of the dean of the school or college in which they are registered. Completion of the AS-30 form (available at the Office of Admissions and Records) will initiate the approval process for permission to enroll in a correspondence course. Students planning to transfer independent learning credits to another institution should secure the approval of that institution prior to enrollment. A maximum of 30 semester hours earned through independent learning may be applied toward a degree. Students who wish to take independent learning courses during the last 15 semester hours of degree credits must petition for permission through the dean.

**Examinations**

Examinations must, when possible, be taken at the University. Otherwise, the examination must be supervised by an official approved by the Office of Distance Education. In order to receive credit for an independent learning course, a student must make a passing grade on the final examination. Students are expected to maintain a passing average on all written assignments, but the assignment grades will not be counted toward the final grade unless the student passes the final examination.

**Teacher Certification**

Independent learning credits may be applicable for educator certificate renewal. Specific questions concerning South Carolina certification or renewal of teaching credentials should be directed to:

Division of Teacher Quality
Office of Teacher Certification
South Carolina Department of Education
3700 Forest Drive
Suite 500
Columbia, SC 29204

Call them at 803-734-8466, or visit them at www.scteachers.com (http://www.scteachers.com). Teachers in other states should contact their respective Departments of Education. For further information, contact:

Office of Distance Education
915 Gregg Street
803-777-7210
toll free: 800-922-2577

**Technology-Assisted Learning**

The Office of Distance Education coordinates for various academic units courses offered with the assistance of technology. Courses are offered each fall, spring, and summer semester. Students interested in courses offered through distance education must be admitted through undergraduate admissions or The Graduate School of the University. All courses meet the same University standards of prerequisites, sequence, etc., that are required in residence work and are subject to the same academic regulations. For further information, contact:

Office of Distance Education
915 Gregg Street
803-777-7210
toll-free: 800-922-2577

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**University 101**

University 101 is a three-hour seminar course, open for credit only to freshmen and to other undergraduate students in their first semester at UofSC Columbia (i.e., transfer students). This course provides an introduction to the nature and importance of university education and a general orientation to the functions and resources of the University.

The course helps new students adjust to the University, develop a better understanding of the learning process, and acquire essential academic survival skills. It also provides students a support group in a critical year by examining problems common to the new-student experience. Extensive reading and writing assignments relevant to the student's college experience are required.

Organized in small groups of 20-25 students, University 101 is taught by faculty members and administrative personnel who have a special interest in working with new students. The course may be taken as part of a student's regular load or as an overload. Course credit is awarded on a letter-grade basis. Credit is applicable as elective credit toward almost all baccalaureate degrees offered by the University.

**Baccalaureate Degree Course Work**

The Lancaster campus of the University of South Carolina offers courses that may be applied toward baccalaureate degrees offered by other institutions. Students may choose from a number of major fields of study. For a complete list of academic programs offered at UofSC Lancaster, see "Academic Program". Students can also complete the Bachelor of Arts in Liberal Studies, Bachelor of Arts in Organizational Leadership (through Palmetto Programs, UofSC Columbia) and the Bachelor of Science in Nursing (through a partnership with the College of Nursing, UofSC Columbia).

The University of South Carolina provides equal opportunity in education and employment for all qualified persons regardless of race, color, religion, sex, national origin, age, disability, or veteran status. The University of South Carolina has designated as the ADA Title II, Section 504 and Title IX coordinator the Executive Assistant to the President for Equal Opportunity Programs. The Office of the Executive Assistant to the President for Equal Opportunity Programs is located in:

Suite 805
1600 Hampton Street
Columbia, South Carolina
telephone 803-777-3854
ADMISSIONS

General Information
The University of South Carolina Lancaster strives to provide an opportunity to any student who shows promise of successfully completing a college education. The University encourages all qualified persons to apply. Equal educational opportunities are offered to students regardless of race, sex, religion, color, or national origin.

An application for admission must be submitted and approved and an official notification of acceptance issued by the Office of Admissions and Records before any person may enroll. Before action can be taken on an application for admission, all credentials required by University policy must be received by the admissions office, which has responsibility for evaluation of credentials for the purpose of admission.

Applications must be accompanied by a nonrefundable application fee specified on the application for admission. Applications may be obtained from the Office of Admissions and Records located in Starr Hall 123, or online (http://usclancaster.sc.edu/admissions/apply.htm).

Applications submitted more than one year in advance of the anticipated date of enrollment will be acknowledged, but no action will be taken until admission standards for the year in question have been established. The number of students admitted and enrolled in any year will be determined by the capacity of the institution to provide for the educational and other needs of the students, and by budgetary or other appropriate considerations. Admissions policies and procedures are subject to continuous review by the admissions staff and the Admissions, Petitions, and Grade Change Committee, and may be changed without notice.

The University reserves the right to place conditions on the admission of any student. In the event such action is taken, the conditions will be clearly explained in the letter of acceptance.

Proof of immunity to measles, mumps and rubella (MMR) is required before a student will be allowed to enroll in classes at the University of South Carolina Lancaster. The meningitis vaccine is recommended for all first-year students (entering freshmen 24 years of age and younger). If you decline the meningitis vaccine, your signature and date are required on a meningitis vaccine waiver form. A parent’s signature is required for students less than 18 years of age.

Campus visits may be arranged online (http://usclancaster.sc.edu/admissions/campusTour/tour.php) or by contacting the Office of Admissions and Records at (803) 313-7073 or uscladms@mailbox.sc.edu.

Freshman Admission
A freshman applicant is a person who has not attended a regionally accredited college or university after high school graduation. Applicants who attended a postsecondary institution while still in high school are classified as freshmen, but must submit official transcripts of their college work (regardless of whether credit was or will be received).

Requirements
Freshman applicants must have either a high school diploma from a recognized regionally accredited association or its equivalent (GED) prior to enrolling. Accepted applicants must submit senior grades and a verification of graduation as soon as they are available. Applicants who did not graduate from high school must submit a copy of a GED certificate or satisfactory GED test scores.

Freshman applicants must submit:
- Completed admissions application
- Specified nonrefundable application fee
- Official high school transcript complete up to the time of application
- Official entrance examination scores (either SAT or ACT - scores will only be considered official if they are sent directly from the testing service)

College Preparatory Course Prerequisite Requirements
Prospective students must have adequate preparation for the curriculum in which they plan to enroll. At a minimum, applicants for admission are required to complete a college preparatory program with units distributed among the following academic subjects:

**English (4 units):** At least two units must have strong grammar and composition components, at least one must be in English literature, and at least one must be in American literature. Completion of College Preparatory English I, II, III, and IV will meet this requirement.

**Mathematics (4 units):** The four units of mathematics must include Algebra I (for which Applied Mathematics I and II may count together as a substitute, if a student successfully completes Algebra II), Algebra II, and Geometry. A fourth higher-level mathematics course should be selected from among Algebra III/trigonometry, pre-calculus, calculus, statistics, discrete mathematics, or a capstone course and should be taken during the senior year.

**Laboratory Science (3 units):** Two units must be taken in two different fields and selected from among biology, chemistry, or physics. The third unit may be from the same field as one of the first two units (biology, chemistry, or physics) or from any laboratory science for which biology and/or chemistry is a prerequisite. Courses in earth science, general physical science, or introductory or general environmental science for which biology and/or chemistry is not a prerequisite will not meet this requirement. It is strongly recommended that students take physical science (taught as a laboratory science) as a prerequisite to the three required units of laboratory science outlined in this section. It is also strongly recommended that students desiring to pursue careers in science, mathematics, engineering or technology take one course in all three fields.

**Foreign Language (2 units):** The two units of foreign language must be in the same language.

**Social Studies (3 units):** One unit of U.S. History is required; a half unit of economics and a half unit in government are strongly recommended.

**Fine Arts (1 unit):** One unit in appreciation of, history of, or performance in one of the fine arts.

**Academic Elective (1 unit):** A college preparatory course in computer science (i.e., one involving significant programming content, not simply keyboarding) is strongly recommended for this elective. Other acceptable electives include college preparatory courses in English; fine arts; foreign languages; social science; humanities; laboratory science (excluding those for which biology and/or chemistry is not a prerequisite); or mathematics above the level of Algebra.

**Physical Education:** One unit of physical education or ROTC is required.
Total Units: 19

Applicants must complete additional units to meet or exceed state and local high school graduation requirements. In choosing these electives, students should consider the recommendations given in the preceding listing for specific prospective majors.

Freshman applicants are encouraged to apply in the fall prior to the fall for which they seek admission. Applicants must apply for and take the required entrance examinations well in advance of the term for which they seek admission, and they are responsible for having the results of these examinations sent to the University directly from the testing service. Applicants over the age of 21 may not be required to submit entrance examination results; however, they must submit other credentials which give evidence of reasonable academic potential. Entrance examination scores may be required in the absence of satisfactory credentials or evidence of potential. Some programs may require entrance test scores for all students, regardless of age.

Other Admissions Opportunities

CAP Students
The Conditional Admission Program (CAP) is a special admissions program open to students who do not meet the regular requirements for pre-baccalaureate admission as described above. Depending on their high school curriculum and/or entrance examination scores (ACT or SAT), students may still be eligible for admission through CAP. For complete details about eligibility and requirements, students should contact the Office of Admissions and Records at (803) 313-7073 or uscladms@mailbox.sc.edu. Most students in this program must complete 30 semester hours at UofSC Lancaster with a 2.00 GPA or higher to attend one of the UofSC four-year campuses.

Admission as a Nondegree Seeking Candidate

Applicants who wish to attend the University for one semester or on some limited basis may be approved to do so upon submitting an application. The admissions office reserves the right to determine the proper category of admission and to determine what credentials may be required.

Special Students
This category is for part-time applicants who are not interested in earning a degree at UofSC. A maximum of 30 semester hours may be earned in this category. Applicants who have been officially denied admission as degree-seeking students are not eligible for admission as non-degree students. Courses completed by special students carry full University credit; however, none of the hours are applicable toward a degree until the student applies and qualifies for admission to a degree program. Usually no credentials are required if the applicant has no plan to seek a degree. Visiting or transient students are required to submit a transient permission form from their home institution that includes verification of good academic standing.

Senior Citizens
A senior citizen (age 60 or above) may be eligible to enroll in courses at UofSC Lancaster tuition-free, on a space available basis. In order to be eligible, a person must be admitted to the University of South Carolina Lancaster and have been a resident of South Carolina for at least 12 months. A special form documenting eligibility must be obtained from the Office of Admissions and Records.

Please note that senior citizens are responsible for all charges which are not tuition. This includes, but is not limited to, the application fee and any applicable course fees.

Concurrent
High school juniors and seniors who have excelled in their studies may enroll in appropriate courses at the University upon recommendation of their school counselor or principal, and with approval of the academic department in which courses are to be taken. Interested students must submit a high school transcript verifying their eligibility and demonstrating exceptional ability to undertake college-level coursework. Admission exceptions may be granted for freshman or sophomore students at the request of the high school principal, his or her designee, or the designee of the governing school association. Concurrent students must have a cumulative high school GPA of 3.0 or higher.

Auditor
An auditor may apply as a special student (see above). Classes that are audited at UofSC may not be retaken for credit towards a degree later.

Military Special
Certification of active duty military status is required.

Persons attending the University in any of these categories will be non-degree candidates. Credit earned while attending as a non-degree candidate may be used toward a degree only after the student has applied for and been accepted into a degree program. An applicant denied admission to any degree category is not eligible for admission as a non-degree student. The period of enrollment in these categories is limited by either time or number of allowable credits. The official acceptance letter explains all enrollment restrictions for the category in question. Non-degree students are not eligible for financial aid or veteran’s benefits.

Readmission of Former Students
An application for readmission must be submitted by any former student who wishes to return to the University after missing a major (fall or spring) semester. Summer sessions do not count as a major semester in this instance. Applications for readmission are available online (http://usclancaster.sc.edu/admissions/apply.htm), or may be obtained from the Office of Admissions and Records. Readmission to the University and to the program in which the student was previously enrolled is not automatic.

Students who attend the University as special students (including probationary or non-degree candidates) are not considered for “readmission” because these students were not fully admitted to the University originally. If special students wish to return to the University as degree-seeking candidates, they must apply for regular admission as freshmen or transfer students, furnishing all official transcripts and any entrance test scores which may be required.

Students who leave the University in good standing, miss one or more major semesters, and attend another institution while away must submit the application for readmission and official transcripts of all college-level work attempted during their absence from the University. Such applicants must meet the same requirements as transfer students.

A student who leaves the University on suspension must apply for readmission upon completion of the period of suspension and qualify for
Applications should be submitted before these deadlines:

- An application for readmission and a petition for reinstatement if a major semester has been missed; or
- A petition for reinstatement if the attempt is being made after notification of suspension but prior to missing a major semester. The petition for reinstatement is made to the Admissions, Petitions, and Grade Change Committee.

If students attend another college-level institution while suspended from the University, they must maintain a satisfactory average at that institution in order to retain the privilege of being considered for readmission at the conclusion of their suspension. The University does not transfer credit earned during a period of suspension, but the quality of grades could affect the decision on readmission.

Applications should be submitted before these deadlines:

- Fall term: August 1
- Spring term: December 1
- Summer terms: Two weeks prior to registration for the term.

Note: These deadlines are subject to change at any time.

Summer School Admission

New students entering the University for the first time in a summer term who expect to continue studying toward a degree submit only one application. They must meet all requirements for admission as degree-seeking students before the beginning of the summer term. These students should not submit a separate application for the summer term.

Summer Attendance Only

Students who wish to attend the University for the summer only should refer to the “Admission as a Non-degree Seeking Candidate” paragraph included in this section. Students enrolled in degree programs at another college or university who wish to take summer courses at UofSC as transients should seek written approval to take specific courses from a dean or department chair at their home institution.

Transfer Admission

An applicant who, having graduated from high school, has attended another regionally accredited postsecondary institution and attempted one or more courses is a transfer student, regardless of credit earned. If fewer than 30 semester hours (45 quarter hours) of college-level work have been attempted, the applicant must meet both transfer and freshman entrance requirements.

Transfer applicants for admission must submit:

- Completed admissions application
- Specified nonrefundable application fee
- Complete official transcripts from postsecondary institutions through the time of application; these must be supplemented by final transcripts that reflect complete academic work prior to beginning classes at the University.
- Complete high school records including entrance exam results if less than 30 semester hours (45 quarter hours) of college-level work have been attempted at a regionally accredited college or university.

Applications should be submitted before these deadlines:

- Fall term: August 1
- Spring term: December 1
- Summer terms: Two weeks prior to the start of each term.

Note: These deadlines are subject to change at any time.

All applicants for transfer admission must be eligible to return to the last institution attended as a degree-seeking student.

The applicant must submit official transcripts of all previous college courses attempted whether or not credit was earned and regardless of whether the applicant wishes to transfer any credit. An official transcript must be sent directly to the admissions office from every institution attended. Failure to report all attempted college courses may constitute sufficient cause for later dismissal from the University.

In addition to the general requirements for admission outlined in this section, some departments within the University set additional requirements that may be higher than the University’s minimum standards. For more specific information concerning entrance requirements for individual departments, refer to the program section of this bulletin.

For the purpose of admission, a transfer grade point average is calculated using all credits attempted and all grades earned on college-level courses (e.g. non-developmental, non-remedial) at other institutions. These credits and grades also will be included in calculating honors for graduation from the University. Colleges within the University have the right to consider all attempted college-level work in determining admission to particular programs and/or advancement into upper-division or professional-level courses. Transfer students should consult the section of this bulletin for the program in which the student plans to study for further information about the use of credits and grades from previous college work. For regulations on graduation with honors, see “Academic Regulations.”

Regardless of the point in an academic career at which students enter the University, all must complete the final year (the last 30 semester hours before graduation) enrolled in classes approved by the appropriate dean of the college, school, or campus from which the degree will be granted.

Students who expect to receive an associate’s degree from UofSC Lancaster must complete the final 15 hours enrolled in classes at the Lancaster campus.

Evaluation of Transfer Credits

Transfer credits to UofSC must be from regionally accredited institutions for academic courses completed with grades of C- or better. Applicability of credits toward a particular degree is determined by the degree program in which the student enrolls. The number of credits acceptable to the University and the number which may apply toward a particular degree may differ.

Original records are required for courses exempted at a previous college. Exemption credit or acceptance of transfer credit by another college has no bearing on the evaluation of transfer credit at the University of South Carolina.

Students transferring to the University from another college or university must, before enrolling in class at the University, have their transcripts evaluated by the University. It is only in the light of such evaluation that students will know definitively the transferability and equivalency of each transfer course.
Transferability refers to the conditions under which the University accepts credit for inclusion in the student’s record. Transfer courses must have been taken at a regionally accredited post-secondary institution, or, if taken at a foreign post-secondary institution, have been recommended by a NACES - member external evaluation service. Coursework classified as remedial by the University will appear on the student’s record, but will not be used to determine admission eligibility or a transfer GPA. Exceptions to this rule may be made by the Office of the Registrar when state scholarship eligibility rules require inclusion.

Equivalency entails equating transfer credit, both in hours and content, to University of South Carolina coursework. The Registrar’s Office works with UofSC colleges and schools to coordinate the process of transfer evaluation to equate transfer courses directly to courses in the UofSC course catalog; to subject codes which represent subjects not offered at UofSC; or to subject codes that identify courses as remedial/technical/non-accredited coursework.

Applicability of credit toward a degree refers to the prerogative of academic divisions to count specific credit toward the fulfillment of a student’s degree requirements. The student’s college, school or campus of enrollment is responsible for determining applicability. However, a transfer course is generally not applicable towards any University of South Carolina academic program or degree if:

• The transfer course was occupational or technical in nature (examples: welding, paralegal, radiography courses).
• The transfer course was essentially remedial in nature (example: Developmental English).
• A grade lower than 2.0 on a 4 point scale, or equivalent, was earned in the transfer course.
• The transfer course was taken by a degree-seeking University of South Carolina student without prior approval as described in the Earning Credit in Transient Status section of this bulletin.
• The transfer course was taken while a student was on an academic suspension from a University of South Carolina campus.
• The student received any grade other than W in an equivalent course at this university, unless the student was enrolled full-time at least one year at the transfer institution.

Exceptions to this rule may be made only by the designated academic official(s) on the campus where the student is majoring and only in specific cases where such courses are judged to be uniquely relevant to the student’s degree program.

A maximum of 76 semester hours may be transferred for degree credit from a junior college or two-year institution which is accredited by a regional association such as the Southern Association of Colleges and Schools.

A maximum of 30 semester hours of credit by correspondence must complete this work before attaining senior classification (90 semester hours).

Courses completed at any institution while the student is suspended by the University will not be accepted toward a degree at USC, but may be used to evaluate a student’s eligibility for readmission.

Transfer: State Policy and Procedures

Background

Section 10-C of the South Carolina School-to-Work Transition Act (1994) stipulated that the Council of College and University Presidents and the State Board for Technical and Comprehensive Education, operating through the Commission on Higher Education, develop better articulation of associate and baccalaureate degree programs. To comply with this requirement, the commission upon the advice of the Council of Presidents established a Transfer Articulation Policy Committee composed of four-year institutions’ vice presidents for academic affairs and the Associate Director for Instruction of the State Board for Technical and Comprehensive Education. The principal outcomes derived from the work of that committee and accepted by the Commission on Higher Education on July 6, 1995, were:

• An expanded list of 86 courses which transfer to four-year public institutions of South Carolina from the two-year public institutions;
• A statewide policy document on good practices in transfer to be followed by all public institutions of higher education in the State of South Carolina, which was accepted in principle by the Advisory Committee on Academic Programs and the commission;
• Six task forces on statewide transfer agreements, each based in a discipline or broad area of the baccalaureate curriculum.

In 1995 the General Assembly passed Act 137 which stipulated further that the South Carolina Commission on Higher Education “notwithstanding any other provision of law to the contrary, shall have the following additional duties and functions with regard to the various public institutions of higher education.” These duties and responsibilities include the commission’s responsibility “to establish procedures for the transferability of courses at the undergraduate level between two-year and four-year institutions or schools.” This same provision is repeated in
the legislation developed from the Report of the Joint Legislative Study Committee.

Act 137 directed the commission to adopt the following procedures for the transfer of courses from all two-year public to all four-year public institutions of higher education in South Carolina.

Statewide Articulation of 86 Courses

1. The Statewide Articulation Agreement of 86 courses already approved by the South Carolina Commission on Higher Education for transfer from two- to four-year public institutions shall be applicable to all public institutions, including two-year institutions and institutions within the same system. In instances where an institution does not have synonymous courses to ones on this list, it shall identify comparable courses or course categories for acceptance of general education courses on the statewide list.

Admissions Criteria, Course Grades, GPAs, Validations

2. All four-year public institutions shall issue annually in August a transfer guide covering at least the following items:
   a. The definition of a transfer student and requirements for admission both to the institution and, if more selective, requirements for admission to particular programs.
   b. Limitations placed by the institution or its programs for acceptance of standardized examinations (e.g., SAT, ACT) taken more than a given time ago, for academic course work taken elsewhere, for course work repeated due to failure, for course work taken at another institution while the student is academically suspended at his/her home institution, and so forth.
   c. Institutional and, if more selective, programmatic maximums of course credits allowable in transfer.
   d. Institutional procedures used to calculate student applicants’ GPAs for transfer admission. Such procedures shall describe how nonstandard grades (withdrawal, withdrawal failing, repeated course, etc.) are evaluated; and they shall also describe whether all course work taken prior to transfer or just course work deemed appropriate to the student’s intended four-year program of study is calculated for purposes of admission to the institution and/or programmatic major.
   e. Lists of all courses accepted from each technical college (including the 72 courses in the Statewide Articulation Agreement) and the course equivalencies (including “free elective” category) found on the home institution for the courses accepted.
   f. Lists of all articulation agreements with any public South Carolina two-year or other institution of higher education, together with information about how interested parties can access these agreements.
   g. Lists of the institution’s Transfer Officer(s) personnel together with telephone and fax numbers and office address.
   h. Institutional policies related to “academic bankruptcy” (i.e., removing an entire transcript or parts thereof from a failed or underachieving record after a period of years has passed) so that re-entry into the four-year institution with course credit earned in the interim elsewhere is done without regard to the student’s earlier record.
   i. “Residency requirements” for the minimum number of hours required to be earned at the institution for the degree.

3. Course work (individual courses, transfer blocks, statewide agreements) covered within these procedures shall be transferable if the student has completed the course work with a “C” grade (2.00 on a 4.00 scale) or above, but transfer of grades does not relieve the student of the obligation to meet any GPA requirements or other admissions requirements of the institution or program to which application has been made.
   a. Any four-year institution which has institutional or programmatic admissions requirements for transfer students with cumulative grade point averages (GPAs) higher than 2.00 on a 4.00 scale shall apply such entrance requirements equally to transfer students from regionally accredited South Carolina public institutions regardless of whether students are transferring from a four-year or two-year institution.
   b. Any multi-campus institution or system shall certify by letter to the commission that all course work at all of its campuses applicable to a particular degree program of study is fully acceptable in transfer to meet degree requirements in the same degree program at any other of its campuses.

4. Any course work (individual courses, transfer blocks, statewide agreements) covered within these procedures shall be transferable to any public institution without any additional fee and without any further encumbrance such as a “validation examination,” “placement examination/instrument,” “verification instrument,” or any other stricture, notwithstanding any institutional or system policy, procedure, or regulation to the contrary.

Transfer Blocks, Statewide Agreements, Completion of the A.A./A.S. Degree

5. The following Transfer Blocks/Statewide Agreements taken at any two-year public institution in South Carolina shall be accepted in their totality toward meeting baccalaureate degree requirements at all four-year public institutions in relevant four-year degree programs, as follows:
   • Arts, Humanities, and Social Sciences: Established curriculum block of 46-48 semester hours
   • Business Administration: Established curriculum block of 46-51 semester hours
   • Engineering: Established curriculum block of 33 semester hours
   • Arts and Sciences, curriculum II: Established curriculum block of 48-51 semester hours
   • Teacher Education: Established curriculum block of 38-39 semester hours for early childhood, elementary, and special education students only. Secondary education majors and students seeking certification who are not majoring in teacher education should consult the Arts, Humanities, and Social Sciences or the Math and Science transfer blocks, as relevant, to assure transferability of course work.
   • Nursing: By statewide agreement, at least 60 semester hours shall be accepted by any public four-year institution toward the baccalaureate completion program (BSN) by graduates of any associate degree program in nursing (ADN), provided that the program is accredited by the National League of Nursing and that the graduate has successfully passed the National Licensure Examination (NCLEX) and is a currently licensed registered nurse.

6. Any “unique” academic program not specifically or by extension covered by one of the statewide transfer blocks/agreements listed in #4 above shall either create its own transfer block of 35 or more credit hours with the approval of CHE staff or shall adopt either the Arts/Social Science/Humanities or the Science/Mathematics block by September 1996. The institution at which such program is located
shall inform the staff of the CHE and every institutional president and vice president for academic affairs about this decision.

7. Any student who has completed either an Associate of Arts or Associate of Science degree program at any public two-year South Carolina institution which contains within it the total course work found in either the Arts/Social Sciences/Humanities Transfer Block or the Math/Science Transfer Block shall automatically be entitled to junior-level status or its equivalent at whatever public senior institution to which the student might have been admitted. (Note: As agreed by the Committee on Academic Affairs, junior status applies only to campus activities such as priority order for registration for courses, residence hall assignments, parking, athletic event tickets, etc., and not in calculating academic degree credits.)

Related Reports and Statewide Documents

8. All applicable recommendations found in the commission's report to the General Assembly on the School-to-Work Act (approved by the commission and transmitted to the General Assembly on July 6, 1995) are hereby incorporated into the procedures for transfer of course work among two- and four-year institutions.

9. The policy paper entitled State Policy on Transfer and Articulation, as amended to reflect changes in the numbers of transfer blocks and other Commission action since July 6, 1995, is hereby adopted as the statewide policy for institutional good practice in the sending and receiving of all course credits to be transferred.

Assurance of Quality

10. All claims from any public two- or four-year institution challenging the effective preparation of any other public institution's course work for transfer purposes shall be evaluated and appropriate measures shall be taken to assure that the quality of the course work has been reviewed and approved on a timely basis by sending and receiving institutions alike. This process of formal review shall occur every four years through the staff of the Commission on Higher Education, beginning with the approval of these procedures.

Statewide Publication and Distribution of Information on Transfer

11. The staff of the Commission on Higher Education shall print and distribute copies of these Procedures upon their acceptance by the commission. The staff shall also place this document and the Appendices on the commission's Home Page on the Internet under the title "Transfer Policies."

12. By September 1 of each year, all public four-year institutions shall on their own Home Page on the Internet under the title "Transfer Policies":
   a. Print a copy of this entire document (without appendices).
   b. Print a copy of their entire transfer guide.
   c. Provide to the staff of the commission in satisfactory format a copy of their entire transfer guide for placing on the commission's Home Page on the Internet.

13. By September 1 of each year, the staff of the State Board for Technical and Comprehensive Education shall on its Home Page on the Internet under the title "Transfer Policies":
   a. Print a copy of this document (without appendices).
   b. Provide to the commission staff in format suitable for placing on the commission's Home Page of the Internet a list of all articulation agreements that each of the sixteen technical colleges has with public and other four-year institutions of higher education, together with information about how interested parties can access those agreements.

14. Each two-year and four-year public institutional catalog shall contain a section entitled "Transfer: State Policies and Procedures." Such section at a minimum shall:
   a. Publish these procedures in their entirety (except Appendices)
   b. Designate a chief Transfer Officer at the institution who shall
      - Provide information and other appropriate support for students considering transfer and recent transfers
      - Serve as a clearinghouse for information on issues of transfer in the State of South Carolina
      - Provide definitive institutional rulings on transfer questions for the institution's students under these procedures
      - Work closely with feeder institutions to assure ease in transfer for their students.
   c. Designate other programmatic Transfer Officer(s) as the size of the institution and the variety
   d. Refer interested parties to the institutional Transfer Guide of the state's four-year institutions
   e. Refer interested parties to the institution's and the Commission on Higher Education's Home Pages on the Internet for further information regarding transfer.

Admission of International Students

The University welcomes the applications of qualified international students. At least six months before the beginning of the semester they wish to enter, and in the case of freshman applicants, at least nine months beforehand, students must send a complete application, including standardized test scores, school records, and financial statements, to the Office of Admissions and Records. Students who have attended colleges and universities outside of the United States are required to submit a professional credential evaluation of all work completed.

International applicants must be proficient in the English language. A score of 550 or above on the paper version of the TOEFL (Test of English as a Foreign Language) is required (a score of 210 on the computerized version is required, and a score of 77 on the internet version is required). TOEFL scores are not required for international students from countries where the primary language of instruction is English nor from graduates of high schools in the United States.

An English proficiency test will be administered to international students, except those from English-speaking countries, upon arrival at the University. All international students must demonstrate sufficient proficiency in written and oral English to progress at the University level. Students who are not proficient in English will be required to take noncredit, concentrated English language training until proficiency is demonstrated.

In addition, freshman applicants must have completed a level of education equivalent to that of students entering from accredited secondary schools in the United States and have superior grades on their school work. Applicants who seek to enter from another college or university in the United States must meet transfer admission requirements.

International applicants will not be allowed to enroll in classes until they establish their ability to pay education expenses. The policies of certain countries have created financial difficulties for their citizens studying at the University. Applicants from these countries will be so notified and required to make an advance deposit of expenses. Applicants from other nations must submit certification of financial support to satisfy
this requirement. International students should not expect to obtain any financial assistance from the University.

1 Applicants who are not citizens or permanent residents of the United States.

Placement Examinations

Student Orientation and Testing Programs

All new students are expected to take placement tests (math and foreign language) and attend an orientation program (advisement and registration for classes) prior to their enrollment. Information on these programs may be obtained electronically (http://usclancaster.sc.edu/orientation/) or by calling (803) 313-7066. Summer orientation days for parents, freshmen and transfers are held in June, July and August. Abbreviated orientations are also held immediately prior to classes beginning in January.

Advanced Placement by Examination

Baccalaureate degree candidates may qualify for degree credit and/or advanced placement through successful completion of the following exams:

- The College Entrance Examination Board Advanced Placement Examinations are offered in American government and politics, American history, art history, art studio (drawing 2D and 3D), biology, chemistry, comparative government and politics, computer science (A and AB), economics (macro and micro), English language and composition, English composition and literature, environmental science, European history, foreign languages (French, German, Latin, and Spanish), human geography, mathematics-calculus (AB and BC), music (theory and listening and literature), physics (B, C part 1, C part 2), psychology, and statistics. Questions concerning credit awards should be referred to the Office of Admissions and Records in Room 126, Starr Hall.
- International Baccalaureate (IB) Higher Level Examinations in biology, business and organization, chemistry, computer science, economics, English, French, geography, German, history, Latin, mathematics, music, physics, psychology, social anthropology, Spanish, theatre arts, and visual arts. Questions concerning credit awards should be referred to the Office of Admissions and Records.
- Tests in foreign languages and mathematics are required for all new freshmen. Transfer students may be required to take the same tests. Information regarding these placement examinations may be obtained by contacting the Office of Student Life at (803) 313-7066.

Candidates who do not pass a particular test are not permitted to repeat that test. The required credits must be obtained instead by enrollment and satisfactory completion of the course(s) involved. Specific information about test content and policies may be obtained from the appropriate department.

Proof of Citizenship

UofSC Lancaster students must present proof of citizenship or lawful presence in the U.S. prior to enrolling. This policy has been adopted by the University in order to comply with section 59-101-430 of the South Carolina Code of Laws, as amended, which requires that lawful presence in the United States is verified before enrollment at any public institution of higher education. Verification of immigration status for non-citizens will be conducted by international student officials. For other students, a proof of citizenship verification process has been adopted to deter and prevent false claims of citizenship by unlawful aliens attempting to evade the eligibility requirements of section 59-101-430. All students must present proof of citizenship in the form of one of the following acceptable documents:

- Copy of the South Carolina driver's license if the student first became a licensed driver in the state after January 1, 2002;
- A Certified Birth Certificate indicating that you were born in the United States or a territory of the United States
- Current U.S. Passport or U.S. Passport that has not been expired more than 10 years
- Certificate of Naturalization - USCIS Form (N-550 or N-570)
- U.S. government issued Consular Report of Birth Abroad
- Certificate of Citizenship (N-560 or N-561)
- Unexpired U.S. Active Duty/Retiree/Reservist Military ID Card (DOD DD-2)

The University can accept photocopies of birth certificates and other citizenship documents, but reserves the right to request production of the certified original in the event that there are questions about whether the copy is true and accurate, or if any of the information on the provided copy is illegible.

For more information:

http://www.sc.edu/about/offices_and_divisions/registrar/residency_and_citizenship/citizenship/index.php
ACADEMIC REGULATIONS

As the chief governing body of the University, the Board of Trustees delegates the powers of the president and the faculty in accord with its policies. Subject to the review of the president and the Board of Trustees, the faculty retains legislative powers in all matters pertaining to the standards of admission, registration, instruction, research, extracurricular activities, requirements for and granting of degrees, the curricula, the discipline of students, the educational policies and standards of the University, and all other matters affecting the conduct of academic affairs.

The University reserves the right to make changes in curricula, degree requirements, course offerings, and all academic regulations whenever, in the judgment of the faculty, the president, or the Board of Trustees, such changes are in the best interest of the students and the University.

Registration at the University of South Carolina assumes the students’ acceptance of all published regulations, including both those which appear in this document and all others as applicable in any official announcement such as the Medical School Bulletin, Law School Bulletin, Graduate Studies Bulletin, the University Master Schedule of Classes, or the Carolina Community. Official policies of the University listed below are published in the Carolina Community, which is available online as well as through the Student Government Office or the Office of the Vice President for Student Affairs.

1. Student Rights and Freedoms within the Academic Community
2. Rule of Academic Responsibility and Academic Disciplinary Procedures
3. Grievance Policy and Procedures for Non-Academic Areas
4. University Policy on Use of Alcohol
5. University Policy on Campus Solicitation
6. University Policy on Student Patent and Copyright Matters
7. Student Right to Know

Unforeseen circumstances may interfere with the scheduling of a course or degree offering. Students must accept such developments even if doing so will mean a delay in some of their academic goals or a modification of those goals. The departments concerned will work closely with students facing such problems in an effort to resolve them with a minimum of difficulty.

The University reserves the right to withdraw any course because of inadequate enrollment. Additional courses may be offered upon application of a sufficient number of students; a minimum of 10 applicants is the usual requirement. Registration in any course may be closed when the maximum enrollment for efficient work has been reached.

Bulletin Rights and Exclusions

Bulletin Rights

An undergraduate student may choose to obtain a degree in accordance with the curricular requirements in force for the particular degree at the time the student first enrolls as a degree-seeking student at any University campus, or under subsequent requirements published while the student is enrolled.

Bulletin Exclusions

The student’s choice is restricted to a specific bulletin and the curricular requirements described therein. Undergraduate students have a period of eight years, inclusive and continuous, in which to claim the rights of a specific bulletin.

Within the eight-year limit, an undergraduate student who is absent from the University for no longer than three years, and who returns to complete the program of study, shall have the right to continue under the bulletin in effect at the time of the student’s original enrollment as a degree-seeking student. Alternatively, the student may elect the degree requirements under the bulletin in effect at the time of return. If the period of absence is longer than three years, the student will be subject to the curricular requirements in force at the time of return. Under no circumstances will students be allowed to appeal to short-lived rules and regulations which were adopted and abandoned during the period of their absence.

If drastic revisions of curricula or program requirements have occurred during a student’s absence (even if for less than three years), or during the period between the student’s original enrollment as a degree-seeking student and the eventual movement to a different degree program or campus within the University, a reasonable effort will be made by the academic dean to permit the student to undertake a transitional program that is equivalent to the educational experience intended under the bulletin in force at the time of the student’s original enrollment as a degree-seeking student.

Academic Calendar Policies

Academic Calendar

The University follows an early Semester Calendar, with Fall semester beginning the Thursday of the third full week in August and ending in December before the winter break. Spring classes begin the second Monday of January, provided neither Monday is a holiday (New Years or MLK). For Fall and Spring semesters, there are 70 class days with a minimum of 2100 minutes of instruction for a standard 3 hour class-28 Tuesday and Thursday classes of 75 minutes per class meeting and 42 Monday, Wednesday, Friday classes of 50 minutes per class meeting. All nonstandard one or two day per week classes must meet the minutes of instruction requirements as part of the calendar.

Summer Term

The summer term consists of multiple course sessions between the spring and fall terms.

Students regularly enrolled in the University may take work applicable to their degree during the summer term. Regulations governing the regular academic year also pertain to the summer term.

A complete listing of all courses offered in the summer term will be available by April 1 on the registrar’s Web site under “Master Schedule.” Course sessions and times may vary.

Please refer to the registration calendars on the registrar’s Web site for more detailed information.

Advisement Policies

Academic Advising

When students are accepted into the University, they are assigned an academic advisor. Students are expected to arrange to meet with their advisor at least once a semester to plan their course of study for the following semester. Students who do not know their assigned advisor
should obtain this information from the appropriate departmental or academic dean’s office.

Information, advice, and interpretations of University policies offered by advisors do not supersede the official statement of policies and academic regulations described in the University Undergraduate Studies Bulletin. Exceptions to University regulations cannot be made by academic advisors. Any exceptions to the policies and regulations set forth in the University Undergraduate Studies Bulletin must be made by the appropriate College Scholastic Standards and Petitions Committee or by the dean of the college.

Records of academic progress may be kept by advisors and deans, but the only official student records are maintained by the Office of the University Registrar.

Classification of Students
Classification is based on the total number of semester credit hours earned: A student must have earned 30 hours to be classified as a sophomore, 60 for classification as a junior, and 90 for senior classification. Students are classified at the beginning of each semester and maintain that classification until the next semester begins.

Undeclared Freshmen
For various reasons it may be impossible or inappropriate for a student to declare a major. Nevertheless, all students will receive advisement in the college most closely related to their interests and abilities. Transient students are subject to the rules of their home institution and may take course work at the University of South Carolina without a declared major. University courses are open to those seeking career advancement or life enrichment and who meet stated course prerequisites. Freshmen who have been accepted by the University, but who are unsure of academic or career goals, may need a period in which to establish their major interest. To accommodate students in these categories, courses which are usually open to students with 30 or fewer hours (freshmen) are open to all students who meet prerequisites published in the University’s Undergraduate Studies Bulletin. Students who have earned 30 semester hours and wish to continue their studies at the University of South Carolina must declare a major in a program in which they meet entrance or progression requirements.

Course of Studies
Students are expected to follow the programs outlined by their school or college as closely as possible, particularly in the first two years when satisfying basic degree requirements and prerequisites for advanced work. Students must pursue required courses in the prescribed sequence. Failure to do so may lead to future schedule difficulties, and students may find that the subjects for which they wish to enroll are either not available or are closed to students with advanced standing. Students who fail to complete successfully all freshman requirements may not enroll in courses in their major field beyond the sophomore level. Students ineligible to continue courses in their major field may take electives until the deficiency is removed. Students who enroll in classes for which prerequisites or other defined requirements have not been met may be removed from these classes. Learning-disabled students who wish to take advantage of University-approved program accommodations must have an academic advisory plan on file with the Office of Student Disability Services and the dean of the college. This plan will be formulated by the student’s academic advisor with the assistance of the Office of Student Disability Services and will contain recommended accommodations which specifically relate to and are consistent with the student’s diagnosed disability. A copy of the student’s academic advisory plan must be provided to the course instructor for the student to be eligible for a particular accommodation. Any substitutions for degree requirements recommended in the student’s academic advisory plan must be referred to the Scholastic Standards and Petitions Committee of the student’s college for action.

Changes in Curriculum
Undergraduate students interested in changing majors should contact the college or school offering the new curriculum the student intends to follow. Once all necessary permissions are obtained, the college or school that offers the new curriculum will notify the Office of the University Registrar to update the student’s record. Curriculum changes can affect loan deferment, scholarship eligibility, athletic participation eligibility, tuition and fee assessment, and international student VISA regulations. For this reason, all curriculum changes must be completed before the end of the free drop/add period in Fall and Spring Terms (in Part of Term 30), and prior to June 1 during the Summer Term. Curriculum change requests that arrive at the Office of the University Registrar after these deadlines will be processed for the following term. Exceptions to this rule may be made in the event that a change request is being made in the semester that student is graduating from the University.

Course Substitutions
Only under unavoidable and exceptional circumstances will the faculty permit substitution for or exemption from the prescribed curricula. When it becomes necessary to request a deviation from the prescribed course of study, students should consult the dean of their college or the head of the department in which they are majoring before preparing a petition listing the substitutions or exemptions sought and the reasons for the request. Petitions are submitted on forms obtainable from the Scholastic Standards and Petitions Committee of the particular college, and must be returned to the dean of the college in which the student is enrolled. Deviations from degree requirements published in the bulletin must be approved by the student’s dean and the head of the student’s major department. The Scholastic Standards and Petitions Committee of each college functions as an appeal board in cases where agreement between the dean, department head, and the student cannot be reached.

Course and Academic Credit Policies

Course Numbering
Courses numbered from 101 to 699 are available at different levels for undergraduate credit. Courses numbered from 700 to 899 may be taken for graduate credit only and are described in the Graduate Studies Bulletin. All courses numbered from 101 to 499 are for four-year baccalaureate degree candidates. Courses numbered from 500 to 699 may be taken by advanced undergraduate and graduate students for undergraduate or graduate credit, respectively. A 500- to 600-level course taken for undergraduate credit cannot later be awarded graduate credit.

Course Credit
The credit value of each course is usually determined by the amount of formal instructional time per week for one semester. At least 700 minutes of instruction (and at least twice that for laboratory time) can be expected per credit hour. The semester hour credit for each course is included in each course description.

No student suspended from the University of South Carolina for any reason may earn academic credit during the period of suspension, whether by residence elsewhere or by correspondence courses of any origin.
Remedial courses (courses numbered 100 or below) may not be used to meet degree requirements.

Credit by Examination

Currently enrolled students may obtain credit by examination in a course in which they have had no class attendance or semester standing; permission must, however, be obtained from the dean of the college or department chair in which the course is offered. A grade of not less than B on the examination is necessary in order to receive credit for the course. Examinations are not permitted in courses in which a student previously has been enrolled regularly or as an auditor. The applicant must pay to the Office of Financial Services in advance of the examination a fee of $25 per semester hour; this fee is not refundable. The Office of Financial Services will issue a receipt which must be shown to the head of the department conducting the examination, who shall immediately report the results of the examination to the Office of the University Registrar. Credits earned under this regulation are recorded with hours earned only.

Transfer Credit

Students transferring to the University from another college or university must, before enrolling in class at the University, have their transcripts evaluated by the University. It is only in the light of such evaluation that students will know definitively the transferability and equivalency of each transfer course. Degree applicability will be determined by the college or school in which the student is enrolled.

Transferability refers to the conditions under which the University accepts credit for inclusion in the student's record. Transfer courses must have been taken at a regionally accredited post-secondary institution, or, if taken at a foreign post-secondary institution, have been recommended by a NACES - member external evaluation service. Coursework classified as remedial by the University will appear on the student's record, but will not be used to determine admission eligibility or a transfer GPA. Exceptions to this rule may be made by the Office of the Registrar when state scholarship eligibility rules require inclusion.

Equivalency entails equating transfer credit, both in hours and content, to University of South Carolina coursework. The Registrar's Office works with UofSC colleges and schools to coordinate the process of transfer evaluation to equate transfer courses directly to courses in the USC course catalog; to subject codes which represent subjects not offered at the University, the course work meets University specifications for transfer credits.

Applicability of credit toward a degree refers to the prerogative of academic divisions to count specific credit toward the fulfillment of a student's degree requirements. The student's college or school of enrollment is responsible for determining applicability.

However, a transfer course is not applicable towards any University of South Carolina academic program or degree if:

1. The transfer course was essentially remedial in nature (example: Developmental English).
2. The transfer course was occupational or technical in nature (examples: welding, paralegal, or radiography courses).
3. A grade lower than 2.0 on a 4 point scale, or equivalent, was earned in the transfer course.
4. The transfer course was taken by a degree-seeking University of South Carolina student without prior approval as described in the Earning Credit in Transient Status section of this bulletin.
5. The transfer course was taken while a student was on an academic suspension from the university.
6. The student received any grade other than W in an equivalent course at this university, unless the student was enrolled full time at least one year at the transfer institution.

Exceptions to the rules of applicability may be made only by petition to the dean for undergraduate studies of the College or School in which the student is majoring.

Effective Summer 2017 for all newly admitted and readmitted students, transfer grade points and GPAs will no longer appear on the UofSC record. Transfer course equivalencies, grades, attempted hours, and earned hours will appear on students’ advising transcript in Self Service Carolina, while only transfer earned hours will appear on the official transcript.

Earning Credit in Transient Status

Since the University is accountable for the integrity of its degrees, it is essential that degree programs be closely monitored by University faculty. Therefore, students entering the University to seek a degree should expect to complete the majority of their academic work at the University of South Carolina. Normally students who wish to earn more than a semester of credit at another institution should meet all requirements and transfer to that institution. In some programs, and with the permission of the academic dean, students may take up to 18 semester hours of courses in transient status provided they have a 2.00 UofSC grade point average; the courses are approved in advance by the academic advisor and dean; and the other institution is fully accredited and the course work meets University specifications for transfer credits.

Study abroad or in special academic programs within the United States may be of particular benefit to students, and the University cooperates in a variety of national and international exchange programs in which students may pursue up to a year of academic work at another institution. Special permission is granted to students in these programs with the advance approval of the academic advisor and dean.

Course Load

Maximum credit limits, published in the Master Schedule of Classes, also vary according to college policy. Students will not be permitted to register for a semester load in excess of that prescribed for their program of study unless they earned an average of B or better on all courses for which they were enrolled (minimum 12 semester hours) for the preceding semester. New students are eligible for an extra course if they submit to the academic dean satisfactory evidence of equivalent academic achievement. Students eligible for an additional course on this basis must obtain prior approval for each course addition from the dean of their college. No course may be added after the last date to change course schedule or drop without a grade of W being recorded, as published in the academic and refund calendars on the registrar's Web site. (Note: This regulation does not apply to aerospace studies, Army or naval science courses, which may be added to a course program during the regular registration period without special approval.)

Undergraduate students who are enrolled in 12 semester hours or more for the fall, spring, or summer semester are considered full-time for academic purposes. Students who have been verified as learning disabled by the Office of Student Disability Services must be enrolled.
in 9 semester hours or more for the fall, spring or summer semesters to be considered full-time students with regard to access to University residence halls and eligibility for financial aid, provided this is consistent with their academic advisory plan.

Graduate students who are enrolled in 9 semester hours or more for the fall, spring, or summer semester are considered full time for academic purposes.

Full-time fees for undergraduate students are calculated on 12 to 16 semester hours. Full-time status for graduate students with assistantships is determined by the dean of Graduate Studies.

Full-time benefits for veterans are determined by the Office of Veterans Services.

Auditing
A student must be admitted to the University and go through the regular registration process to be eligible for auditing any course. All auditors must be admitted to the University and go through the regular registration process. Those who are not full-time students will be charged the same fees as for courses taken for academic credit.

Auditing a course consists of attending classes and listening without responsibility for any assignments or examinations. An auditor is not responsible for any assignments or examinations. No record of audit shall appear on a transcript unless a student attends 75 percent of the classes.

No credit may be earned in an audited course by examination or otherwise. No audited course may be repeated for credit at a later date except by those students who have been verified as learning disabled by the Office of Student Disability Services and whose academic advisory plan recommends auditing a specific course before it is taken for credit.

The applicant must complete the prescribed procedure for enrollment through the Office of the University Registrar before class attendance will be permitted.

Students who have registered for a course on an audit basis and who wish to change their registration to take the course for credit (or who wish to change from credit to audit) must do so no later than the last day to change course schedule or drop without a grade of W being recorded, as published in the academic and refund calendars on the registrar’s Web site.

Independent Study
The purpose of the independent study option is to allow the student to pursue an area of academic interest not adequately covered by the regular course structure. The experience shall involve an academic product that is consistent with the student’s program of study.

Prior to enrolling in an undergraduate independent study course, a student must complete an Independent Study Contract (AS-6). The approval of the instructor, advisor, department chair, and student’s dean is required. Students then present their approved copy to the Office of the University Registrar before registering for the course. Only students who take independent study as part of their major or minor or cognate program may receive grade-point credit for independent study. All other students will receive Pass-Fail credit. Students who take independent study on a Pass-Fail basis cannot later receive grade points, even if the student transfers to another major, minor, or cognate otherwise qualifying the course work as appropriate for grade points. This ruling is not reversible by petition.

A grade point average of 2.50 or greater is required to enroll in independent study courses. The amount of credit for independent study per semester is limited to 6 hours. Independent study credits applied toward any undergraduate degree may account for no more than 10 percent of the total required credit hours for that degree.

Repetition of Course Work
When a course is repeated, both grades will be entered on the student’s permanent academic record and included in the grade point average, unless the grade forgiveness policy is applied. Course credit toward graduation will be given only once, unless otherwise stipulated in the course description. Many academic programs restrict the number of times a course may be repeated. Consult the college and department section of the bulletin for such restrictions.

International Courses (INTL) / Study Abroad

• 501 — Study Abroad—UofSC Exchange. (1-16) This course keeps a UofSC student active while on a pre-approved UofSC exchange program.

• 502 — Study Abroad—Non-UofSC Program. (1-16) This course keeps a UofSC student active while on a pre-approved non-UofSC study abroad program.

• 503 — Study Abroad—Through Another U.S. Institution. (1-16) This course keeps a UofSC student active while on a pre-approved non-UofSC study abroad program through another U.S. institution of higher education.

Senior Privilege - Enrollment in Graduate Courses
A special provision to earn graduate credit is available for UofSC undergraduate seniors in their final semester who need less than a normal course load to complete baccalaureate requirements. Overload enrollment that includes one or more courses under senior privilege is not allowed. Courses for graduate credit under senior privilege cannot be used toward undergraduate degree requirements. For senior privilege consideration, undergraduate seniors with a 3.00 GPA should submit to The Graduate School, for the graduate dean’s approval, form GS19 endorsed by the student’s advisor, the chair of the department offering the course, and the academic dean for that department. This action should be taken before registration.

Accelerated Degree Programs
Certain academic units offer accelerated programs whereby an undergraduate student with a GPA of 3.40 and 90 or more hours toward the baccalaureate degree may apply graduate credits to a baccalaureate program. Admission can be requested by students in consultation with their academic advisor, their undergraduate dean, and the graduate director of the proposed master’s program. An application form and associated guidelines may be obtained from The Graduate School.

Several of the University’s colleges and schools are involved with a variety of accelerated degree programs. For more information, contact:

Office of Undergraduate Admissions
University of South Carolina
Columbia, SC 29208
phone 803-777-7700
Registration Policies

Registration

To be officially enrolled in the University, students must be academically eligible, complete the registration process with the Office of the University Registrar, and possess a receipt issued by the Office of Financial Services for payment of current academic fees.

Students are expected to complete registration (including the payment of all required fees) by the dates prescribed in the registration calendars on the registrar's Web site to avoid cancellation of classes and payment of a late registration fee of $5 per day ($350 maximum).

Changes in Enrollment

Adding a course, changing from credit to audit or audit to credit, changing from one section to another, and changing the number of credits in any variable credit course must be completed by the last day to change course schedule or drop without a grade of W being recorded, as published in the academic and refund calendars on the registrar's Web site. Electing or revoking the Pass-Fail option must be completed no later than the last day for dropping a course with a grade of W, as published in the academic and refund calendars on the registrar's Web site.

Dropping Courses and Withdrawal

Free Drop/Add Period

During the Free Drop/Add period, undergraduate students have the ability to add and remove courses from their schedule through Self Service Carolina. For each course, the Free Drop/Add period begins during the official first day of the course and extends to a minimum of 6% of the Part of Term in which the course is scheduled. Courses removed during the Free Drop/Add period will not be recorded on a student's transcript. Electing or revoking the Pass-Fail option must be completed no later than the last day for dropping a course with a grade of W, as published in the academic and refund calendars on the registrar's Web site.

Students are prevented from dropping or adding courses during the Free Drop/Add Period if they have an active registration hold on their record.

Part of Term: Each course is associated with a specific part of the term for the semester or a specific date range in which the course is held. For example, Part of Term can refer to Full Term courses that run the full major semester (fall or spring) or Half Term courses that run only half of a major semester. Each Part of Term has specific drop/add, withdrawal, and withdrawal fail dates. Details regarding Part of Term dates can be found on the Self Service Carolina log-in page under the "Academics" sections.

Course Withdrawal Fail Period

During the Withdrawal Fail Period, undergraduate students have the ability to withdraw from a course with a grade penalty through Self Service Carolina. For each course, the Withdrawal Fail Period begins after the Withdrawal Period and extends to a minimum of 72% of the Part of Term in which the course is scheduled. Courses from which a student withdraws with a grade of WF during this period are treated as an F in the evaluation of academic standing, computation of grade point average, and graded hours. Details regarding course Withdrawal Fail dates (https://my.sc.edu/codes/) can be found on the Self Service Carolina log-in page under the "Academics" sections.

Students are prevented from withdrawing from courses during the Withdrawal Fail Period if they have an active registration hold on their record.

Part of Term: Each course is associated with a specific part of the term for the semester or a specific date range in which the course is held. For example, Part of Term can refer to Full Term courses that run the full major semester (fall or spring) or Half Term courses that run only half of a major semester. Each Part of Term has specific drop/add, withdrawal, and withdrawal fail dates. Details regarding Part of Term dates can be found on the Self Service Carolina log-in page under the "Academics" sections.

Course Withdrawal Period

During the Withdrawal Period, undergraduate students have the ability to withdraw from a course with no grade penalty through Self Service Carolina. For each course, the Withdrawal Period begins after the Free Drop/Add Period and extends to a minimum of 72% of the Part of Term in which the course is scheduled. Courses from which a student withdraws during this period are recorded on a student's transcript as a W; however, the semester hours will not be calculated in the computation of grade point average, count towards earned hours, or count towards graded hours. Courses that have a recorded grade of W will count towards attempted hours. Details regarding course Withdrawal dates (https://my.sc.edu/codes/) can be found on the Self Service Carolina log-in page under the "Academics" sections.

Students are prevented from withdrawing from courses during the Withdrawal Period if they have an active registration hold on their record.

Part of Term: Each course is associated with a specific part of the term for the semester or a specific date range in which the course is held. For example, Part of Term can refer to Full Term courses that run the full major semester (fall or spring) or Half Term courses that run only half of a major semester. Each Part of Term has specific drop/add, withdrawal, and withdrawal fail dates. Details regarding Part of Term dates can be found on the Self Service Carolina log-in page under the "Academics" sections.

Hardship Withdrawal

During and after the Withdrawal Fail Period, it may be necessary for a student to withdraw from all courses for the semester due to a significant personal hardship (e.g., medical or family emergency, prolonged illness, other medical or traumatic event). In these situations, students are able to petition for a Hardship Withdrawal from courses through the Office of the Dean of Students or the Hardship Withdrawal Committee. Each Palmetto College Campus has an equivalent hardship withdrawal process for managing petitions from students enrolled on their campus.

Hardship Withdrawal petitions, including verified documentation of hardship, submitted during the Withdrawal Fail Period until the last day of courses for the semester will be reviewed by the Office of the Dean of Students. Approved petitions will be submitted to the Office of the Registrar for grade assignments of W for all courses that semester on the student's transcript.

The Office of the Dean of Students will notify the student's instructors and their home college of the withdrawal.

Hardship Withdrawal petitions, including verified documentation of hardship, submitted after the last day of courses for the semester will be reviewed by the Hardship Withdrawal Committee that must include faculty and college/school representation. Approved petitions will be submitted to the Office of the Registrar for grade assignments of W for all courses that semester on the student's transcript.
Prior to a Hardship Withdrawal decision being made, all documentation is subject to verification by the Office of the Dean of Students and/or the Hardship Withdrawal Committee, including but not limited to class attendance, class participation, or supporting documentation. If false documentation or misrepresented information is submitted, students will be referred for alleged violation of the UofSC Honor Code and the Hardship Withdrawal request will be denied.

A Hardship Withdrawal to selectively withdraw from some courses, while remaining enrolled in other courses, will be permitted only under exceptional circumstances and must be approved by the Office of the Dean of Students in consultation with appropriate colleges/schools. The Office of the Dean of Students will submit a report of selective withdrawal decisions for verification to the Hardship Withdrawal Committee at the end of each semester.

Information regarding the University’s Withdrawal Refund Appeals procedures can be found in the Fees and Refunds section of the bulletin.

**Title IX Obligations**
Information contained in Hardship Withdrawal petitions is private and not shared with instructors, departments, or colleges/schools outside of the Hardship Withdrawal Committee. However, in accordance with the provisions of Title IX of the Education Amendments Act of 1972 and University policy, if sexual misconduct information is included in a student’s petition, the Office of the Dean of Students and/or the Hardship Withdrawal Committee is obligated to report the matter to UofSC’s Title IX coordinator.

**Withdrawing via Self-Service Carolina**
Students can withdraw for the semester by withdrawing from all courses on Self Service Carolina. Students are encouraged to consider the Hardship Withdrawal Process if they are withdrawing during the Withdrawal Fail Period.

**Active Duty Military Withdrawal**
Students in the National Guard or armed forces reserves who are placed on active duty by order of the president of the United States or the governor of their state should pursue withdrawal from courses according to the provisions of the University’s policy titled “Withdrawal of Students Called to Active Military Service” (ACAF 3.05 (http://www.sc.edu/policies/ppm/acaf305.pdf)). Active duty military personnel who are reassigned during an academic term may also invoke the provisions of this policy.

**Course Drop and Withdrawal Chart**

<table>
<thead>
<tr>
<th>Name</th>
<th>Minimum Percentage of Class Time</th>
<th>Grade</th>
<th>Considerations</th>
</tr>
</thead>
</table>
| Free Drop/Add Period  | 0-6% of classes                 | No Grade | • Financial Aid  
|                       |                                 |       | • Enrollment status                              |
|                       |                                 |       | • Housing                                         |
| Withdrawal Period     | 73-100% of classes              | W grade | • Financial Aid  
|                       |                                 |       | • Progress towards degree                        |
|                       |                                 |       | • Satisfactory Academic Progress                   |

1 Specific dates for each Part of Term may be found on the Office of the Registrar website.

**Indebtedness**
It is expected that students will discharge any indebtedness to the University as quickly as possible. No diploma, certificate, enrollment verification, or transcript will be issued to or for students who have not made satisfactory settlement with the Office of Financial Services for all of their indebtedness to the University.

**Attendance Policy**

**Class Attendance**
Students are obligated to complete all assigned work promptly, to attend class regularly, and to participate in whatever class discussion may occur.

Absence from more than 10 percent of the scheduled class sessions, whether excused or unexcused, is excessive and the instructor may choose to exact a grade penalty for such absences. It is of particular importance that a student who anticipates absences in excess of 10 percent of the scheduled class sessions receive prior approval from the instructor before the last day to change schedule as published in the academic and refund calendars on the registrar’s website (http://registrar.sc.edu/).

It must be emphasized that the “10 percent rule” stated above applies to both excused and unexcused absences. Faculty members should notify classes, specifically in the course syllabi, of the attendance policy which they intend to follow in each class, but it cannot be more restrictive than the “10 percent rule”. It is also recommended that the faculty include a policy statement in their syllabi requesting students to meet with the
instructor early in the semester to discuss the consequences of potential excessive absences due to participation in University-sponsored events.

Faculty should consider the following events or circumstances as potentially excusable absences:

- participation in an authorized University activity (such as musical performances, academic competitions, or varsity athletic events in which the student plays a formal role in a University sanctioned event)
- required participation in military duties
- mandatory admission interviews for professional or graduate school which cannot be rescheduled
- participation in legal proceedings or administrative duties that require a student’s presence
- death or major illness in a student’s immediate family
- illness of a dependent family member
- religious holy day if listed on www.interfaithcalendar.org (http://www.interfaithcalendar.org)
- illness that is too severe or contagious for the student to attend class
- weather-related emergencies

The Student Ombudsperson in the Division of Student Affairs is available to assist faculty members with obtaining or verifying documentation when necessary. The faculty member has complete discretion regarding the specific nature of any accommodation offered in the event of an excused absence. Students should notify faculty members at least two weeks prior to the absence when possible. In all cases, students must contact the faculty member to request an accommodation upon return to class.

Examination Policies

Final Examinations

Final examinations for spring and fall semesters are held during a seven-day period at the close of each semester. Summer examinations are held during a two-day period at the close of each session. Semester examination schedules are published on the registrar’s Web site under the “Calendar” link. The results of these examinations, combined with the grades for class performance, determine the reports given at the end of the semester. No final examination may be held outside of the stated time without the special permission of the dean of the college concerned. Reading Day is specified in the University calendar and no exams, quizzes or required class attendance may be scheduled for that day.

In any course or laboratory which meets two or three times per week, no quiz, test, or examination may be given during the last two class meetings prior to the regularly scheduled examination period. In any course or laboratory which meets once a week, no quiz, test, or examination may be given during the last class meeting prior to the regular examination period. Self-paced courses are exempt from this regulation.

If an instructor teaches more than one section of the same course, students may transfer from one examination section to another with the instructor’s permission.

Students who are absent from any final examination will be given the grade of F on the course if they have not offered an excuse acceptable to the instructor. If excused, they will be assigned a grade of I (see “I” entry under “Grading System”), and may complete the course under the conditions specified by the instructor in the “Assignment of Incomplete Grade” form.

Re-examinations for the purpose of removing an F or raising a grade are not permitted.

Graduating Seniors

No early examinations are given for graduating seniors. Students who have submitted a degree application may attend the graduation ceremony. Diplomas are mailed after final examinations and after a student’s dean has verified that all degree requirements have been met.

Deferred Examinations

A student with excused absences from final examinations in one semester has the privilege of deferred or special examinations and may take the deferred examination at the next regular examination period, with credit for semester standing, provided the examination is taken at the convenience of the professor. The examination must be taken within one calendar year from the time that the absence was incurred. Deferred examinations will be granted only in case of absence certified as unavoidable because of sickness or other cause, rendering attendance at final examinations impossible.

Grading Policies

Grading System

Enrollment in a course obligates the student not only for prompt completion of all work assigned but also for punctual and regular attendance and for participation in whatever class discussion may occur. It is the student’s responsibility to keep informed concerning all assignments made. Absences, whether excused or unexcused, do not absolve the student from this responsibility.

Students’ grades in their courses are determined by class standing and examination grade, combined in such proportion as the professor may decide.

Class standing is determined by the quality of a student’s work and the regularity of attendance in lectures and laboratory sessions or other exercises of the course. Grading systems in graduate and professional schools are described in the appropriate bulletins.

A, B, C, D represent passing grades in order from highest to lowest. B+, C+, D+ may also be recorded. F represents failing performance.

S and U indicate, respectively, satisfactory (passing) and unsatisfactory (failing) performance in courses carried under the Pass-Fail option. The S/U designation is used also for some research courses, workshops, and seminars in which the regular academic grades are not used. The use of the Pass-Fail grading option in such courses is indicated in their bulletin descriptions. No course carried under the Pass-Fail option will affect a student’s grade point average or the evaluation of suspension conditions.

FN (Failure-Non Attendance) and UN (Unsatisfactory-Non Attendance) grades are assigned to students who never attended or have stopped attending class but have not officially dropped or withdrawn. Faculty are required to provide a last date of attendance when assigning this grade. The grade and the last date of attendance are used in determining the recalculation of awarded funds for financial aid recipients. Reporting the last date of attendance is critical to avoid potential financial liability for the institution.

FN and UN grades are displayed and calculated as F and U grades on
the official transcript.

WF is assigned for student withdrawal from a course after the penalty deadline prescribed in the academic and refund calendars on the registrar’s Web site. (See section on "Dropping A Course.") The grade of WF is treated as an F in the evaluation of suspension conditions and grade point average computation.

W is assigned for student withdrawal from a course after the late registration period but before the penalty date. Courses dropped during the late registration period (as published in the academic and refund calendars on the registrar’s Web site) will not be recorded on a student’s permanent record. In exceptional cases, the grade W will be used after the first seven weeks of a semester, primarily in cases of withdrawal from the University or from a course for medical reasons. (See section on "Dropping A Course.") A grade of W will not enter into the evaluation of suspension conditions or in grade point average computation but will be recorded on a student’s permanent record.

I, Incomplete, is assigned at the discretion of the instructor when, in the instructor’s judgment, a student is unable to complete some portion of the assigned work in a course because of an unanticipated illness, accident, work-related responsibility, family hardship, or verified learning disability. The grade of I is not intended to give students additional time to complete course assignments unless there is some indication that the specified condition or event prevented the student from completing course assignments on time. By arrangement with the instructor, the student will have up to 12 months in which to complete the work before a permanent grade is recorded. Re-enrolling in the course will not make up an Incomplete. An Assignment of Incomplete Grade form (AS-5) must be completed by the instructor and submitted to the Office of the University Registrar explaining the reason for the I and conditions for make-up. A grade of I is not computed in calculating a student’s grade point average. After 12 months an I that has not been made up is changed to a grade of F or to the back-up grade indicated by the faculty member on the Assignment of Incomplete Grade form.

T, a Graduate School symbol, is assigned to indicate enrollment in Thesis Preparation (799) and Dissertation Preparation (899). Courses with this symbol will be counted as hours attempted and hours earned only. Grade points will not be awarded. For unsatisfactory work the grade of U should be assigned. The grade of I cannot be assigned in courses numbered 799 and 899.

AUD indicates a course was carried on an audit basis. (See section on “Auditing” for more information.)

NR, No Record, is assigned in the event that the grade is not available at the time final grades are submitted. It is a temporary mark on the transcript and must be replaced by a grade. If replacement does not occur before the last week of the spring or fall semester following the term for which the grade was recorded, a grade of F will be assigned. The NR is ignored in computing the GPA.

**Academic Honor Code Violation**

A transcript notation on the graded course in which the violation occurred denotes “Honor Code Violation.”

**Pass-Fail Grading**

The Pass-Fail program is designed to encourage students to investigate fields outside of their major curriculum in which they have a specific personal interest without affecting their grade point average. The only grades assigned on courses taken under the Pass-Fail option are S and U; a grade of S indicates satisfactory performance, a grade of U indicates unsatisfactory progress. A student will be given credit for courses in which the grade of S is earned, but these courses will not affect the computation of the grade point average.

Specific provisions of the Pass-Fail program are as follows:

1. The Pass-Fail grading system is in effect for an indefinite period of time, subject to periodic review.
2. The Pass-Fail option is not available to undergraduate students whose semester or cumulative GPA is less than 2.00.
3. Students are permitted to exercise the Pass-Fail option only on free elective courses.
4. Students are permitted to take no more than eight courses on a Pass-Fail basis during their undergraduate career.
5. A student wishing to exercise the option must have the permission of the dean of the college and the student’s academic advisor. The Pass-Fail Option form (AS-20) is used for this purpose.
6. The option may be elected or revoked by the student no later than the last date for withdrawing from the course without a penalty.
7. Normal prerequisites may be waived for students taking a course on a Pass-Fail basis.
8. Courses taken under this option will be excluded from the calculation of the grade point average.
9. A grade of S will be entered by the Office of the University Registrar for a regularly assigned passing grade; a failing grade will be registered as U.
10. No course carried on a Pass-Fail basis will be counted toward the hours required for either the President’s or the Dean’s Honor List.
11. A verified learning-disabled student may take on a Pass-Fail basis an elective or required course which is not in the major if the academic advisory plan so recommends the Pass-Fail option for that course. A student who desires use of this option must apply to the dean of the college at the beginning of the semester. With the approval of the academic dean, learning-disabled students may meet specific degree requirements with a satisfactory grade.

**Spring 2020 Undergraduate Pass-Fail Grading**

Approved by the UofSC Faculty Senate on April 1, 2020

To address complications presented by the COVID19 pandemic, the Faculty Senate Steering Committee approved the following grading accommodations for undergraduate students enrolled in Spring 2020.

- All courses will be graded as originally planned according to grading criteria in course syllabi. After grades are submitted at the end of the semester, undergraduates can choose, on a course-by-course basis, to request a pass/fail grade for the Spring 2020 semester with the exception of Graduate or professional school courses, which can be taken as pass/fail only when deemed appropriate by the program or school Dean.
- The following pass/fail scale will be used: Earned grades of A, B+, B, C+, and C will be replaced with S+, earned grades of D+ and D will be replaced with S, and an earned grade of F will be replaced with U.
- If students select the S+/S/U grading scale for a course, points will not be factored into the GPA. Courses with S+ and S will count towards earned semester hours.
- Courses graded with the S+/S/U scale, under this exception for Spring 2020, will count towards applicable curricular, major, continuation, and graduation requirements. For example, if a course...
requires a C or better in a prerequisite, students selecting this alternative grading scale would need an S+ in the prerequisite course.

- Faculty members will not be aware of students who select the pass/fail grading option when entering final grades. Grades will be entered in the format for which the course was approved.
- Students who previously decided to take a course on a pass/fail basis will continue on a pass/fail basis using the University’s established S/U system (e.g., S is earned if the grade is D or above and U is earned for grades below D).
- For the Spring 2020 semester, undergraduate students who choose to replace a course letter grade with the S+/S/U option must do so no later than July 1, 2020.
- This process will occur through the Office of the University Registrar. A form will be available on the University Registrar website for the student to request that a letter grade be replaced with the S+/S/U scale.
- UofSC will include a transcript note on all academic records, regardless of grading basis, indicating the extraordinary circumstances of the global public health emergency during Spring 2020.
- Because some graduate and professional programs require letter grades to be reflected on transcripts, when necessary, students will be able to request an official letter attesting to the letter grade earned in any courses that were converted to S+/S/U. This letter would attest only to grades, not to GPA. We will ensure that those who need evidence of your academic achievements this spring will be able to get it. A form will be available on the University’s website for students to request these letters.
- Students will be allowed to retake undergraduate courses in which they earned an S+, S, or U during Spring 2020. Any undergraduate courses retaken under this provision will not count towards the number of courses currently allowed by the current course grade forgiveness policy. In addition, students who were retaking a class for grade forgiveness in Spring 2020 can retake the class another semester, without penalty.

**Grade Point Average**

The grade point average is computed on the basis of all semester hours attempted for credit, except for credit hours carried under the Pass-Fail or audit options. Courses in which a grade of S, U, AUD, T, or W was earned are not considered in computing the GPA.

The grade points earned in any course carried with a passing grade (A, B+, B, C+, C, D+, D) are computed by multiplying the number of semester hour credits assigned to the course by a factor determined by the grade. For courses in which the grade of A was earned, the factor is 4; for B+, 3.5; for B, 3; for C+, 2.5; for C, 2; for D+, 1.5; for D, 1. The grade point average is determined by dividing the total number of semester grade points earned by the total number of semester hours attempted for credit (excluding hours carried on a Pass-Fail or audit basis). No grade points are assigned to the symbols F, S, U, WF, W, I, AUD, T, or NR.

**Course Grade Forgiveness**

It is the policy of the University of South Carolina that every currently enrolled, fully admitted, degree-seeking undergraduate earning a D+, D, F, or WF in a University course may take up to two undergraduate courses for a second time for the purpose of grade forgiveness. Both the first and second grades shall appear on the University permanent record, but only the second grade will be used in computing the University of South Carolina cumulative grade point average. An explanatory notice will appear on the record. Once grade forgiveness is applied to a repeated course, the action may not be revoked.

An eligible student wishing to apply the course grade forgiveness policy to a course enrollment may do so at any time during his/her undergraduate enrollment, but no applications will be honored after the degree is awarded. Grade forgiveness can only be applied once per course for a maximum of two courses (not to exceed 8 credits) on a student’s undergraduate academic record, without regard to the number of degrees sought. Under the grade forgiveness policy, the forgiven and repeated class must be taken at the University of South Carolina-Columbia campus or a Regional campus. Courses transferred from other institutions are excluded from this policy.

This policy does not preclude students from repeating classes multiple times, in accordance with program requirements, but only the second attempt at the class may forgive the original grade of D+, D, F, or WF. Only a regular letter grade can replace a forgiven grade. Grades of W, I, S, U, or AUD may not replace previous grades. Grades carrying an honor code violation sanction of X are not eligible for grade forgiveness.

Established requirements for repeating classes, admission to, or progression in, specific academic programs of the University take precedence over the grade forgiveness policy. Program or progression grade point averages are not affected by this policy. Refer to the guidelines for each program for specific requirements. Courses intended to be repeated for additional credit, such as research or applied music, are not eligible for grade forgiveness. Semester honors (dean’s or president’s honor list), or academic standing (scholastic deficiency, probation, suspension), or previous grade point totals will not change retroactively as a result of applying this policy.

Students who have been granted academic forgiveness to reset the grade point average after readmission are not eligible for course grade forgiveness. Please refer to the bulletin entry titled Academic Forgiveness for Former UofSC Students with Less Than a 2.00 Cumulative GPA.

An eligible student wishing to apply the grade forgiveness policy (http://www.sc.edu/about/offices_and_divisions/registrar/transcripts_and_records/grade_forgiveness/) may begin the process by reading the criteria which must be met and completing the necessary documentation in order to apply grade forgiveness.

Note that Academic Forgiveness is not the same as Grade Forgiveness. Please refer to the bulletin entry titled Academic Forgiveness for Former UofSC Students with Less Than a 2.00 Cumulative GPA.

**Grade Reports**

Students’ grades are reported on Self Service Carolina. Students can also access grade reports in person at the Office of the University Registrar.

**Grade Change Policy**

Grade changes based on transcription or computation errors shall be submitted directly to the Office of the University Registrar on the appropriate grade change form signed by the instructor and the head of the student’s academic unit. Any request for a grade change must be submitted by the instructor no later than one calendar year from the date on which the grade was reported. Beyond this period, grade changes will be considered only in exceptional circumstances and must be handled through the petition procedure of the student’s college. Any other grade change request resulting from enrollment discrepancies, medical withdrawals, or perceived administrative errors (changes to W, WF, audit, credit, S/U, or to I) must be submitted on the appropriate
forms with signatures and documentation to the dean of the student's college for review through the petition procedure. This does not apply to the routine makeup and extension of an I (incomplete) and posting of a permanent grade to replace the recorded NR mark. An I turns into a grade of F after one year; an NR turns into a grade of F after one semester. Special makeup work or examinations to change grades already recorded are not permitted.

### Academic Standards Policies

#### Academic Standards

The following standards for continuing at the Columbia and regional campuses of the University of South Carolina apply to all undergraduate students who first enroll at the Columbia and regional campuses of the University in the fall 2008 semester or thereafter, are admitted to the Columbia and regional campuses of the University in an undergraduate degree program in the fall 2008 or thereafter, or are enrolled in the fall 2010 semester or thereafter, regardless of when first enrolled at the University. Administration of these regulations is the responsibility of the academic deans, who are not empowered to waive any of the provisions.

#### Academic Review

The record of every undergraduate student will be reviewed at the end of each fall and spring semester. Many of the individual colleges of the University have higher academic requirements for students to continue in their degree programs. However, no student will be suspended academically from the University unless he/she fails to meet the standards specified here.

#### Academic Standing

A student's academic standing is based on his/her "Total Institutional GPA" and "Total Institutional GPA Hours" which can be viewed in Self Service Carolina at the end of a student's "Unofficial Academic Transcript" under the heading, "Transcript Totals (Undergraduate)."

#### Academic Probation

When a student's Total Institutional GPA at the end of any semester is less than a 2.00, he or she is placed on academic probation.

##### First-year Freshmen Academic Recovery Program

First-year freshmen who have less than a 2.00 Total Institutional GPA at the end of their first semester of collegiate enrollment are considered at risk. During the first six weeks of their second semester, these students must participate in an academic coaching session before being eligible to register for courses for the third semester. These sessions will provide students with assistance in academic planning, general advisement, major exploration, degree audit, self-assessments, and success strategies. This requirement is in addition to any made by the student's college, school, or academic program.

##### Removal from Academic Probation

When a student's Total Institutional GPA at the end of any semester is a 2.00 or above, he or she is not on academic probation.

##### Continuing on Academic Probation

Any student who is on probation at the beginning of a fall or spring semester must achieve a certain Total Institutional GPA at the end of that semester in order to avoid suspension. A student may also continue on probation and avoid suspension if the semester grade point average is 2.50 or greater. Standards for continuing on probation are based on the cumulative grade hours the student has attempted at UofSC. The chart below shows the grade point averages required in order to avoid suspension.

<table>
<thead>
<tr>
<th>Total Institutional GPA Hours</th>
<th>Placed on Probation</th>
<th>Continue on Probation (avoid suspension)</th>
<th>Removed from Probation</th>
</tr>
</thead>
<tbody>
<tr>
<td>12-35</td>
<td>below 2.00 Total Institutional GPA</td>
<td>1.500 or higher Total Institutional GPA</td>
<td>2.00 or higher Total Institutional GPA</td>
</tr>
<tr>
<td>36-71</td>
<td>below 2.00 Total Institutional GPA</td>
<td>1.800 or higher Total Institutional GPA</td>
<td>2.00 or higher Total Institutional GPA</td>
</tr>
<tr>
<td>72+</td>
<td>below 2.00 Total Institutional GPA</td>
<td>only with semester reprieve Total Institutional GPA (see below) or by college petition</td>
<td>2.00 or higher Total Institutional GPA</td>
</tr>
</tbody>
</table>

**Semester Reprieve:** Regardless of the Total Institutional GPA, a student may continue on probation and avoid suspension if the Current Term grade point average is 2.50 or greater.

#### First Suspension

Students unable to meet the standards shown above are suspended from the University of South Carolina for one fall or spring semester and the contiguous summer (approximately eight months). Students have the right to appeal their suspension to the petitions committee of the college or school in which they were enrolled when suspended.

#### Returning After First Suspension

After the suspension has been served, a student will be considered for readmission by the college or school to which the student is seeking admission. A student readmitted following suspension continues on probation and is reviewed for suspension at the end of each fall and spring semester. A Current Term grade point average of 2.50 or higher must be achieved each semester until the Total Institutional GPA reaches the level above which suspension would occur (see chart).

During the first six weeks after returning from a first suspension, students must participate in an academic coaching session before being eligible to register for courses for the following semester. These sessions will provide students with the resources they need to meet their academic goals.

#### Returning after Subsequent Suspension

The duration of the second suspension is indefinite, and the student can be considered for readmission only after being approved for reinstatement by action of the petitions committee of the college or school to which the student is seeking admission. A favorable decision by the committee is unlikely within two years of the suspension.

#### Earning Academic Credit While on Suspension

A student on suspension is given an opportunity to reorder priorities and reassess his or her situation before returning. While serving suspension, a student may not be admitted to, or continue in, any academic program of the University. Credit earned at any other institution while a student is on suspension from the University may not be applied toward a degree from UofSC, unless approved by the Standards and Petitions Committee of the college to which the student is readmitted. Prior approvals for transient study will be revoked for suspended students.
Retention in Degree Programs

Students are reminded that the above regulations are for all undergraduate students in the University. Many colleges and schools offer degree programs that have more stringent requirements for retention in those programs. Failure to meet the academic requirements of those degree programs may result in the student being asked to leave that program. Students should consult the colleges and schools section of the Academic Bulletin to review the specific degree retention requirements.

Academic Progression and Program Dismissal

Students dismissed from a program for failing to meet academic progression requirements will be reassigned to Undergraduate Studies and will be advised by the University Advising Center. Students assigned to Undergraduate Studies will have a maximum of two semesters before declaring a new program of study. At the conclusion of two semesters enrolled at full-time status, students who have not declared a major/program within a degree-granting college will have a registration hold placed and will be unable to enroll in coursework.

Petition Procedures

In addition to previously specified provisions by which a student may petition to waive the application of this suspension policy, a student suspended by this policy has the right to petition to the appropriate college scholastic standards and petitions committee to waive the application of the suspension rule at any time. Students placed on first suspension who wish to petition for a waiver of the suspension rule may petition only the committee of the college in which they were enrolled at the time of suspension.

Academic Forgiveness Policy

Academic Forgiveness for Former UofSC Students with Less than a 2.00 Cumulative GPA

Under certain conditions undergraduate students may apply for academic forgiveness. Academic forgiveness allows for a recalculation of the GPA to permit a student to graduate or pursue a specific academic program. In order to apply for academic forgiveness all of the following conditions must be met:

1. The student has not been enrolled at any campus of the University of South Carolina for at least 48 months.
2. The student must have been readmitted to a degree program at the University of South Carolina and must have completed at least 24 hours of approved graded course work prior to applying for academic forgiveness.
3. After readmission the student must have earned a cumulative GPA of at least 2.00 and met the progression requirements of the degree program.
4. The student must never before have been granted academic forgiveness.

A student who has met these conditions and desires academic forgiveness must submit a written request for academic forgiveness to the dean of the college in which the student is enrolled. After verification of the student's eligibility, the dean shall inform the registrar that academic forgiveness has been granted to the student.

Once academic forgiveness has been granted, the following apply to the student's academic record:

1. All curriculum requirements will be in accordance with those in force at the time of or subsequent to the student's readmission.
2. The student may not receive Academic Honors upon graduation.
3. The student's grade point average is recalculated beginning with the semester in which the student was readmitted to the University. All academic hours attempted at USC will be calculated toward the GPA. The student's GPA will be recalculated using the GPA after readmission and a 2.00 on all grade hours taken prior to readmission.
4. Courses in which the student received a passing grade prior to readmission may, at the discretion of the dean, be applied toward the degree.
5. The following statement shall appear on the academic record and transcript of any student granted academic forgiveness: "This student was granted academic forgiveness under the University of South Carolina Academic Forgiveness Program. The GPA has been recalculated under the criteria of this program to allow for eligibility for graduation."
6. The permanent academic record will remain an unmodified record of all work attempted at the University of South Carolina.

Academic Honors Policies

Honor Lists

Each semester academic achievement is recognized by entering on the President's Honor List or the Dean's Honor List the names of students who, at the end of the previous semester, attained the following standards:

President's Honor List: a grade point average of 4.00 earned on a minimum of 12 credited semester hours.

Dean's Honor List: a grade point average of 3.50 or higher earned on a minimum of 12 credited semester hours.

No course carried on a Pass-Fail basis, by examination, correspondence, or exemption will be counted toward the 12 hours required for either the President's or Dean's Honor List.

Graduation with Honors

Graduation with honors will be based on a student's Total Institutional GPA. Honors designators are determined at the time of graduation and may not be applied retroactively.

To graduate with such honors, a student must have earned at least 60 credit hours applicable toward the degree in residence at the University, 30 credit hours for an associate degree. The following designations indicate a consistently high level of academic achievement at UofSC:

Baccalaureate Degree Designations

- Summa Cum Laude: a cumulative GPA of 3.95-4.00
- Magna Cum Laude: a cumulative GPA of 3.75-3.949
- Cum Laude: a cumulative GPA of 3.50-3.749

Associate Degree Designations

- Highest Honors: a cumulative GPA of 3.95-4.00
- High Honors: a cumulative GPA of 3.75-3.949
- Honors: a cumulative GPA of 3.50-3.749

With Honors from South Carolina Honors College: Any student who completes the requirements of the Honors College, regardless of the
major or undergraduate degree, is awarded that degree "With Honors from South Carolina Honors College."

With Distinction: Any student who earns an undergraduate degree and completes the appropriate requirements will be awarded graduation "With Distinction in [that major]." For details, refer to the degree requirements of specific majors.

With Leadership Distinction: Any undergraduate student who completes Leadership Distinction requirements in community service, diversity and social advocacy, global learning, professional and civic engagement, and/or research as specified by the Provost's Office, regardless of the major or undergraduate degree, is awarded that degree "With Leadership Distinction in [that track]." For further details, contact the Office of USC Connect.

Degree Conferral and Graduation Policies

In-residence Requirement

The last 25% of a student’s degree must be completed in residence at the University, and at least half of the hours in the student’s major courses and in the student’s minor courses (if applicable) must be taken at the University.

The chart below shows the minimum number of hours required to be completed in residence based on to the total number of hours required for a degree.

In-residence Chart

<table>
<thead>
<tr>
<th>Total Number of Hours Required for Degree</th>
<th>Minimum Number of In-residence Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>60 Hours (Associates Degree)</td>
<td>15 Hours</td>
</tr>
<tr>
<td>70 Hours (Associates Degree)</td>
<td>18 Hours</td>
</tr>
<tr>
<td>120 Hours</td>
<td>30 Hours</td>
</tr>
<tr>
<td>121-124 Hours</td>
<td>31 Hours</td>
</tr>
<tr>
<td>125-128 Hours</td>
<td>32 Hours</td>
</tr>
<tr>
<td>129-132 Hours</td>
<td>33 Hours</td>
</tr>
<tr>
<td>133-136 Hours</td>
<td>34 Hours</td>
</tr>
<tr>
<td>137-140 Hours</td>
<td>35 Hours</td>
</tr>
<tr>
<td>141-144 Hours</td>
<td>36 Hours</td>
</tr>
</tbody>
</table>

Some programs impose greater student residence and/or major requirements.

Regardless of when students enter the University, they must complete the last 25% of the degree before graduation enrolled in classes approved by the appropriate dean of the college, school, or campus from which the degree will be granted. In addition, all degree applicants are urged to confer with the deans of their respective colleges about their programs and degree requirements prior to the beginning of their last semester of residence at the University.

"In residence" means that the student was regularly enrolled at UofSC; completed courses offered by Columbia or one of the other campuses of the University; was a member of a class which was supervised by a regular faculty member of UofSC; attended classes on a regular, pre-established schedule; and in other ways conformed to the requirements which are normally connoted by the term "in residence." In-residence requirements may not be met by courses for which credit is earned by exemption or exam, courses taken by correspondence, or courses for which transfer credit was awarded. Courses taken under the Pass-Fail option meet in-residence requirements. If the student has not established credit for the prescribed number of hours in residence, then the student is not eligible either for graduation with honors or for graduation on the basis of having completed 25% of the degree during the final semesters at the University.

Application Process

All candidates for degrees and certificates must file formal applications during the last academic term before graduation with the deans of their respective colleges on forms obtained at the Office of the University Registrar or the appropriate dean's office. Applications must be filed by the third week of the fall or spring semester in which the degree is to be awarded or within the first 10 days of the first summer session. If the student is not enrolled during the first summer session, the application must be filed within the first week of the second summer session for the student to graduate at the summer commencement.

Graduation Requirements

In order to be eligible for graduation, students must meet all course requirements, be in good academic standing, meet any departmental or program requirements, and have a cumulative GPA of at least 2.00 on all work attempted at UofSC.

Second Baccalaureate Degree

At times the University confers a second baccalaureate degree upon candidates who have completed requirements for the second degree.

The following specifications for a second baccalaureate degree apply:

1. The student must meet admission and progression requirements for the second degree, and must have received formal approval to pursue the second degree from both deans.
2. All requirements for the second degree must be fulfilled.
3. The additional requirements for the second degree must include a minimum of 24 semester hours beyond those required for the first degree.
4. No course that satisfies a general education, major, minor, cognate, or requirement other than a free elective for the first degree may be applied to the major field of the second degree.
5. The student must file a separate degree application for the second degree with the appropriate college or school.

Under this policy a student may apply for two degrees at one time or separately. In either case, the student receives two diplomas. It should be noted that a second major does not by itself lead to the conferral of a second degree.

Students who submit two degree applications for the same degree in the same college for a double major will receive one diploma.

Second Major

In some degree programs, a student may elect a second major. Normally, second majors are possible only in degree programs with similar general education requirements. The second major option is not available in all colleges.

1. The student must meet admission and progression requirements for the second major.
2. The student must have received approval from both deans for a second major.
3. All requirements for the second major must be fulfilled.
4. All general education and special departmental requirements normally associated with the second major must be fulfilled.
5. In cases where the first major and the second major lead to different degrees, the student must designate one as the official degree of record. A second major eliminates the cognate requirement; however, special departmental requirements normally completed as part of the cognate are not waived.

Fulfillment of the requirements for a second major are indicated on the student's official transcript upon graduation. No notation for a second major is placed on the official transcript for coursework completed after graduation.

Students who submit two degree applications for the same degree in the same college for a double major will receive one diploma.

Indebtedness
It is expected that students will discharge any indebtedness to the University as quickly as possible. No diploma, certificate, enrollment verification, or transcript will be issued to or for students who have not made satisfactory settlement with the Office of Financial Services for all of their indebtedness to the University.

Records, Transcript, and Enrollment Certification Policies
Change of Name or Address
It is the obligation of every student to notify the Office of the University Registrar of any change in name or address (including electronic address). Failure to do so can cause serious delay in the handling of student records and in notification of emergencies. Change of name may only be accomplished by presenting proper legal documentation.

Transcripts
A transcript of a student's record carries the following information: current status; a detailed statement of the scholastic record showing courses pursued with semester hours carried, semester hours earned, grades, grade points, grade point average, and system of grading; a permanent record of all failures, incomplete grades, and penalties (such as suspension); cumulative UofSC grade totals; and references to other college or universities attended, dates attended, and the total transfer credits accepted by the University of South Carolina.

Any student who needs a transcript or a certified copy of the end-of-semester grade report may complete a Transcript Request form or send a signed and dated letter containing all pertinent identifying information to the Office of the University Registrar. Official transcripts may also be requested online through Self Service Carolina (http://my.sc.edu). With the exception of copies made for internal use, no copy of a student's permanent record (transcript) will be released to anyone without the student's written consent. In addition to the written consent, each transcript request should include full name or names used, student number, current mailing address, dates of attendance, location of attendance, and date of birth to assure proper identification of the record requested.

No transcript will be issued to a student who is indebted to the University.
No partial transcript will be issued.

The nonrefundable transcript processing fee is $12.

Enrollment Certification
Certification of enrollment is based upon the total number of credit hours for which a student is registered at the time of the certification request. Beginning and ending dates reported in enrollment certification conform to the official USC academic calendar dates for the term requested.

Indebtedness
It is expected that students will discharge any indebtedness to the University as quickly as possible. No diploma, certificate, enrollment verification, or transcript will be issued to or for students who have not made satisfactory settlement with the Office of Financial Services for all of their indebtedness to the University.

Notification of Student Rights under FERPA
The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1. The right to inspect and review the student's education records within 45 days of the day the University receives a request for access.

A student should submit to the registrar, dean, head of the academic department, or other appropriate official, a written request that identifies the record(s) the student wishes to inspect. The University official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student’s education records that the student believes are inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA.

A student who wishes to ask the University to amend a record should write the University official responsible for the record, clearly identify the part of the record the student wants changed, and specify why it should be changed.

If the University decides not to amend the record as requested, the University will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to provide written consent before the University discloses personally identifiable information from the student’s education records, except to the extent that FERPA authorizes disclosure without consent. The University may disclose Directory Information without prior written consent, unless the student has submitted a written request to the Office of the University Registrar not to release Directory Information pertaining to him or her. Students are notified annually, both in the academic bulletins and via email, of their rights under FERPA and are provided with instructions on how to request a "Confidentiality Indicator" on their academic record which prevents the disclosure of Directory Information. A Confidentiality Indicator will be placed on the release of Directory Information filed with the University Registrar, which will remain in effect until the student files a written request to remove it. A request not to disclose Directory Information applies to the entire category of such information and cannot be selective with regard to specific items defined as Directory Information. Similarly, a request not to disclose Directory Information
applies to all individuals and cannot be selective with regard to specific individuals or organizations.

- The University discloses education records without a student’s prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic or research, or support staff position; a person or company with whom the University has contracted as its agent to provide a service instead of using University employees or officials (such as an attorney, auditor, service provider or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.
- A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for the University.
- To officials of other institutions in which the student seeks or intends to enroll provided that the student had previously requested a release of his/her record;
- To authorized representatives of the U.S. Department of Education, U.S. Department of Defense (Solomon Amendment), U.S. Attorney General, the Comptroller General of the United States, state education authorities, organizations conducting studies for or on behalf of the University, and accrediting organizations; to the Department of Homeland Security (DHS) and its Immigration and Customs Enforcement Bureau (ICE) in order to comply with the requirements of SEVIS.
- In connection with a student’s application for, and receipt of, financial aid;
- To comply with a judicial order or lawfully issued subpoena;
- To parents of dependent students as defined by the Internal Revenue Code, Section 152;
- To appropriate parties in a health or safety emergency; or
- To the alleged victim of any crime of violence of the results of any disciplinary proceedings conducted by the University.
- The University may disclose the result of a disciplinary proceeding to a parent or guardian so long as the student is under the age of 21 at the time of the incident and the proceeding has resulted in a violation of University drug or alcohol policies, or any federal, state, or local law.
- To students currently registered in a particular class, the names and email addresses of others on the roster may be disclosed in order to participate in class discussion.

Release of Directory Information

In accordance with section 99.7 of the Family Educational Rights and Privacy Act (FERPA), the University of South Carolina provides students annual notification of their FERPA rights. The University of South Carolina has designated certain items as Directory Information. At the University of South Carolina, these items are as follows:

- Name
- Dates of Attendance
- Campus
- College or School
- Classification
- Primary Program of Study
- Full-time or Part-time Status

- Degree(s) Awarded Including Dates
- Honors and Award Including Dean’s and President’s List
- University Email Address
- City, State, and Zip Code Associated with a Student’s Permanent Address

The University may disclose Directory Information without prior written consent, unless the student has submitted a written request to the Office of the University Registrar not to release Directory Information pertaining to him or her. Students are notified annually, both in the academic bulletins and via email, of their rights under FERPA and are provided with instructions on how to request a “Confidentiality Indicator” on their academic record which prevents the disclosure of Directory Information. A Confidentiality Indicator will be placed on the release of Directory Information filed with the University Registrar, which will remain in effect until the student files a written request to remove it. A request not to disclose Directory Information applies to the entire category of such information and cannot be selective with regard to specific items defined as Directory Information. Similarly, a request not to disclose Directory Information applies to all individuals and cannot be selective with regard to specific individuals or organizations.

The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University of South Carolina to comply with the requirements of FERPA.

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901

Academic Assessment Policy

Assessment, in a university or college setting, can be interpreted to mean several things. Assessment can be the process of evaluating the success of a university in meeting its mission and goals (institutional assessment), or it can be the processes associated with evaluating student outcomes in relation to stated program goals (program assessment), or it can be course-embedded assessment techniques used to deliver information and/or evaluate student learning by observing students’ skills and abilities.

The University of South Carolina is committed to offering programs and activities that encourage students to develop both academically and socially. In order to evaluate the effectiveness of our efforts, faculty, administrators, and staff conduct ongoing assessments. The Office of Institutional Planning and Assessment assists the faculty, administration, and other staff in gathering and analyzing assessment data. Assessment, therefore, is the ongoing process of self-improvement through analyzing and evaluating all of our functions and activities.

Students, faculty, and staff play critical roles in the assessment process. Consequently, participation in assessment activities is a University priority and responsibility. The information gleaned from assessment activities is used for planning and program improvement. Many of the University’s assessment activities are mandated by external agencies. Therefore, all students wishing to receive a degree from the University of South Carolina must complete procedures required for the assessment of general education and those required by their major and/or area of concentration. If a student fails to participate in a required assessment activity, a hold may be placed on the student’s records.
Primary responsibility for the assessment of academic programs within the major or area of concentration is with the faculty of each academic unit. Information pertinent to assessment of the major or area of concentration is provided to students by the department from which the degree will be granted.

Primary responsibility for coordinating the assessment of general education is with the Office of Institutional Assessment and Compliance (http://www.ipr.sc.edu/). The faculty is actively involved in planning assessment and using the results of assessment to evaluate the effectiveness of general education. The assessment of general education is administered through the use of exams, interviews, surveys, questionnaires, or other instruments as developed by the faculty and Office of Institutional Assessment and Compliance.

The results of any activities used for program or general education assessment may not be used for promotion and/or tenure files or for annual performance evaluations or for the evaluation of any student's progress in a course or progress toward a degree. Assessment activities, however, are integral to the processes of teaching and learning.

For more information contact the Office of Institutional Assessment and Compliance (http://www.ipr.sc.edu/).
 STUDENT LIFE

Overview
An important aspect of university life, sometimes overlooked by students, is the rich opportunity to participate in and contribute to the extracurricular life of the campus. UofSC Lancaster encourages and fosters the growth and development of student organizations, clubs, publications, and student activities in general. Our campus provides the opportunity for every student to make important and noticeable contributions. Your ideas, contributions, hard work, and participation in student activities on this campus will be visible and deeply appreciated.

The following is a brief description of current or recently active organizations, clubs, and publications.

Student Activities and Organizations

Arts and Letters Society
The purpose of the society is to provide cultural activities on campus and sponsor trips to off-campus cultural events.

Baptist Collegiate Ministry
The purpose of the Baptist Collegiate Ministry (BCM) is to encourage students in their Christian faith through Bible study, prayer, and fellowship. Students are also encouraged to live out this faith through witness and service to others through missions. The BCM meets weekly and is open to students of any denomination.

Black Awareness Group
The Black Awareness Group provides an opportunity for any UofSC Lancaster student to plan and to participate in functions and activities directed toward promoting and creating a better understanding of African-American culture and its great heritage.

Campus Crusade for Christ
Campus Crusade for Christ exists to provide regular opportunities to study and discuss the Bible, worship, and pray in a group setting. This gives members chances for fellowship, encouragement, and spiritual development. Campus Crusade has an open-door policy. Everyone in the UofSC Lancaster community is welcome, and there are no “members” in the sense of meeting certain requirements or being accepted into membership.

Campus News
Campus News is a weekly newsletter containing information about campus events. The newsletter prints official communications and commentaries prepared by USCL students, faculty, or staff members. Student participation in this publication is strongly encouraged.

Gamma Beta Phi
The UofSC Lancaster chapter of the Gamma Beta Phi Society was chartered on November 22, 2002. Gamma Beta Phi is an honor and service organization for students in colleges and universities across the United States. It is nonsecret, nonprofit, and coeducational, and membership therein does not exclude a student from membership in any other organization. Only students meeting the minimum GPA requirement set by UofSC Lancaster are invited into the Gamma Beta Phi Society. Inductions are held in fall and spring. Gamma Beta Phi sponsors at least three educational service projects per year in order to fulfill the Gamma Beta Phi motto of progressus per eruditioneum (progress through education).

Honors Program
The UofSC Lancaster Honors Program was created to provide an enrichment opportunity for students who have potential for superior academic performance and who seek added challenge and scope in their studies. This program emerges out of our commitment to academic excellence and a belief that quality education must center on helping individual students to achieve their full potential. The honors program presents an opportunity for outstanding students to obtain challenging and stimulating interdisciplinary course work in a supportive environment.

Intramurals/Informal Recreation
Intramural and club sports activities at UofSC Lancaster afford all students the opportunity to enjoy athletic competition. The intramural program provides frequent events for teams and individuals. Clubs and organizations on campus are encouraged to enter representatives in these activities. Volleyball and basketball have been popular in the past. The Gregory Health and Wellness Center provides students, faculty, and staff with a variety of informal recreational activities, including: swimming, racquetball, volleyball, jogging, weight training, indoor soccer, and basketball. Students, faculty, and staff may use the center at no additional cost.

Peer Advisor at Lancaster
Peer Advisor at Lancaster (PAL) is the organization involved with new student orientation. PALs acquaint new students with campus services and activities. They work with the orientation director, faculty members, staff, and administration during various projects and events. PALs receive a stipend each semester that pays a portion of their tuition. PAL applications are available in January. Selection of PALs is completed by February 28. The appointment is for one year.

Rotaract
Rotaract clubs are part of a global effort to bring peace and understanding to the world on the community level. Rotaract clubs organize a variety of projects and activities, depending on the interests of club members. Members gain professional business and leadership experience. Rotaract meets the first and third Wednesdays of every month.

Student Government Association
The Student Government Association (SGA) is composed of all registered students of the University of South Carolina Lancaster. Membership upon payment of semester fees (full- or part-time) is automatic. Members of the SGA are elected by the student body in two separate elections held in the fall and spring. Officers and representatives of SGA work closely with the administration and faculty to represent student interests and viewpoints. The SGA provides various programs and functions throughout the year, as well as chartering clubs and organizations and preparing, submitting, and administering the budget for student clubs, organizations, publications, and athletics. SGA meetings are held on a regular basis and all students are welcome to attend.

Social and Cultural Events
The Student Government Association funds a wide range of student activities each year.
Activities include picnics, dances, movies, ping-pong, and pool tournaments. SGA also sponsors several community service projects, including blood drives, recycling days, and Christmas and Easter parties for the UofSCL Child Development Center.

UofSC Lancaster also sponsors the annual Performance Series along with the Lancaster County Council of the Arts. Special guest lecturers, authors, and performers are often invited to appear for book signings and special engagements. Hubbard Hall Gallery exhibits the work of artists from the surrounding areas and other states. Exhibits change every four to six weeks. Black History month, sponsored by various campus and community organizations, is celebrated with a lineup of activities lasting throughout February.

**Services**

**Academic Success Center**

The Academic Success Center (ASC) is located on the second floor of Medford Library. The ASC’s hours are Monday-Thursday, 8 a.m.-9 p.m., Friday, 8 a.m.-4:30 p.m., and Saturday 2-6 p.m.

Students who use the ASC will have access to its tutors and a state-of-the-art computer lab featuring 24 Pentium 4 processor computers, which are available to students for course-specific or independent work.

Designed to help UofSC Lancaster students attain academic success, the ASC provides students with a variety of resources to support their academic pursuits, including one-on-one tutoring, computer-assisted instruction, instructional videotapes, supplementary handbooks and texts, and workbooks. The ASC works closely with faculty members to provide assistance that is linked to particular courses and offers discipline- and course-specific tutoring in math, foreign languages, and English. Peer writing consultants are available to work with students on writing assignments for any UofSC course, at any stage of the writing process. Students can also use the resources of the ASC to improve study and time-management skills.

Available free of charge to all UofSCL students, the services of the ASC are designed to help students make the most of their educational opportunities.

**Bookstore and Campus Shop**

In addition to offering new and used textbooks, the UofSC Lancaster Campus Shop provides many other services. Gamecock and UofSC Lancaster shirts, jerseys, jackets, decals, and many other items are available. Dissecting kits, laboratory aprons, and other academic items are offered along with a wide array of gift items in all price ranges.

**Counseling Services**

All currently enrolled students are eligible for counseling services. The goal of Counseling Services is to assist students in clarifying and resolving issues of personal, educational, and career concerns. All counseling is conducted in a confidential and supportive setting, providing students the opportunity to explore and evaluate information central to the helping process. Students may schedule an appointment by calling Counseling Services at 803-313-7112.

**Office of Disability Services (ODS)**

The Office of Disability Services operates under the provisions of Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (ADA). Any student who prefers to be registered as a student with a disability must be registered with the Office of Disability Services. Disability status is not retroactive; therefore the University does not recognize an individual as someone with a disability during a time period in which he/she was not registered with the Office of Disability Services. Because disability status is not retroactive, it is important for any disabled student who prefers to register as a student with a disability to register for these services prior to his/her first semester of attendance. Required documentation is necessary for registration and accommodations, and the timeliness of registration is dependent upon the speed at which Disability Services is provided with the required documentation. Students can only register with disability services after they are admitted to the University.

The Office of Disability Services will make every effort to provide reasonable accommodations for qualified students with disabilities; however, registration as a student with a disability does not automatically guarantee accommodations. Accommodations are approved with appropriate documentation on a case by case basis.

In order to register as a student with a disability and apply for accommodations, students must first complete the “UofSC Lancaster Disability Services Office Request for Services” form. Students must also provide documentation of their disability to the Office of Disability Services. Documentation requirements are specific to the disability, but in general documentation must be from a physician, licensed psychologist, or other person(s) licensed to make the appropriate diagnosis. Guidelines for documentation are provided by the ODS. These guidelines are used to determine whether a student is eligible to register as a student with a disability and also to determine what accommodations, if any, will be made based on the disability and its impact on the student’s major life functions. Documentation requirements, as well as the Online Disability Services Request for Services form, can be accessed at the Disability Services page on UofSC Lancaster’s website. In order to ensure that you obtain the specific documentation required, the Office of Disability Services recommends that you print the online guidelines and present them to the qualified professional providing your documentation. Students who have accessibility concerns with the online documentation links should contact the Office of Disability Services at 313-7448 or visit Starr Hall 125a for assistance. Students may also email the office at lancods@mailbox.sc.edu.

For a complete list of policies regarding disability services at UofSC Lancaster, you may refer to the Disability Services website (http://usclancaster.sc.edu/academics/Disability.pdf).

**Campus Health Services**

Campus Health Services (CHS) is housed in the J.M. White Clinic in the Carole Ray Dowling Health Services Center. Services are available to students, faculty, and staff and stress education and the development of decision-making skills relative to preventive medicine and wellness. Other services will be made available as needs are determined and funds are available.

Details regarding any of the services may be obtained from the health services office in the J.M. White Clinic.

Services currently available (fees apply to some services)

- blood pressure screening and follow-up
- cholesterol screening and follow-up
- diabetes screening
Gregory Health and Wellness Center
The Gregory Health and Wellness Center, located through the wooded area beside Hubbard Hall, offers free membership to all UofSC Lancaster students. In order to take advantage of this membership, students must bring proof of payment for the current semester to the Membership Services Office and complete a release forms. After all paperwork is completed, students will receive a membership card to access the facility. Students must show this membership card each time they enter the Gregory Health and Wellness Center. Special summer memberships are also available.

Student membership gives you access to a basketball court, indoor track, four racquetball courts, a 25-meter pool, free-weight room, aerobic equipment, and the Khoury Health Fitness Area. Exercise programs are available by appointment with one of our exercise specialists. Located outside the facility are six tennis courts. Exercise consultations are available by appointment by contacting the center office.

Basketballs and racquetball racquets are available for checkout at the entry desk. Racquetball courts are available by reservation.

Participants must supply their own towel and lock. Lockers are available on a daily basis or leased by the semester.

The center offers employment opportunities in the following areas: office, entry control, and pool.

Student Conduct Statement
Recognizing that freedom of individuals is never absolute but is subject to reasonable restrictions, this statement is intended to set forth general principles of student conduct. A student is any person who is admitted, enrolled, or registered for study at the University of South Carolina for any academic period. Persons who are not officially enrolled for a particular term but who have a continuing student relationship with the University of South Carolina are considered students.

All members of the University community share a common and often heavy responsibility to maintain a climate suitable to a community of scholars and to refrain from conduct which obstructs the work of the University, interferes with the lawful exercise of rights by other persons, endangers the safety or security of other persons or their property, prevents the proper use of the facilities of the University, or impairs the maintenance of an environment that is essential to the operation of an institution of higher learning.

Those individuals who refuse to conduct themselves in a manner consistent with the above statement may be subject to criminal and/or civil proceedings, as well as the following University sanctions.

Permanent Suspension: Dismissal from the University without leave to apply for readmittance.

Suspension for a Period of Time: Denial of enrollment, attendance, and other privileges at the University for a given period; leave to reapply for admission at termination of the period may be granted with or without qualifications.

Interim Suspension: Interim suspension is an action requiring that a student immediately leave the campus and University property. It may be imposed by the dean when there is reasonable cause to believe, based on available facts, that the student is an immediate threat to the safety of self, other members of the University community, or University property. Any student who is suspended on an interim basis and returns to the campus or University property during the suspension shall be subject to further University action and may be treated as a trespasser. When a student is suspended on an interim basis, the student is given notice containing the reasons for the suspension, the duration and any special conditions that apply, and a copy of the interim suspension policy.

Policy Statements
Academic Disturbance Policy
Disturbances during classes, labs, field trips, lectures, presentations, and other academic activities may result in one or more of the following sanctions: verbal reprimand, written warning, permanent dismissal from class, suspension from the University for a period of time, or permanent suspension from the University. If a student is dismissed from a class after the last day to withdraw from classes, the student will receive a grade of F in the class. A student may appeal verbal reprimand, written warning, or permanent dismissal from the class to the associate dean for academic affairs. The student may appeal suspension from the University for a period of time or permanent suspension from the University to the vice provost for regional campuses.

Alcohol Policy
The facilities, grounds, and parking lots at UofSC Lancaster are patrolled as public areas where open containers, sale, consumption, or underage possession of alcohol is illegal unless otherwise designated by permit. Persons not in compliance with the law are subject to arrest, prosecution, and loss of use of University facilities. Students are also subject to University sanctions for noncompliance. In order to comply with South Carolina alcohol legislation, the UofSC Lancaster Student Government Association does not permit or otherwise provide alcohol at student activities.

Crime Statistics Policy
The crime statistics policy is available in the UofSC Lancaster Student Handbook. The policy details accident, incident, and security procedures.

Drug Policy
Use, possession, sale, or purchase of drugs on or adjacent to University property may result in criminal prosecution and University sanctions, including, but not limited to, permanent expulsion from the University. University and community services to assist individuals with alcohol and drug dependency problems are available: USC Lancaster Counseling Services, 803-313-7112, or:

Counseling Services of Lancaster
114 S. Main Street
285-6911

Physical Disabilities Statement
Mobility impaired persons whose disabilities substantially interfere with their ability to attend University-sponsored, public, ticketed events should provide a request for special accommodations as soon as possible but no later than two days before the scheduled date of the event. Such persons may be required to provide medical documentation if the disability is not obvious. Requests for special accommodations should be provided to: Tracey Craig (803-313-7448) for events at UofSC Lancaster, and the
University of South Carolina Equal Opportunity Office (803-777-3854) for other facilities of the University of South Carolina. Every effort will be made to honor requests for special accommodations; however, if tickets to an event are unavailable to the general public, the University may not be able to honor the request.

Smoking Policy
Under the Clean Indoor Air and Promotion of Public Health Act it is unlawful for anyone to possess or smoke lighted smoking material in any form in schools, state government buildings, and other public areas. In accordance with this act, and with University of South Carolina policy, smoking and use of all tobacco products is prohibited in all UofSC-owned or leased buildings, buildings on university-owned land, all university vehicles and within 25 feet of a building or an air intake unit/opening. Violation of this policy and law may result in criminal prosecution and University sanctions.

Student Publication Policy
All student organizations, including student publications, must be recognized by the UofSC Lancaster Student Government Association, recommended by the acting Assistant Dean of Students, and approved by the Dean of UofSC Lancaster. Decisions regarding the content of student publications are the joint responsibility of the student editor and faculty/staff advisor and should adhere to South Carolina libel laws and community standards regarding published materials. In addition, all student publications must be approved by the Office of Public Information.

Parking Regulations
These regulations pertain to students, faculty, and staff of UofSC Lancaster.

Parking permits or decals must be displayed on vehicles of all students, faculty, and staff. Permits are issued during registration in the Business Office in Starr Hall.

Campus speed limit is 10 mph unless otherwise posted.

Fines will be imposed for the following violations:

- Parking improperly, $20.00
- Parking permit or decal not displayed, $10.00
- Parking in “No Parking” area, $20.00
- Parking in loading or service zone, $20.00
- Blocking sidewalk or driveway, $20.00
- Failure to register vehicle, $20.00
- Parking in or blocking “Handicap” space, (1st-$25.00, 2nd-$50.00, 3rd-$100.00, 4th-boot on vehicle)
- Boot removal fee, $50.00

Fines should be paid in the Business Office or mailed to the same within four school days of the violation. After four days, the fine will be increased by $1 and an additional $1 for each week thereafter.

Students with unpaid fines will not be allowed to register at any UofSC campus until the fines are paid. Student records will not be transmitted from the Registrar’s Office until fines are paid.

Initial questions regarding fines should be directed to the Business Office. Fines may be appealed, but the appeal must be made within four school days of the violation by notifying the Associate Dean for Student Services. The payment of fines is to be suspended until the appeal decision is rendered. During the time of an appeal, fines will not be subject to the $1 increase.

The income from the collection of fines will be deposited into the general University account to provide safety and security services.

Additional information can be found in UofSC Lancaster’s Student Handbook (http://usclancaster.sc.edu/studentlife/2010-2011StudentHandbook.pdf).

Carolina Creed
The community of scholars at the University of South Carolina is dedicated to personal and academic excellence. Choosing to join the community obligates each member to a code of civilized behavior.

As a Carolinian...

I will practice personal and academic integrity;
I will respect the dignity of all persons;
I will respect the rights and property of others;
I will discourage bigotry, while striving to learn from differences in people, ideas and opinions;
I will demonstrate concern for others, their feelings, and their need for conditions which support their work and development.

Allegiance to these ideals requires each Carolinian to refrain from and discourage behaviors which threaten the freedom and respect every individual deserves.
EXPENSES

Overview
The University reserves the right to alter any of the following charges without notice. All charges are due and payable on the date that they are incurred or the due date indicated on the ticket, invoice, or statement. Checks or credit cards for the exact amount of the total charges should be made payable to the University of South Carolina.

Any student who has failed to pay all required registration fees on or before the last date to change course schedules (as indicated in the University calendar) may be dropped from class rolls. Any student who fails to relieve any other indebtedness to the University or to any of its auxiliary agencies on the date such obligations become due may not be permitted to remain in University residence halls or be issued a transcript, diploma, or degree.

Legal Residency

Free Tuition
Certain exemptions from tuition fees have been established under South Carolina Law. Relevant sections of the code are reproduced below. Please note that these laws include free tuition only. Other academic fees and mandatory fees are still the responsibility of the student.

   a. A child of a wartime veteran, upon application to and approval by the South Carolina Department of Veterans Affairs, may be admitted to any state-supported college, university, or post high school technical education institution free of tuition so long as his work and conduct are satisfactory to the governing body of the institution, if the veteran was a resident of this state at the time of entry into service and during service or has been a resident of this state for at least one year and still resides in this state or, if the veteran is deceased, resided in this state for one year before his death, and provided the veteran served honorably in a branch of the military service of the United States during a war period, as those periods are defined by Section 101 of Title 38 of the United States Code and:
      i. was killed in action
      ii. died from other causes while in the service
      iii. died of disease or disability resulting from service
      iv. was a prisoner of war as defined by Congress or Presidential proclamation during such war period
      v. is permanently and totally disabled, as determined by the Veterans Administration from any cause
      vi. has been awarded the Congressional Medal of Honor
      vii. is missing in action, or
      viii. the applicant is the child of a deceased veteran who qualified under item (4) and (5).
   b. The provisions of this section apply to a child of a veteran who meets the residency requirements of Chapter 112 of this title, is 26 years of age or younger, and is pursuing any type of undergraduate degree.

2. S.C. Code Ann. § 59-111-110 (Law Co-op. 1976) No tuition shall be charged for a period of four school years by any state-supported college or university or any state-supported vocational or technical school for children of firemen, both regularly employed and members of volunteer organized units, organized rescue squad members, members of the Civil Air Patrol, law enforcement officers or correction officers, including reserve and auxiliary units of counties or municipalities, who become totally disabled or are killed in line of duty on or after July 1, 1964.

3. S.C. Code Ann. § 59-111-110 (Law Co-op. 1976) The first-place winner of the essay contest sponsored by the Governor’s Committee on the Employment of the Physically Handicapped, provided that he is qualified and in financial need, may receive a four-year scholarship. This scholarship may be cancelled if the recipient fails to maintain general scholastic and conduct standards established by the University.

4. S.C. Code Ann. § 59-111-320 (Law Co-op Supp. 1984) Legal residents of South Carolina who have attained the age of sixty (60) and meet admission and other standards deemed appropriate by the University may attend classes for credit or noncredit purposes on a space available basis without the required payment of tuition if these persons do not receive compensation as full-time employees.

Academic Fees
These fees reflect the actual costs for the 2010-2011 academic year. For current fee information please contact the UofSC Lancaster Business Office. The University reserves the right to alter any of the following charges without notice.

Fall and Spring Semester Academic Fees

Twelve or More Semester Hours
1. South Carolina residents, per semester ($2,748 for students who have earned less than 75 hours); ($4,067 for students who have earned 75 or more hours)
2. Nonresident, per semester ($6,876 for students who have earned less than 75 hours); ($8,151 for students who have earned 75 or more hours)

Fewer than 12 Semester Hours
1. South Carolina resident, per semester hour ($229 for students who have earned less than 75 hours); ($353 for students who have earned 75 or more hours)
2. Nonresident, per semester hour ($573 for students who have earned less than 75 hours); ($706 for students who have earned 75 or more hours)

Summer Session Academic Fees
The following fees are payable in full at the beginning of each summer term and should not be sent in advance. Students bringing checks from home should have separate checks in the exact amount to cover the expenses.

1. South Carolina resident, per semester hour ($229 for students who have earned less than 75 hours); ($353 for students who have earned 75 or more hours)
2. Nonresident, per semester hour ($573 for students who have earned less than 75 hours); ($706 for students who have earned 75 or more hours)

Course Auditing
Residents and nonresidents pay the same rate as they would pay for courses taken for credit.
Correspondence Course Fees
1. Course fee (college level, without video component), per semester hour ($125)
2. Courses including videocassette work will be assessed an additional charge

Application Fee
Every new student will normally be charged a nonrefundable application fee of $40; exceptions to, or relief from, this charge may be made for certain special categories of admission. All applications must be accompanied by the application fee. This fee is for admission application only. The fee for readmission applications is $10. The fee for non-degree seeking application is $10.

Fee waiver forms are accepted only by those who are eligible as follows:
• If you are a South Carolina resident who is currently enrolled in high school and you receive a fee waiver for the SAT or ACT. A fee waiver form, obtainable from your high-school guidance counselor, must be submitted with the admission application.
• If you are a high school senior who is a dependent of a full-time USC Lancaster faculty or staff member.

Matriculation Fee
A nonrefundable matriculation fee of $50 is assessed to all current degree-seeking students on a one-time basis. This fee is also assessed to entering (or re-entering) degree-seeking students.

Technology Fee
Full time, $196; part time, $15 per hour.

Challenge Examinations
To establish undergraduate college credit without class attendance or to validate credits from a non-regionally accredited college-per semester hour, $25

Cross-Campus Enrolled Students
Courses originating from other UofSC campuses are made available to students enrolled at UofSC Lancaster. Students who enroll in courses originating from more than one campus pay fees based upon the originating campus’s fee schedule. Please refer to the Business Office website (http://usclancaster.sc.edu/busoffic/) to determine fees or log on to http://www.my.sc.edu to view your fees.

Refund Policy
1. Policy
   The University will refund a part of academic fees in certain cases:
   a. Changes in a student’s status, which may require a refund.
      i. Change in a full-time student’s schedule, which results in recategorization to part-time status
      ii. Change in a part-time student’s schedule, which results in fewer credit hours.
   b. Situations, which may require a refund.
      i. Course or courses dropped
      ii. Drop/Withdrawal from the University
      iii. Cancellation of a class by the University

2. Procedure
   a. Refund Requests
      All requests for refunds must be received during the academic year for which the fees were paid. The academic year begins with the fall term and ends with the summer term. Refunds may be requested at any time during the academic year in which the applicable term occurs.

   b. Determining the Refundable Portion Procedure
      Student refunds for tuition are calculated based on the student’s liable hours after the drop/withdrawal. Liable hours are calculated as the total hours a student is still registered plus the liable portion of the dropped/withdrawn course(s). The liable portion is computed by taking the number of dropped hours times the liability rate (which is 100 percent minus refund percentage). The refund amount is determined to be the difference of the original assessment and the assessment based on the new liable hours. For students whose liable hours are 12 or above, no refunds are processed. Other academic fees are non-refundable after the 100 percent refund percentage. For students activated for full-time military service during an academic term, the University follows state law in Section 59-101-395. Any refund calculated will be applied to the student account.

c. Drop/Withdrawal Refund Policies
   Standard Refund Policy For Dropping/Withdrawal From The University:
   All refunds will be based solely on the percentage of time (in days) between the first day of a part-of-term and the last day of a part-of-term. The percentage (in days) will include all Saturdays, Sundays, and holidays between the start and end dates of each part-of-term. Exceptions to this rule may only be made by the Bursar’s Office. In these instances, any change in the refund percentage would be moved out to the next closest business day. Courses fewer than six days long, first day = 100% refund, remaining days = no refund
   i. 100 percent if the student’s official drop/withdrawal calculation is within 6% of the enrollment period for which the student is liable.
   ii. 70 percent if the student’s official withdrawal calculation is between the period specified in (1) or before the end of the 10 percent period of enrollment for which the student is liable.
   iii. 50 percent if the student’s official withdrawal calculation is between the period specified in (2) or before the end of the 16 percent period of enrollment for which the student is liable.
   iv. 20 percent if the student’s official withdrawal calculation is between the period specified in (3) or before the end of the 25 percent period of enrollment for which the student is liable.

   d. Refund Schedules
      Refund schedules are relocated under the important deadlines on the Registrar’s website (http://usclancaster.sc.edu/busoffic/).

   e. Return of Title IV Funds
      Refunds Policy For Students Who Have Received Title IV Funds And Withdraw From The University
      i. Federal financial aid funds are awarded with the expectation that students will complete the entire period of enrollment. Students “earn” a percentage of the funds that are disbursed each day of class attendance. When a student who has received federal aid funds (Title IV Funds) leaves school before the end of the semester or period of enrollment, federal regulations require the University of South Carolina to calculate the percentage and amount of “unearned” financial aid funds that must be returned. Once a student has completed more than 60 percent of the enrollment period, they are considered to have earned all funding received. This calculation may have the effect of requiring the student who
Withdrawals before this time frame to repay funds that have already been disbursed to the student or credited towards their current account for tuition, fees, housing and/or meals. Students are encouraged to meet with a counselor in the Office of Student Affairs, or the appropriate office on their campus, prior to making the decision to withdraw from.

ii. Title IV Refund Distribution
1. For fully withdrawn students receiving federal and/or state funds, the refund will be governed by the current Federal Title IV refund policy. The Office of Student Financial Aid and Scholarships determines the amount of the refund that is distributed back to Title IV, HEA Programs or other Financial Aid sources. For students and their parents who have received student loans or other forms of financial aid, funds will be returned in the order prescribed by federal regulations. The institution must return the funds to the financial aid program other than College Work Study, up to the amount of assistance that the student received from those programs. Funds are to be distributed to the financial aid programs in the following order:
   • Unsubsidized Federal Stafford
   • Subsidized Federal Stafford
   • Federal Perkins
   • Federal PLUS Loan
   • Federal Pell Grant
   • Federal Supplemental Education Opportunity Grant
   • Federal TEACH Grant
   • Federal Iraq/Afghanistan Service Grant
2. Any remaining balance will first be used to repay any outstanding university charges and any subsequent balances will be refunded to the student/parent.
3. Exit interviews (http://www.sc.edu/financialaid/loan_counseling/default.html) are required before leaving the University of South Carolina for all students who withdraw and have received Stafford, Perkins or Federal Nursing/Health Professions Loans. Questions regarding exit counseling should be referred to the appropriate campus Financial Aid and Scholarships Office.

f. Appeals Process
A process for appeals exists for students or parents who believe circumstances warrant exceptions from published policy. The student must be fully withdrawn from the University in order to apply for an appeal.

The Withdrawal Refund Appeals Committee reviews and act on all appeals. Address appeals to:

Withdrawal Refund Appeals Committee (Columbia Campus Only)
Office of the Registrar
University of South Carolina
Columbia, SC 29208
803-777-5555

Withdrawal Refunds
All full- or part-time students wishing to withdraw from the University or to discontinue enrollment from all courses for the semester should follow the instructions online at my.sc.edu (https://my.sc.edu/) when they request to drop their last course. Staff members in the Office of Admissions and Records are available to assist students in completing the withdrawal process. In addition, staff from the Office of Financial Aid can provide financial counseling concerning withdrawing from classes. Students requesting withdrawal for extenuating circumstances after the penalty date (last date for W grade) should consult with staff in the Admissions and Records Office.

In establishing a diminishing-scale refund process for withdrawals, the University operates on the philosophy that many of the basic costs of instruction are incurred at the end of the first week of classes or within an equivalent period for nonstandard semesters. The assignment of a classroom seat to an individual student precludes any other student from occupying that seat. In addition, an instructor is assigned and the costs of instruction are encumbered on the first day of classes.

A student who withdraws from the University after the first week of classes has already occupied a classroom seat that cannot be reassigned. As a result, the University cannot both maintain its financial integrity and also provide a full refund. Accordingly, the University has established a series of refund deadlines commensurate with student progress into the semester.

It is the responsibility of the Business Office to administer the withdrawals process on a daily basis and to apply the published refund schedule to routine withdrawals. On those rare occasions when it can be documented that unanticipated and extenuating circumstances directly related to a student’s withdrawal warrant exceptional consideration, and the amount of the refund due is contested, the Business Office will inform the student of the appeal process and advise the student of the necessary procedures.

University Withdrawal Refund Appeal Procedures
The University Withdrawals Refund Appeal Committee is authorized to consider appeals and approve extraordinary exceptions to the University’s published withdrawal refund schedule due to humanitarian and due-process considerations.

Guidelines for committee consideration of withdrawal appeals are:

1. The appeal must be submitted in writing to the Business Office and will be considered only in written form. A standardized appeal form must be submitted.
2. All requests for appeal must be submitted directly by the student through the Business Office and must meet one or more of the following criteria to be considered and approved by the appeals committee:
   a. Documentation of an accident, illness, injury, or incident which could not be influenced, predicted, planned for, or prevented by the student or the institution. This provision specifically excludes conditions or chronic illnesses known to the student at the time of enrollment.
   b. Demonstration that the application of the published refund policy would result in a specific and substantial personal hardship to the student. This provision specifically excludes circumstances or effects which would simply inconvenience the student or the student’s family.
   c. Documentation of substantiated circumstances where a student has in good faith relied upon the veracity of a University official’s advice, or the official’s interpretation of the text of a University document or publication, and was consequently misled or mistaken about the terms of the published refund policy.
3. The appeal must be initiated during the semester for which the refund is requested.

4. The appeal must involve a total withdrawal from the University. No partial withdrawals will be considered.

5. Appeals will only address whether or not a refund will be granted. No consideration will be given to grade assignment or other academic issues. Students must address such issues directly with the faculty members and the college. If applicable, requests for Extenuating Circumstances Withdrawals for grade change purposes must be resolved prior to deliberations by this committee.

6. Grounds for consideration of an appeal will be restricted to only those circumstances personally experienced by the enrolled individual with whom the University has a direct relationship. Loss or illness of a family member, close associate, or employee, and/or difficulty in family-operated businesses are excluded from consideration.

7. Decisions will be made by a simple majority vote of the committee membership and documented in writing by the chairperson. The student will be informed of the outcome of the appeal by letter from the Business Office.
FINANCIAL AID AND SCHOLARSHIPS

The financial aid programs of the University of South Carolina Lancaster make it possible for many students to attend the University who could not do so if left entirely to their own resources. Scholarships, grants, loans, and part-time employment are available to qualified undergraduate students.

Eligibility for most types of aid except academic scholarships depends on the applicant’s financial circumstances. The University uses the Free Application for Federal Student Aid (FAFSA) to determine the amount of assistance each applicant is eligible to receive. We recommend that you complete the FAFSA via the Web at www.fafsa.ed.gov (http://www.fafsa.ed.gov); however, paper applications may still be obtained from most high-school guidance offices or any financial aid office.

General Guidelines for Financial Aid

1. The student should have applied and been accepted for admission to UofSC Lancaster as a regular student working toward a degree.
2. The student must have a high-school diploma or a General Education Development (GED) certificate.
3. Each applicant should complete the Free Application for Federal Student Aid (FAFSA) indicating the University of South Carolina Lancaster as the school of attendance.
4. A Student Aid Report (SAR) will be sent from the U.S. Department of Education to the student.
5. If corrections are necessary, the corrections should be made on the Web at www.fafsa.ed.gov. (http://www.fafsa.ed.gov.)
6. Information concerning the other federal financial aid programs, Federal Work-Study, Federal Pell Grant, Federal Perkins Loans, Federal Stafford Direct Loans, and Federal Direct PLUS Loans may be obtained from the UofSC Lancaster financial aid office.
7. The student must be making satisfactory academic progress toward completing a degree or certificate program.
8. The student must sign a statement of educational purpose/certification statement on refunds and default.
9. Awards of financial assistance are made in the summer prior to the beginning of the fall semester. An award notification will be sent to the student once the file is complete.
10. In order to be considered for some types of federal financial assistance, a student must be enrolled at least half-time (6 semester hours); the Pell Grant program is an exception to this requirement.
11. Awards will be based only on a student’s enrollment status during the official registration period.
12. The financial aid office staff is available for counseling with students and parents concerning any financial aid program.

Financial Aid and the Extended Graduate Campus Program

Financial aid for graduate students who are admitted and registered through The Graduate School on the University's Columbia campus will have their financial aid administered by the Columbia campus financial aid office regardless of the student’s campus location. As such, graduate students in this category should list the University of South Carolina Columbia as their school of choice on the Free Application for Federal Student Aid form. All financial aid related correspondence should be directed to the Columbia campus financial aid office.

Satisfactory Academic Progress

All students receiving federal financial aid must adhere to the University’s policy on satisfactory progress. The intent of this policy is to ensure that students who are receiving federal and/or state financial aid for their education are making measurable progress toward completion of a degree in a reasonable period of time.

Undergraduate students are considered to be making satisfactory progress if they:

1. are admitted and enrolled as degree-seeking students;
2. meet the University standards for continued enrollment;
3. complete requirements for a degree within a reasonable length of time as specified below:
   a. The total number of semesters of full-time enrollment (12 or more semester hours attempted) at any post-secondary institution does not exceed 180 hours for a four-year degree or 90 hours for a two-year degree.
   b. The total number of semesters of part-time enrollment (less than 12 semester hours attempted) does not exceed the equivalent of 180 hours for a four-year degree or 90 hours for a two-year degree.
4. earn no fewer than 67% of all coursework if enrolled as a full time student. The academic year for Satisfactory Academic Progress is comprised of the fall, spring, and summer terms.
5. maintain a cumulative grade point average (GPA) of 2.00 on all coursework.

Explanation

Under these standards, students will be ineligible to receive federal financial aid funds if any of the following occurs:

1. The total number of semesters of enrollment as a full-time student (12 or more semester hours attempted) exceeds 180 hours for a four-year degree or 90 hours for a two-year degree. These limits include all work done at any post-secondary institution, whether or not financial aid was received.
2. The total number of earned hours falls below the prescribed number based upon enrollment in undergraduate or graduate study.
3. Complete requirements for a degree or certificate within a reasonable length of time as specified below:
   a. The total number of semesters of full-time enrollment (12 or more semester hours attempted) at any postsecondary institution does not exceed 180 hours for a four-year degree or 90 hours for a two-year degree or certificate.
   b. The total number of semesters of part-time enrollment (less than 12 semester hours attempted) does not exceed 180 hours for a four-year degree or 90 hours for a two-year degree or certificate.
4. The cumulative GPA falls below 2.00.

In other words, students who accumulate a yearly or cumulative GPD that subjects them to suspension, who have been enrolled for more than the equivalent of 10 full-time semesters for a four-year degree program, who do not maintain a cumulative GPA of 2.00 after attempting 48 credit hours, or who do not earn the minimum number of semester hours required will become ineligible to receive federal financial aid funds. This determination applies without regard to any financial aid award letter.
that may have been sent or received prior to the time the determination is made.

Financial Aid Programs Covered by These Standards
• Federal Pell Grant
• Federal Work-Study
• Federal Supplemental Educational Opportunity Grants
• Federal Perkins Loan
• William D. Ford Federal Direct Loan Program:
  • Direct Subsidized Loan
  • Direct Unsubsidized Loan
• Federal PLUS
• South Carolina LIFE Scholarship
• South Carolina Lottery Tuition Assistance Program
• South Carolina Need-Based Grant
• Other federal or state programs as required
• Some select private loans (as determined by the lender)

Appeals
Students who are ruled ineligible for financial aid may appeal this determination under specifically prescribed conditions. Deadlines for receipt of appeals are 20 days prior to the end of the semester for which aid is requested. Information concerning the appeal process is available in the financial aid office.

Reinstatement
Students shall be reinstated for financial aid eligibility at such time as they successfully complete sufficient hours and have a sufficient grade point average to meet the minimum requirements for eligibility as set forth in this policy.

Academic Forgiveness
The Satisfactory Academic Progress policy standards will not automatically apply to any hours forgiven under the University of South Carolina Academic Forgiveness Program. However, if you have been granted academic forgiveness under this policy you must contact the Financial Aid Office for further assessment.

Grants
Federal Pell Grant
The Federal Pell Grant is the largest federally funded student financial aid grant program. It serves as the foundation upon which all other undergraduate aid is awarded. Typically, it is available only to undergraduate students who have not earned a baccalaureate degree. Federal Pell Grant eligibility is determined according to federal law and is based on the financial information you and your family provided on your FAFSA.

You are notified of your possible eligibility to receive a Federal Pell Grant via the Student Aid Report (SAR). The financial aid office will receive this information directly from the federal processor and determine the amount of your Federal Pell Grant. You should carefully review the information on your SAR and, if it is correct, keep it for your records. If you discover mistakes, follow the instructions and submit corrections as soon as possible.

If you or your family experiences a major change in your financial situation after your Pell Grant eligibility has been determined, you should notify the financial aid office immediately. A counselor will be able to determine if you qualify for an adjustment of your Pell Grant award and/or other financial aid.

Federal Supplemental Educational Opportunity Grant (FSEOG)
The FSEOG is a grant that does not need to be repaid. The financial aid office awards UofSC's limited allocation of FSEOG funds. Recipients must be undergraduates who have not already earned a baccalaureate degree and who demonstrate exceptional financial need. FSEOG recipients must be eligible to receive a Pell Grant and have the lowest EFC's from among those students being considered for an award.

South Carolina Educational Resources
State Need-Based Grant Program (SNBG)
The South Carolina Need-Based Grant is a state-funded grant for undergraduates attending public and independent colleges and universities within South Carolina. Recipients may not have already earned a baccalaureate degree. To be considered, you must be a South Carolina resident, be admitted or currently enrolled with a minimum GPA of 2.00, complete the FAFSA, demonstrate financial need, be of good moral character, and have no felony and/or alcohol or drug convictions for a period of one year. Additionally, to renew a state grant award, you must maintain an annual 2.00 GPA and complete 24 semester hours during the fall and spring semesters if enrolled full time or an equivalent number of hours based on enrollment if less than full time. Awards are made for the entire academic year (fall and spring semesters) only. The State Need-Based Grant does not need to be repaid.

South Carolina Legislative Incentives for Future Excellence Scholarship
The South Carolina Legislative Incentives for Future Excellence Scholarship (LIFE) was established by the General Assembly during the 1998 legislative session. To be eligible for a LIFE Scholarship, you must have graduated from a high school located in South Carolina on or after May 1995 and be a full-time, undergraduate, degree-seeking student. You must be a South Carolina resident for in-state tuition purposes at the time of enrollment and have no felony, alcohol, or drug convictions. If, however, you have been judged delinquent or have been convicted or pled guilty or nolo contendere to an alcohol or drug misdemeanor, you are ineligible for one calendar year from the date of the conviction. You must also be a U.S. citizen or a permanent resident under state laws. You may not be in default or owe a refund on any federal or state financial aid program.

If you are a first-time entering freshman, you must have graduated from high school with a minimum 3.00 cumulative grade point average (GPA) on a 4.00 scale.

For initial LIFE Scholarship eligibility, if a currently enrolled student, you must have earned a cumulative 3.00 UofSC GPA at the end of the academic year. You must also have earned a minimum of 30 credit hours, or the annual equivalent at all institutions attended, for the previous academic year if completing your first year; 60 credit hours must have been earned if completing your second year; and, 90 credit hours must have been earned if completing your third year. Students at UofSC Regional Campuses are only eligible to receive the LIFE Scholarship for four consecutive semesters.

You may receive the LIFE scholarship for not more than eight semesters for a four-year degree or 10 semesters for a five-year degree. Funds from this program may not be used for remedial courses or continuing
education classes. If you are receiving South Carolina’s Palmetto Fellows Scholarship, you are not eligible for a LIFE Scholarship.

To retain the LIFE Scholarship you must earn an average of 30 credit hours for each academic year and earn a 3.00 cumulative UofSC GPA by the end of the academic year. The financial aid office, using data from the admissions and records offices, is responsible for awarding LIFE Scholarships.

Please note that the LIFE Scholarship statutes and regulations are subject to change by the South Carolina Legislature.

South Carolina Lottery Tuition Assistance Program

During the 2002 legislative session, the South Carolina General Assembly established the Lottery Tuition Assistance Program. Its purpose is to provide resources that supplement, not supplant, existing resources for educational purposes to South Carolina's students. The program assists students who wish to attend two-year public or independent college in the state. In calculating the amount awarded, any and all federal grants and need-based grants must first be awarded before determining the amount a student is eligible to receive. A student may receive up to the cost of tuition minus Pell, SEOG, and SNBG. The college at which the student is enrolled will notify each student of the exact award amount.

In order to qualify for lottery tuition assistance, a student must meet the following requirements:

- file the Free Application for Federal Student Aid (FAFSA) and complete the process to determine eligibility for federal student aid each academic year
- be a legal resident of South Carolina as defined in applicable state statutes governing the determination of residency for tuition and fee purposes
- be enrolled at the time of the grant disbursement in a minimum of 6 credit hours for the term and be making satisfactory academic progress toward an associate’s degree
- verify that the student does not owe a refund or repayment on a state grant, Federal Pell Grant, or Federal Supplemental Educational Opportunity Grant (FSEOG) and is not in default on a loan under the Federal Perkins Loan or Federal Stafford Loan programs
- must not be eligible for or a recipient of the LIFE scholarship.

To retain program funds, a student must have a 2.00 GPA by the end of the academic year.

In addition, students shall not be eligible to receive lottery tuition assistance for more than one certificate, diploma, or degree earned within any five-year period.

The financial aid office administers the South Carolina Lottery Tuition Assistance Program, and the exact award amount is dependent upon the number of eligible recipients and the amount of funding each academic year. Please note that program statutes and regulations are subject to change by the S.C. Legislature.

Loans

The Federal Direct Stafford Loan Program (Subsidized and Unsubsidized)

The Federal Direct Stafford Loan Program provides low-interest, long-term loans to eligible students through the U.S. Department of Education. Subsidized Stafford Loans are awarded based on financial need. The federal government pays the interest on these loans while the student is enrolled in school at least half-time (6 semester hours), during the grace period and during deferment periods.

Unsubsidized Stafford Loans are not based on financial need. Interest begins accruing after the first disbursement. Students have the option of paying the interest monthly or quarterly while in school and during the grace period, or can have the interest capitalized and added to the principal amount of the loan upon entering repayment.

### Maximum Loan Amounts

<table>
<thead>
<tr>
<th>Classification</th>
<th>Loan Amount</th>
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</thead>
<tbody>
<tr>
<td>Freshmen</td>
<td>$5500 for dependent students (maximum $3500 subsidized)</td>
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<tr>
<td></td>
<td>$9500 for independent students (maximum $3500 subsidized)</td>
</tr>
<tr>
<td>Sophomore</td>
<td>$6500 for dependent students (maximum $4500 subsidized)</td>
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<tr>
<td></td>
<td>$10,500 for independent students (maximum $4500 subsidized)</td>
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<tr>
<td>Junior and Beyond</td>
<td>$7500 for dependent students (maximum $5500 subsidized)</td>
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<td>$12,500 for independent students (maximum $5500 subsidized)</td>
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### Aggregate Loan Limits

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<tr>
<th>Classification</th>
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</thead>
<tbody>
<tr>
<td>Undergraduate</td>
<td>$31,000 for dependent students (maximum $23,000 subsidized)</td>
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<tr>
<td></td>
<td>$57,500 for independent students (maximum $23,000 subsidized)</td>
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<tr>
<td>Graduate</td>
<td>$138,500 (maximum $65,500 subsidized)</td>
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</table>

The graduate limit includes Stafford Loans received for undergraduate study.

Federal Direct Parent Loan for Undergraduate Students (PLUS)

Federal Direct Parent Loan for Undergraduate Students (PLUS) provides long-term loans to parents for their dependents through the U.S. Department of Education. Loan amounts under this program are limited to the student’s cost of education minus other financial aid awards. Parents may be denied a PLUS loan due to adverse credit history. If the PLUS Loan is denied, the student is eligible for an additional Unsubsidized Loan.

The repayment period for each Direct PLUS Loan begins on the date the final loan disbursement is made. There is no grace period for Direct PLUS Loans. Parents have the option of postponing payments until six months after the student ceases to be enrolled at least half time. Parents must contact the Direct Loan Servicing Center to request a postponement of payments. Interest will accrue during the postponement period. The loans have a fixed rate of 7.9%. PLUS Loan funds will be disbursed in two equal payments, one at the beginning of each semester (Fall - August, Spring - January). One semester loans are disbursed at the beginning of the semester for the full loan amount.
South Carolina Teacher Loan Program
This program is available only to residents of South Carolina who are attending college for the purpose of becoming certified teachers employed in the state's school system in areas of critical need as defined by the State Board of Education. For loan recipients who become certified and teach in an area of critical need, the loan shall be cancelled at the rate of 20 percent for each full year of teaching, up to 100 percent. Loan recipients who do not become certified and/or do not teach in an area of critical need shall be responsible for repaying the entire amount of loan funds borrowed plus interest. Contact the Office of Student Financial Aid and Scholarships for application information and deadlines.

Federal Perkins Loan
The Perkins Loan Program is a low-interest (5 percent), long-term educational loan program available to both undergraduate and graduate students demonstrating exceptional financial need. This is a loan and must be repaid. Undergraduates may borrow up to $4,000 for each year of study and up to $20,000 to complete an undergraduate degree. Interest is not charged and repayment does not begin until nine months after your enrollment drops below half-time status. If you receive your first Perkins Loan on or after October 1, 1992, your minimum payment will be $40 per month. In all cases, repayment may extend up to 10 years depending upon the total amount borrowed. If you have outstanding National Direct Student Loan (NDSL) balances and you are receiving a Federal Perkins Loan now, you must review your NDSL Promissory Note to determine the terms and conditions that apply to your loan. Under certain conditions of reenrollment, employment, or extenuating circumstances, payments may be deferred or cancelled. Further information concerning repayment is available in the Office of Financial Services, 516-518 South Main Street.

Work Opportunities
Federal Work-Study Program
The Federal Work-Study Program provides part-time employment for needy students to meet their educational expenses. To be eligible for employment under this federal program, a student must be enrolled in the University or fully accepted for admission and demonstrate financial need.

Students who are enrolled at least half-time work an average of 12 to 20 hours per week. During vacation periods it is sometimes possible to work up to 40 hours per week. Pay rates vary with the job assignment.

Refunds and Financial Aid
The official University policy and procedure concerning refunding of University tuition and fees which result from withdrawal or reduction in hours is contained in the “Fees and Refunds (p. 49)” section of this bulletin. Students who withdraw or reduce hours may be eligible to receive a refund as provided by the official University policy; however, recipients of financial aid generally do not receive the refund.

When students who are recipients of federal financial aid withdraw from all classes, they are only entitled to retain a percentage of the federal financial aid received that is proportional to the time they remained enrolled. If, for example, a student withdraws after completing 30 percent of the semester or summer term, they can only retain 30 percent of the federal financial aid they received. The balance, 70 percent, must be returned to the financial aid programs. The Office of the Bursar performs this calculation and students are notified by mail of the outcome.

When funds are applied back to the federal financial aid programs, loan funds are always returned first, thereby reducing the student’s repayment obligation. If funds remain after repaying federal loans, they are then repaid to the Federal Pell Grant and the Federal Supplemental Educational Opportunity Grant (FSEOG) programs. After all federal funds are repaid, state-sponsored grant programs then receive any remaining payments.

Veterans Benefits
The following policies and procedures are of primary concern to veterans, servicepersons, members of guard and selected reserves, and other eligible persons who receive VA educational benefits while enrolled at the University.

Please note: Academic standards of progress and attendance are covered under school standards of progress as specified by the South Carolina Commission on Higher Education, License Division, and are required by the U.S. Department of Veterans Affairs (VA).

Enrollment Certification
Certification by the University VA certifying official in the Office of Financial Aid, Scholarships, and Veterans Affairs is required for eligible students who wish to receive VA educational benefit checks. Students must initiate their own requests for enrollment certification. The certifying official will complete certifications and forward other forms to the VA only for those students who have made such requests and have completed the necessary paperwork.

Normally, the VA requires that eligible students must have completed full University admissions requirements and matriculation into degree-seeking status before they may receive VA educational benefits. However, those students admitted as “Provisional,” “Military Special,” or “Transient,” or students enrolling for prerequisite courses required for admission into a professional degree program or school may request VA certification if they provide appropriate documentation. Any VA students in these categories should contact the VA certifying official for details. In these and all other admissions categories, only the federal VA has the final authority to award or to deny military educational benefits.

Undergraduate veterans or servicepersons should contact the Office of Admissions for consideration of receiving college credit for military schools.

Students can best ensure receipt of benefits by informing the school VA office of their intent to register for classes and by supplying the number of credit hours for which they will enroll each session. Eligible VA students may request certification on a semester basis and should recertify for each new semester at least 45 days prior to the first day of class of their next semester.

Normally, VA payments are authorized only for those courses which are required by the academic department for the student’s current degree program. All students receiving educational benefit checks from the VA are responsible for notifying the VA certifying official of any changes in their degree programs and/or course loads during a semester, to include drop/add, withdrawal, changing from credit to audit status, invoking the Pass-Fail option in a course, or enrolling in any distance education course, independent study, internship, or practicum.

Appropriate forms and benefits-related information are available at the Office of Financial Aid, Scholarships, and Veterans Affairs. Each student request will be handled individually according to their VA benefit program and enrollment status at the University.
Academic Scholarships

Who Should Apply
Scholarship recipients are selected by the Student Scholarships and Special Awards Committee of the University of South Carolina Lancaster. Completed applications must be submitted no later than February 1. Scholarships are awarded on the basis of high-school records, SAT scores, and other qualifications as established by the selection committee. Admissions acceptance is required before consideration may be given to a scholarship applicant. These scholarships range in value from $200 to more than $9,000 and are awarded to students who show outstanding academic achievement and talent and/or demonstrate significant leadership ability. Students must maintain the required standards in order to retain their scholarship. This includes but is not limited to participation in the honors program.

How To Apply
Submit an application for undergraduate admission to UofSC Lancaster and a UofSC Lancaster Academic Scholarship Application.

When To Apply
Completed applications must be submitted no later than February 1 for the fall semester and December 1 for the spring semester.

Where To Apply
Applications should be mailed to:
Office of Admissions and Records
UofSC Lancaster
P.O. Box 889
Lancaster, SC 29721

or hand delivered to the Office of Admissions and Records, Starr Hall, at UofSC Lancaster.

University of South Carolina Lancaster Academic Scholarships
The following scholarships are available to students at UofSC Lancaster.

Abitibi Bowater Inc. Scholarship. Established in 1997. Awarded to a resident of Lancaster, Chester, York, Kershaw, or Chesterfield County with financial need who shows promise and interest in the paper products field. Preference is given to Catawba Operations employees or dependents.

Eugenia Adams Memorial Scholarship. Awarded to a Lancaster County resident. The scholarship was endowed in 1984 in memory of Eugenia Adams.

Mr. And Mrs. William F. Adams Scholarship. The scholarship was established in 2000 by Mr. And Mrs. William F. Adams.

James Preston Allison and Edward C. Allison Memorial Scholarship. The scholarship was endowed in 1993 in memory of James P. Allison and Edward C. Allison.

Robert Barnwell Allison and Lois Marion Allison Memorial Scholarship. Two scholarships awarded to students of the region. The scholarships were endowed in 1978 in memory of Robert Barnwell Allison and Lois Marion Allison.

Robert Erasmus Allison and Mary Chambers Allison Memorial Scholarship. The scholarship was endowed in 1993 in memory of Robert E. Allison and Mary C. Allison.


John M. Barnes Scholarship. Endowed by Mrs. John M. Barnes in 2006 in memory of her husband. The scholarship is to be awarded to a student with financial need.

Theodore Roosevelt Barnes and Emma McMullen Barnes Scholarship. Established in 1998. Recipient must be a Lancaster County resident. Recipient must be African American and show promise/ interest in majoring in and pursuing a career in education.

The Barry Family Scholarship. The scholarship was established in 2004 and endowed in 2007.

The Peter and Mary Barry Academic Scholarship. The scholarship was established in 2009.

Colonel Andrew Frank and Claire Brooks Bauer Scholarship. Established in June 2008. Awarded to a full-time UofSC Lancaster student who plays on either the men’s or women’s tennis team. The recipient must maintain a cumulative GPA of at least 2.5.

The Oscar Hyatt Bell and Ella Roddey Bell Trust Fund. Endowed in 2009 by the Dr. E. Cooper Bell Estate in memory of her parents, Oscar Hyatt Bell and Ella Roddey Bell. Awarded to a deserving student of Lancaster County.

William T. Biggerstaff Scholarship. Established and endowed in 2006 in memory of Bill Biggerstaff by his family and friends. Recipient must be a non-traditional student from Lancaster County with financial need. Preference is given to a nursing student.

Mr. and Mrs. K.C. Billings Memorial Scholarship. Endowed in memory of K.C. and Claude Shell Billings.

Mildred Billings Memorial Scholarship. The scholarship was endowed in 1986 in memory of Mildred Billings.

R. Hacker Billings Memorial Scholarship. The scholarship was endowed in 1986 in memory of R. Hacker Billings.

Robert Hacker Billings Jr., Robert Kennedy Billings, and Ruth Billings Memorial Scholarship. Awarded to a Lancaster County resident. The scholarship was endowed in 1994.

Richard Blackmon Scholarship. Awarded to a Lancaster County student with financial need. Recipient must be majoring in nursing, computer science, business, criminal justice, or a profession that will directly serve one’s fellow man.

Clough Blalock Memorial Scholarship. Awarded to a deserving student from Lancaster County. The scholarship was established in 2004 by Linda C. Blalock in honor of her family.

The Elsie Boyce Scholarship. Awarded to a student of the region. The scholarship was endowed in 1992 and is based on need and sincerity.

Theodore Williams Boyce Memorial Scholarship. Awarded to a student of the region. The scholarship was endowed in 1977 in memory of Theodore
Williams Boyce. Recipient is to be of good character, determination, ambition, effort, and personality.

Jim and Jane Bradley Memorial Scholarship. Established and endowed in 2009 by friends and family of the Bradleys. To qualify for these scholarships, recipient must be from Lancaster County. Recipient must be pursuing a business education with interest in the field of health and health insurance.

Asa C. Burnette Memorial Scholarship. Established in 2009 in celebration of the life of Asa C. Burnette. Restricted to a non-traditional student from Lancaster County. Student must be deserving and need-based. Recipient is allowed to hold scholarship for 2 years at UofSC Lancaster as long as scholarship qualifications are met.

Sue M. Burnette Memorial Scholarship. Established in 2009 in celebration of the life of Sue M. Burnette. Restricted to a non-traditional student from Lancaster County. Student must be deserving and need-based. Recipient is allowed to hold scholarship for 2 years at UofSC Lancaster as long as scholarship qualifications are met.


Katherine J. Carnes Academic Scholarship. The scholarship was established in 1981.

Dr. Edward William and Mary Sue Catalano Scholarship. Established in November 2005 and endowed in 2007. To be awarded to a student attending UofSC Lancaster whose record demonstrates a love of reading and a willingness to perform community service. The student must show promise of work toward a university degree and maintain at least a minimum GPA required for graduation in the student’s major field of study.

Welton H. and Mary Frances Catoe Scholarship. Endowed in 1999. Recipient must be from Kershaw, South Carolina (must have a Kershaw, SC home address). Recipient must have financial need.

Chester Healthcare Foundation Scholarships. Awarded to full-time students at UofSC Lancaster in the fields of health, including pre-nursing, pre-med, pre-pharmacy, pre-dentistry, and pre-physical therapy. Restricted to a resident of Chester County.

The Wade Chittam Science Scholarship. Established and endowed in 2011 in honor of Professor Wade Chittam’s service to UofSC. Awarded to an established student at USC Lancaster, second year or later, who is a declared major in one of the sciences. Student should have a B (3.0) or higher GPA.


Mr. and Mrs. Robert H. Collins Sr. Scholarship. Endowed in 1997. To be awarded to a worthy student.

Commencement Speaker Scholarship. Awarded annually in honor of the commencement speaker.

Mr. and Mrs. Charles K. Connelly, Jr. Academic Scholarship. Awarded to a student of the region. The scholarship was established in 1975 and endowed in 1993.

Dr. R.L. Crawford Endowment for Excellence. Established in 2000 in honor of Dr. and Mrs. R.L. Crawford.

Dr. R.L. Crawford and Mrs. Tennessee “Tennie” Calhoun Crawford Memorial Scholarship. Endowed in 1981. Awarded to a Lancaster County resident majoring in premedical or medical research to include chemistry, physics, or biology related majors.

Stanley Crew Scholarship. Awarded to a student of the region. The scholarship was endowed in 1979 in memory of Mr. and Mrs. J.C W. Crew.

Crockett Family of Lancaster County Scholarship. Awarded to assist a student with financial need. The scholarship was endowed in 1989 in memory of the Crockett family of Lancaster County.

Dr. Donald L. Crolley Scholarship. Established in 2000 by friends and family as a tribute to Dr. Donald L. Crolley.

Dr. Deborah Cureton Academic Scholarship. Established in 2005 in honor of the Ken Davis family.

The Reverend and Mrs. Billy Deason Scholarship. Established in 2004 by the friends of The Reverend and Mrs. Billy Deason.

The Derrick Academic Scholarship. Awarded to a student of the region. The scholarship was endowed in 1985.


James Edward Dodds and Mary Morse Dodds Scholarship. Established in 2004 in memory of James Edward Dodds and Mary Morse Dodds.


Dr. and Mrs. William W. Duke Academic Scholarship. Restricted to a qualified full-time student who is affiliated with or whose parents are affiliated with JAARS.

Educational Foundation of the University of South Carolina Lancaster Scholarship. The number of these scholarships varies from year to year depending upon need and available funds. Recipient must be a graduate of Lancaster County schools.

Dr. and Mrs. Malcolm Edwards Scholarship. Established by Dr. and Mrs. Malcolm Edwards in honor of JAARS. Restricted to a qualified full-time student who is affiliated with or whose parents are affiliated with JAARS.
Ken and Mary Esther Faile Scholarship. Established in 2001. Awarded to a Lancaster County resident and a graduate of the Lancaster County schools and must maintain at least a “C” average. The scholarship is based on need, sincerity, and commitment to education.

Peggy and Williford Faile Criminal Justice Scholarship. Endowed in 1997. Recipient is to will be from Lancaster County majoring in a criminal justice field.

The Faile Fund. Endowed in 2006 by Francis (Frankie) and Michelle Faile in honor of their family. Preference is given to special needs.

Blake Faulkenberry Scholarship. Established in 2006. Awarded to a non-traditional, continuing student, 25 years or older. Student must have a GPA of 3.0 or better.

First Citizens Bank and Trust Scholarship. Awarded with preference given to company employees or their dependents, provided they meet the criteria; if not, then to an academically talented student majoring in business or banking. The scholarship was established in 1990.

Fort Mill Rotary Club Foundation Scholarship. Awarded to a resident of Fort Mill who holds a GED or is a graduate from Fort Mill High School or Nation Ford High School. Preference given to GED, Interact and First Generation College students (in that order) with expressed financial need.

Margaret K. Foster Memorial Scholarship. The scholarship, in memory of Marnie Foster, a former professor at UofSCL was established in 1984. Recipient must be majoring in the humanities.

Friends of Medford Library Literary Scholarship. Awarded annually for fiction, poetry, and essay by the Friends of the Medford Library.

Dr. J. Reece Funderburk, Jr. Memorial Scholarship. Awarded to a student from Lancaster County whose interest is in civic and governmental science. The scholarship was endowed in 1989 in memory of J. Reece Funderburk, Jr.

Jessie Morrison White Gibson Scholarship. A full-tuition annual scholarship for two years with preference given to an employee or a dependent of an employee of Morrison Textile Machinery Company. The scholarship was established in 1992 by Morrison Textile Machinery Company.


A.W. Hagins Memorial Scholarship. Awarded to a Lancaster County resident. The scholarship was established in 1975 by Porter-Belk Lumber Company, Inc., in memory of A.W. Hagins.

Johnnie E. Hagins, Jr. and Addie A. Hagins Academic Scholarships. To be used as academic scholarships only. Established in 2008 from the estate of Addie Hagins.

Clara P. Hammond Scholarship Award. Established in 1964 in memory of Clara P. Hammond.

The Elanye Rebecca Hardin Scholarship. Established and endowed in 2010 in memory of Elanye Rebecca Hardin. Preference given to marketing/public relations area. Lancaster High School graduate with GPA of 3.0 or better. Genuine financial need and sincere will to succeed. Can be used for tuition and/or books.

Dr. J.C. Harris and Jessie Roberts Harris Memorial Scholarship. A scholarship endowed in 2004 in memory of Dr. J.C. Harris and Jessie Roberts Harris.

The Barbara Ann Howze Memorial Scholarship for Handicapped Students. Established in 2006 in memory of Barbara Ann Howze by her family and friends. This scholarship is to be granted to deserving students who are wheelchair bound or to those who have impaired mobility of a permanent nature.

Adele A. Hubbard Nursing Scholarship. Awarded to a Lancaster County resident with a nursing major. The scholarship was established in 1985.

Humana America Scholarship. Awarded to a student of the region. This scholarship was established in 1976 by Kanawha Insurance Company and is supported by Humana.

D.H. and Tommie Jernigan Scholarship. Endowed in 1998 by their daughter, Sara Eddins, in her parents’ honor. Awarded to a student from Lancaster High School who has successfully completed the mathematics program through calculus.

The Katergasis Family Scholarship in Honor of Mr. Jim Bradley. Established in 2010 in honor of Jim Bradley.

Lancaster Alumnae Chapter of Delta Sigma Theta Sorority Inc. Scholarship. Endowed in 2008 by the Lancaster Alumnae Chapter of Delta Sigma Theta Sorority Inc. Awarded to an African American female from Lancaster County. Recipient must show promise of work toward a university degree and maintain a minimum of 2.50 grade point average in the student’s major field of study.

Lancaster County Retired Educators Academic Scholarship. Awarded to a continuing student seeking a degree in education. The scholarship was established in 1986. Recipient must be a graduate from Lancaster County schools with a 3.0 GPA or higher.

The Lancaster County Soil and Water Conservation District, UofSCL Scholarship. Established in 2009. The scholarship is based on need, ability, qualities of the applicant. It is awarded to a full-time student at UofSCL. Recipient must be a resident of Lancaster County who is majoring in a field related to natural resources conservation. These include biology, environmental science or fields related to natural resource conversation. Along with the scholarship application, letters of reference from a school administrator or guidance counselor and former teacher and an essay outlining the applicant’s personal view about the importance of air, soil, water, plant and animal resource must be included. A 3.0 GPA must be maintained.

Lancaster Breakfast Rotary Club Scholarship. Awarded to a Lancaster County resident. The scholarship was established in 2000 by the Lancaster Breakfast Rotary Club.

Lancaster SERTOMA Club Scholarship. Awarded to an incoming or current UofSCL Lancaster student with some form of either a speech or hearing impairment. The student should be from Lancaster or adjacent South Carolina counties (Chester, York, Kershaw, Chesterfield or Fairfield) with preference given to a Lancaster County resident. The student should have at least a B average in high school or at UofSCL Lancaster.

Lancaster Thursday Rotary Club Scholarship. Awarded to a Lancaster County resident. The scholarship was established in 1975 by the Lancaster Thursday Rotary Club.
James B. Lasley Engineering Scholarship. Endowed in 1998 by his wife, Myrtle Edna Bailey Lasley, in her husband's honor. Awarded to a graduate of Lancaster County schools with a preferred major in the field of mathematics or science.

Lehigh-Lancaster Inc. Scholarship. Awarded with preference given to employees or dependents of employees of the company provided they meet other criteria; if not, then to a Lancaster County resident. The scholarship was established in 1976.

Lemforder Corporation Scholarship. Lemforder has established one male student scholarship and one female student scholarship to be awarded annually. Recipients must be graduates of Lancaster County schools and must have an interest in and show a commitment to community service and family values.

Lewisville Community Scholarship. Established in 1981 by the Lewisville Community Scholarship Fund. Awarded to a Lewisville High School graduate.

Mark B. Logan Scholarship. Established in 2006 by Mark B. Logan to help students at UofSC Lancaster meet their educational goals.

Tom Gibson Mangum Academic Scholarships. Eight scholarships are underwritten by the Tom Gibson Mangum Endowment established in 1986. Two scholarships will be awarded per year, each for a maximum four-year period. The recipients shall be expected to remain at UofSC Lancaster for a minimum of two academic years or as long as the recipients can complete a full semester in their major. Recipients must be residents of Lancaster County who graduated from a Lancaster County public high school.

Ernest K. Mathis, Jr. and Brenda B. Mathis Scholarship. Endowed in 1993. The recipient must be a graduate of one of the public high schools of Lancaster County who is pursuing a career in education or nursing. The scholarships are awarded annually to one sophomore and to one junior student.

The Marge McCullough Scholarship. Established in March 2006 by her daughter, Noni Bohonak, in memory of her mother.


Linda W. Melton Memorial Scholarship. Awarded to a pre-medical, nursing, or medical research student. This scholarship was endowed in 1977 by Melvin B. Melton.

Michael R. Melton Endowed Memorial Scholarship. Endowed by Lynches River Electric Cooperative in memory of Michael R. (Mike) Melton as an undergraduate scholarship. Preference given to families who are also members/consumers of Lynches River Electric Co-op. If no members/consumers meet the criteria, nonmembers would then be eligible. Recipients must live in Chesterfield, Kershaw, or Lancaster County.

Elizabeth and Robert L. Mobley Sr. Scholarship. The scholarship was established in 2006 and endowed in 2007 in honor of Mr. and Mrs. Mobley.

Albertine Moore Scholarships. Awarded for two years at UofSC Lancaster and two years at UofSC Columbia to Kershaw and Lancaster County residents with preference given to Heath Springs residents.

Debra Byars Morgan Memorial Nursing Scholarship. Established on Mother's Day 2010. Preference to a non-traditional student residing in York, Chester, or Lancaster County who is accepted into the nursing program. A cumulative 2.0 GPA or better on all courses which count toward graduation in the program is required.

James L. Morrison Memorial Scholarship. A full tuition annual scholarship for four years with preference given to employees or dependents of employees of the company provided they meet other criteria; if not, then to a resident of Lancaster County. This scholarship was established in 1975 and endowed in 1977 by Morrison Textile Machinery Company in memory of the founder, James L. Morrison.

G.T. Myers Sr. Scholarship. Established in 2002 by G.T. Myers Jr. in honor of his father, G.T. Myers Sr.

Nebraska Bookstore #242 Scholarship at USC Lancaster. Established in 2006 by the Nebraska Bookstore Company for UofSC Lancaster.

Eliza Parks Nunnery Nursing Scholarship. Established in 1997 and endowed in 1999. The scholarship will be given annually to a nursing student. Preference is given to financial need, academic promise/potential, and interest in geriatrics.

Richard L. Patterson Scholarship. Established in 2009. Preference to a struggling student in financial need working at least 30 hours a week... paying his/her own way.

James M. and Patricia B. Price Scholarship. Awarded to a rising sophomore for books. Student must be a Buford High School graduate. Student must have at least a 2.0 GPA and must be worthy of financial assistance.

Claude Davis Robertson and Mary Hope Brasington Robertson Memorial Scholarship. The scholarship was established in 1986. Awarded to a student whose emphasis is within the educational field. Student must be from Lancaster County.

D.L. Robinson Memorial Scholarship. These scholarships were endowed in 1984 in memory of D.L. Robinson.

Mrs. D.L. Robinson Memorial Scholarship. The scholarship was endowed in 1986 in memory of Mrs. D.L. Robinson.


Frank L. Roddey Memorial Scholarship. Two scholarships awarded to students of the region. The scholarships were established in 1979.

The Don S. and Betsy McConnell Rushing Scholarship. Endowed in May of 1998. Awarded to a graduate of Lancaster High School. It is based on financial need and is not based on academic achievement since it is the opinion of the Rushings that there are a lot of average students who are passed over for many scholarships and their need is just as great.


Sara Jane Scholarship. The scholarship was endowed in 1991 in honor of Sara and Jane. Recipient must be need based.

Donald B. and Carolyn W. Scott Academic Scholarship. Endowed in May 1998. The Donald B. and Carolyn W. Scott Academic Scholarship is to be awarded to a UofSC Lancaster student who is majoring in business or music. Preference should be given to a student who is physically disabled/handicapped.
D.L. Scurry Scholarships. Awarded to students of the region. The scholarships were established in 1976 by the D.L. Scurry Foundation of Columbia, South Carolina.

Dr. W.E. Sims Jr. Health Science Scholarship. Awarded to a student majoring in public health (exercise science, physical therapy, etc.), nursing (bachelor’s degree only), pre-medicine, or prepharmacy. The scholarship was established in 1986 in memory of Dr. W.E. Sims Jr.

The Ruth Wimmer Smith Scholarship. Awarded to graduates of Fort Mill high schools based on academic merit and financial need.

Mary Elizabeth (Betsy) Stevens Memorial Scholarship. Awarded to a graduate of Buford High School. The scholarship was established in 1989 in memory of Betsy Stevens. A 2.5 GPA or better is required for retention. Awarded to a well-rounded student with good moral character. Recipient is required to have a good academic record, but SAT scores and class standing are not to be given highest priority in the awarding decision.

The Hazel Calhoun Strange Memorial Scholarship. Awarded to a student of the region. The scholarship was endowed in 1986 in memory of Hazel Calhoun Strange.

The Art Swain Scholarship. The scholarship is a book scholarship established in 2010 in memory of Art Swain. Restricted to an average, continuing student from Lancaster, Lexington, or Chesterfield Counties. Student must have financial need.

Blake E. and Ann S. Taylor Scholarship. Endowed in 1999. Recipient must be a resident of Heath Springs, South Carolina. (must have a Heath Spring, South Carolina mailing address). Based on financial need.

The Fred Thomas Scholarship. Established and endowed in 2009 by Fred Thomas to help Lancaster County male students at UofSCL.

The W. Carlton Thompson Memorial Scholarship. Established in 2006 in memory of Carlton Thompson by his family and friends.

Thompson & Davis Scholarship. Awarded to a deserving, well-rounded Lancaster County or Great Falls high-school graduate with first preference to an employee or dependent of an employee of Thompson & Davis. Preference is also given to a student enrolled in a four year program. The scholarship was established in 1993 by W. Carlton Thompson and James K. Davis.

UofSC Lancaster Faculty and Staff Scholarship. Awarded to a deserving student of the region. The scholarship was established by UofSC Lancaster faculty and staff in 1975 and is underwritten annually by their contributions.

UofSC Lancaster Gamecock Big Thursday Scholarship. Created in 2000 supporters of UofSC Lancaster. Financial need is a critical factor in the selection of the scholarship recipient. Award Restricted to a Lancaster County resident.

UofSCL Valedictorian/Salutatorian Award. Awarded to entering freshmen who are graduates of South Carolina public and or private high schools and who ranked first or second in their class.

Richard Edwin Walters Memorial Scholarship. Established in May 2006 by Allen and Nancy Walters in honor of their son, the late U.S. Army Lt. Richard Edwin “Ricky” Walters. Ricky was a UofSCL student from 1965 to 1967. He was killed in action on November 19, 1969 in Vietnam. Recipient must be a graduate of Lancaster County schools. Financial need is required.
FEES AND REFUNDS

Checks, Money Orders, and Credit Cards

The University assesses a credit-card convenience fee for all students paying fees by credit card. If you decide to pay with a credit card, this nonrefundable fee will be added to your bill to cover the cost being charged to the University. Since the majority of students find Self-Service Carolina (https://my.sc.edu/) a convenient way to pay, it will present you with an option to accept this fee or decline the transaction. If you decline, you must select another method of payment. Alternative methods include payment by E-check, USC's preferred method of payment, when using Self-Service Carolina or payment by check or money order through the mail.

Legal Residency

The University of South Carolina is required by state law to determine the residence classification of applicants. The initial determination of one's resident status is made at the time of admission. The determination made at that time, and any determination made thereafter, prevails for each subsequent semester until information becomes available that would impact the existing residency status and the determination is successfully challenged. The burden of proof rests with the students to show evidence as deemed necessary to establish and maintain their residency status.

Legal Residency Requirements for Fee and Tuition Purposes

Code of Laws Governing Residence

Rules regarding the establishment of legal residence for tuition and fee purposes for institutions of higher education are governed by Title 59, Chapter 112, of the 1976 South Carolina Code of Laws, as amended.

Definitions

"Academic Session" is defined as a term or semester of enrollment.

"Continue to be Enrolled" is defined as continuous enrollment without an interruption that would require the student to pursue a formal process of readmission to that institution. Formal petitions or applications for change of degree level shall be considered readmissions.

"Dependent Person" is defined as one whose predominant source of income or support is from payments from a parent, spouse, or guardian, who claims the dependent person on his/her federal income tax return. In the case of those individuals who are supported by family members who do not earn enough reportable income for taxation purposes, a dependent person can be defined as one who qualifies as a dependent or exemption on the federal income tax return of the parent, spouse, or guardian. A dependent person is also one for whom payments are made, under court order, for child support and the cost of the dependent person's college education. A dependent person's residency is based upon the residency of the person upon whom they are dependent.

"Domicile" is defined as the true, fixed, principal residence and place of habitation. It shall indicate the place where a person intends to remain, or to where one expects to return upon leaving without establishing a new domicile in another state. For purposes of this section, one may have only one legal domicile. One is presumed to abandon automatically an old domicile upon establishing a new one. Housing provided on an academic session basis for student at institutions shall be presumed not to be a place of principal residence, as residency in such housing is by its nature temporary.

"Family's Domicile in this State is Terminated" is defined as an employer directed transfer of the person upon whom the student is dependent and is not construed to mean a voluntary change in domicile. Also included is a relocation of the person upon whom the student is dependent who is laid off through no fault of their own, e.g., plant closure, downsizing, etc., who accepts employment in another state prior to relocating.

"Full time employment" is defined as employment that consists of at least thirty seven and one half hours a week in a full time status, with gross earnings of at least minimum wage. However, a person who works less than thirty seven and one half hours a week but receives or is entitled to receive full time employee benefits shall be considered to be employed full time if such status is verified by the employer. A person who meets the eligibility requirements of the Americans with Disabilities Act must present acceptable evidence that they satisfy their prescribed employment specifications in order to qualify as having full time employment.

"Guardian" is defined as one legally responsible for the care and management of the person or property of a minor child based upon the five tests for dependency prescribed by the Internal Revenue Service; provided, however, that where circumstances indicate that such guardianship or custodianship was created primarily for the purpose of conferring South Carolina domicile for tuition and fee purposes on such child or dependent person, it shall not be given such effect.

"Immediately Prior" is defined as the period of time between the offer of admission and the first day of class of the term for which the offer was made, not to exceed one calendar year.

"Independent Person" is defined as one in his/her majority (eighteen years of age or older) or an emancipated minor, whose predominant source of income is his/her own earnings or income from employment, investments, or payments from trusts, grants, scholarships, commercial loans, or payments made in accordance with court order. An independent person must provide more than half of his or her support during the twelve months immediately prior to the date that classes begin for the semester for which resident status is requested. An independent person cannot claim the domicile of another individual as their own for the purposes of establishing intent to become a South Carolina resident. An independent person must have established his/her own domicile for twelve months prior to receiving instate tuition and fees. An independent person cannot be claimed as a dependent or exemption on the federal tax return of his or her parent, spouse, or guardian for the year in which resident status is requested.

"Minor" is defined as a person who has not attained the age of eighteen years. An “emancipated minor” shall mean a minor whose parents have entirely surrendered the right to the care, custody and earnings of such minor and are no longer under any legal obligation to support or maintain such minor.

"Non-resident Alien" is defined as a person who is not a citizen or permanent resident of the United States. By virtue of their non-resident status “non-resident aliens” generally do not have the capacity to establish domicile in South Carolina.

"Parent" is defined as the father, mother, stepfather, stepmother, foster parent or parent of a legally adopted child.
“Reside” is defined as continuous and permanent physical presence within the State, provided that absences for short periods of time shall not affect the establishment of residence. Excluded are absences associated with requirements to complete a degree, absences for military training service, and like absences, provided South Carolina domicile is maintained.

“Resident” for tuition and fee purposes is defined as an independent person who has abandoned all prior domiciles and has been domiciled in South Carolina continuously for at least twelve months immediately preceding the first day of class of the term for which resident classification is sought and for whom there is an absence of domiciliary evidence in other states or countries, not withstanding other provisions of the Statute.

“Spouse” is defined as the husband or wife of a married person in accordance with Title 20, Chapter 1 of the 1976 South Carolina Code of Laws, as amended.

“Temporary Absence” is defined as a break in enrollment during a fall or spring semester (or its equivalent) during which a student is not registered for class. (62-606.A)

“Terminal Leave” is defined as a transition period following active employment and immediately preceding retirement (with a pension or annuity), during which the individual may use accumulated leave.

“United States Armed Forces” is defined as the United States Air Force, Army, Marine Corps, Navy, and Coast Guard.

“Trust” is defined as a legal entity created by a grantor for the benefit of designated beneficiaries under the laws of the state and the valid trust instrument. However, that where circumstances indicate that such trust was created primarily for the purpose of conferring South Carolina domicile for tuition and fee purposes on such child or independent person, it shall not be given such effect.

Citizens and Permanent Residents

Independent persons who have physically resided and been domiciled in South Carolina for twelve continuous months immediately preceding the date the classes begin for the semester for which resident status is claimed may qualify to pay in state tuition and fees. The twelve month residency period starts when the independent person establishes the intent to become a South Carolina resident per Section 62-605 entitled “Establishing the Requisite Intent to Become a South Carolina Domiciliary.” The twelve month residency period cannot start until the absence of indicia in other states is proven. Absences from the State during the twelve month period may affect the establishment of permanent residence for tuition and fee purposes.

The resident status of a dependent person is based on the resident status of the person who provides more than half of the dependent person’s support and claims or, only in the case of those individuals who are supported by family members who do not earn enough reportable income for taxation purposes, qualifies to claim the dependent person as a dependent for federal income tax purposes. Thus, the residence and domicile of a dependent person shall be presumed to be that of their parent, spouse, or guardian.

In the case of divorced or separated parents, the resident status of the dependent person may be based on the resident status of the parent who claims the dependent person as a dependent for tax purposes; or based on the resident status of the parent who has legal custody or legal joint custody of the dependent person; or based on the resident status of the person who makes payments under a court order for child support and at least the cost of his/her college tuition and fees.

Non-Resident Aliens, Non-Citizens, and Non-Permanent Residents

Except as otherwise specified in this section or as provided in Section 62-609 (1) & (2), independent non-citizens and non-permanent residents of the United States will be assessed tuition and fees at the non-resident, out of state rate. Independent non-resident aliens, including refugees, asylees, and parolees may be entitled to resident, in state classification once they have been awarded permanent resident status by the U.S. Department of Justice and meet all the statutory residency requirements provided that all other domiciliary requirements are met. Time spent living in South Carolina immediately prior to the awarding of permanent resident status does not count toward the twelve month residency period. Certain non resident aliens present in the United States in specified visa classifications are eligible to receive in state residency status for tuition and fee purposes as prescribed by the Commission on Higher Education. They are not, however, eligible to receive state sponsored tuition assistance/scholarships.

Title 8 of the Code of Federal Regulations (CFR) serves as the primary resource for defining visa categories.

Establishing the Requisite Intent to Become a South Carolina Domiciliary

Resident status may not be acquired by an applicant or student while residing in South Carolina for the sole primary purpose of enrollment in an institution or for access to state supported programs designed to serve South Carolina residents. An applicant or student from another state who comes to South Carolina usually does so for the purpose of attending school. Therefore, an applicant or student who enrolls as a non-resident in an institution is presumed to remain a non-resident throughout his or her attendance and does not qualify under any of the residency provisions.

If a person asserts that his/her domicile has been established in this State, the individual has the burden of proof. Such persons should provide to the designated residency official of the institution to which they are applying any and all evidence the person believes satisfies the burden of proof. The residency official will consider any and all evidence provided concerning such claim of domicile, but will not necessarily regard any single item of evidence as conclusive evidence that domicile has been established.

For independent persons or the parent, spouse, or guardian of dependent persons, examples of intent to become a South Carolina resident may include, although any single indicator may not be conclusive, the following indicia:

1. Statement of full time employment;
2. Designating South Carolina as state of legal residence on military record;
3. Possession of a valid South Carolina driver’s license, or if a non-driver, a South Carolina identification card. Failure to obtain this within 90 days of the establishment of the intent to become a South Carolina resident will delay the beginning date of residency eligibility until a South Carolina driver’s license is obtained;
4. Possession of a valid South Carolina vehicle registration card. Failure to obtain this within 45 days of the establishment of the intent to become a South Carolina resident will delay the beginning date of residency eligibility until the applicant obtains a South Carolina vehicle registrations card;
5. Maintenance of domicile in South Carolina;
6. Paying South Carolina income taxes as a resident during the past tax year, including income earned outside of South Carolina from the date South Carolina domicile was claimed;
7. Ownership of principal residence in South Carolina; and
8. Licensing for professional practice (if applicable) in South Carolina.

The absence of indicia in other states or countries is required before the student is eligible to pay in state rates.

Maintaining Residence
A person's temporary absence from the State does not necessarily constitute loss of South Carolina residence unless the person has acted inconsistently with the claim of continued South Carolina residence during the person's absence from the State. The burden is on the person to show retention of South Carolina residence during the person's absence from the State. Steps a person should take to retain South Carolina resident status for tuition and fee purposes include:

1. Continuing to use a South Carolina permanent address on all records;
2. Maintaining South Carolina driver's license;
3. Maintaining South Carolina vehicle registration;
4. Satisfying South Carolina resident income tax obligation. Individuals claiming permanent residence in South Carolina are liable for payment of income taxes on their total income from the date that they established South Carolina residence. This includes income earned in another state or country.

Effect of Change of Residency
Notwithstanding other provisions of this section, any dependent person of a legal resident of this state who has been domiciled with his/her family in South Carolina for a period of not less than three years and whose family's domicile in this state is terminated immediately prior to his/her enrollment may enroll at the in-state rate. Any dependent person of a legal resident of this state who has been domiciled with his/her family in South Carolina for a period of not less than three years and whose family's domicile in this state is terminated after his/her enrollment may continue to receive in state rates, however, a student must continue to be enrolled and registered for classes (excluding summers) in order to maintain eligibility to pay in state rates in subsequent semesters. Transfers within or between South Carolina colleges and universities of a student seeking a certificate, diploma, associate, baccalaureate, or graduate level degree does not constitute a break in enrollment.

If a dependent or independent person voluntarily leaves the state, and information becomes available that would impact the existing residency status, eligibility for in-state rates shall end on the last day of the academic session during which domicile is lost. Application of this provision shall be at the discretion of the institution involved. However, a student must continue to be enrolled and registered for classes (excluding summers) in order to maintain eligibility to pay in state rates in subsequent semesters.

Effect of Marriage
In ascertaining domicile of a married person, irrespective of gender, such a review shall be determined just as for an unmarried person by reference to all relevant evidence of domiciliary intent.

If a nonresident marries a South Carolina resident, the nonresident does not automatically acquire South Carolina resident status. The nonresident may acquire South Carolina resident status if the South Carolina resident is an independent person and the nonresident is a dependent of the South Carolina resident.

Marriage to a person domiciled outside South Carolina shall not be solely the reason for precluding a person from establishing or maintaining domicile in South Carolina and subsequently becoming eligible or continuing to be eligible for residency.

No person shall be deemed solely by reason of marriage to a person domiciled in South Carolina to have established or maintained domicile in South Carolina and consequently to be eligible for or to retain eligibility for South Carolina residency.

Exceptions
Persons in the following categories qualify to pay in state tuition and fees without having to establish a permanent home in the state for twelve months. Persons who qualify under any of these categories must meet the conditions of the specific category on or before the first day of class of the term for which payment of in state tuition and fees is requested. The following categories apply only to in state tuition and do not apply to State supported scholarships and grants. Individuals who qualify for in state tuition and fees under the following exceptions do not automatically qualify for LIFE, SC HOPE or Palmetto Fellows Scholarships.

1. “Military Personnel and their Dependents”: Members of the United States Armed Forces who are permanently assigned in South Carolina on active duty and their dependents are eligible to pay in state tuition and fees. When such personnel are transferred from the State, their dependents may continue to pay in state tuition and fees as long as they are continuously enrolled. Such persons (and their dependents) may also be eligible to pay in state tuition and fees as long as they are continuously enrolled after their discharge from the military, provided they have demonstrated an intent to establish a permanent home in South Carolina and they have resided in South Carolina for a period of at least twelve months immediately preceding their discharge. Military personnel who are not stationed in South Carolina and/or former military personnel who intend to establish South Carolina residency must fulfill the twelve month “physical presence” requirement for them or their dependents to qualify to pay in state tuition and fees.

2. “Faculty and Administrative Employees with Full Time Employment and their Dependents”: Full time faculty and administrative employees of South Carolina state supported colleges and universities and their dependents are eligible to pay in state tuition and fees.

3. “Residents with Full Time Employment and their Dependents”:
Persons who reside, are domiciled, and are full time employed in the State and who continue to work full time until they meet the twelve month requirement and their dependents are eligible to pay in state tuition and fees, provided that they have taken steps to establish a permanent home in the State. Steps an independent person must take to establish residency in South Carolina are listed in Section 62-605 entitled (“Establishing the Requisite Intent to Become a South Carolina Domiciliary”).

4. “Retired Persons and their Dependents”:
Retired persons who are receiving a pension or annuity who reside in South Carolina and have been domiciled in South Carolina as prescribed in the Statute for less than a year may be eligible for in state rates if they maintain residence and domicile in this State. Persons on terminal leave who have established residency in South Carolina may be eligible for in state rates even if domiciled in the State for less than one year if they present documentary evidence from their employer showing they are
on terminal leave. The evidence should show beginning and ending dates for the terminal leave period and that the person will receive a pension or annuity when he/she retires.

South Carolina residents who wish to participate in the Contract for Services program sponsored by the Southern Regional Education Board must have continuously resided in the State for other than educational purposes for at least two years immediately preceding application for consideration and must meet all other residency requirements during this two year period.

Application for Change of Resident Status
Persons applying for a change of resident classification must complete a residency application/petition and provide supporting documentation prior to a reclassification deadline as established by the institution.

The burden of proof rests with those persons applying for a change of resident classification who must show required evidence to document the change in resident status.

Incorrect Classification
Persons incorrectly classified as residents are subject to reclassification and to payment of all non-resident tuition and fees not paid. If incorrect classification results from false or concealed facts, such persons may be charged tuition and fees past due and unpaid at the out of state rate. The violator may also be subject to administrative, civil, and financial penalties. Until these charges are paid, such persons will not be allowed to receive transcripts or graduate from a South Carolina institution.

Residents whose resident status changes are responsible for notifying the Residency Official of the institution attended of such changes.

Inquiries and Appeals
Inquiries regarding residency requirements and determinations should be directed to:

Legal Residency Office
University Of South Carolina
Columbia, SC 29208
803-777-4060

Any person, following a decision on his or her resident classification, may appeal the decision to the University Committee on Legal Residence. The committee, however, is bound by the same laws and regulations as the residency officials, so its purpose is only to review the facts and details of any case brought before it to evaluate the correctness of the decision may by residency officials. Neither the committee nor residency officials may waive the provisions of the law or regulations.

Persons who appeal residency decisions must provide a letter to the Legal Residency Office informing the office that they want to appeal the decision made by the residency official. The letter must also include a summary of the person’s situation and a statement which specifies the residency provision under which the person feels he or she qualifies to pay in-state fees. The director of legal residency will then schedule a hearing as soon as possible for the committee to hear the appeal.

The residency requirements are subject to change without notification.

Academic Fees
Application Fees
Every new student will normally be charged a nonrefundable application fee of $40; exceptions to, or relief from, this charge may be made for certain special categories of admission. All applications must be accompanied by the application fee. This fee is for admission application only. A separate application fee is charged for space in University residence halls.

Matriculation Fee
A nonrefundable matriculation fee of $50 is assessed to all current degree-seeking students on a one-time basis. This fee is also assessed to entering (or re-entering) degree-seeking students. International students pay a $500 matriculation fee.

Free Tuition
(This includes tuition only—all other academic and mandatory fees are the responsibility of the student.)

Certain exemptions from tuition fees have been established under South Carolina Law. Relevant sections of the Code are reproduced below:

1. S.C. Code Ann. § 59-111-110 (Law Co-op. 1976) No tuition shall be charged for a period of four school years by any state-supported college or university or any state-supported vocational or technical school for children of firemen, both regularly employed and members of volunteer organized units, organized rescue squad members, members of the Civil Air Patrol, law enforcement officers or correction officers, as defined herein, including reserve and auxiliary units of counties or municipalities, who become totally disabled or are killed in line of duty (on or after July 1, 1964).

2. S.C. Code Ann. § 59-111-320 (Law Co-op Supp. 1984) Legal residents of South Carolina who have attained the age of sixty (60) and meet admission and other standards deemed appropriate by the University may attend classes for credit or non-credit purposes on a space available basis; provided, however, that neither such persons nor their spouses receive compensation as full-time employees.

Examination Fees
Graduate Record Examination
1. General Test ($60)
2. Subject Test ($60)

Revalidation examinations intended to revalidate UofSC courses, obsolete under the statute of limitations. Per hour, $25.

Note: Revalidation examinations require permission of the dean of The Graduate School. The fee must be paid in advance, and is nonrefundable, once the student is presented to the instructor for the examination.

Refund Policy
1. Policy
The University will refund a part of academic fees in certain cases:
   a. Changes in a student’s status, which may require a refund.
      i. Change in a full-time student’s schedule, which results in reclassification to part-time status
      ii. Change in a part-time student’s schedule, which results in fewer credit hours.
   b. Situations, which may require a refund.
      i. Course or courses dropped
      ii. Drop/Withdrawal from the University
      iii. Cancellation of a class by the University

2. Procedure

Fees and Refunds
Refund Requests
All requests for refunds must be received during the academic year for which the fees were paid. The academic year begins with the fall term and ends with the summer term. Refunds may be requested at any time during the academic year in which the applicable term occurs.

b. Determining the Refundable Portion Procedure
Student refunds for tuition are calculated based on the student’s liable hours after the drop/withdrawal. Liable hours are calculated as the total hours a student is still registered plus the liable portion of the dropped/withdrawn course(s). The liable portion is computed by taking the number of dropped hours times the liability rate (which is 100 percent minus refund percentage). The refund amount is determined to be the difference of the original assessment and the assessment based on the new liable hours.

For students whose liable hours are 12 or above, no refunds are processed. Other academic fees are non-refundable after the 100 percent refund percentage. For students activated for full-time military service during an academic term, the University follows state law in Section 59-101-395. Any refund calculated will be applied to the student account.

c. Drop/Withdrawal Refund Policies
Standard Refund Policy For Dropping/Withdrawal From The University:

All refunds will be based solely on the percentage of time (in days) between the first day of a part-of-term and the last day of a part-of-term. The percentage (in days) will include all Saturdays, Sundays, and holidays between the start and end dates of each part-of-term. Exceptions to this rule may only be made by the Bursar’s Office. In these instances, any change in the refund percentage would be moved out to the next closest business day. Courses fewer than six days long, first day = 100% refund, remaining days = no refund

i. 100 percent if the student's official drop/withdrawal calculation is within 6% of the enrollment period for which the student is liable.

ii. 70 percent if the student's official withdrawal calculation is between the period specified in (1) or before the end of the 10 percent period of enrollment for which the student is liable.

iii. 50 percent if the student's official withdrawal calculation is between the period specified in (2) or before the end of the 16 percent period of enrollment for which the student is liable.

iv. 20 percent if the student's official withdrawal calculation is between the period specified in (3) or before the end of the 25 percent period of enrollment for which the student is liable.

d. Refund Schedules
Refund schedules are relocated under the important deadlines on the Registrar’s website (http://registrar.sc.edu/).

e. Return of Title IV Funds
Refunds Policy For Students Who Have Received Title IV Funds And Withdraw From The University:

i. Federal financial aid funds are awarded with the expectation that students will complete the entire period of enrollment. Students “earn” a percentage of the funds that are disbursed with each day of class attendance. When a student who has received federal aid funds (Title IV Funds) leaves school before the end of the semester or period of enrollment, federal regulations require the University of South Carolina to calculate the percentage and amount of “unearned” financial aid funds that must be returned. Once a student has completed more than 60 percent of the enrollment period, they are considered to have earned all funding received. This calculation may have the effect of requiring the student who withdraws before this time frame to repay funds that have already been disbursed to the student or credited towards their current account for tuition, fees, housing and/or meals. Students are encouraged to meet with a counselor in the Office of Student Affairs, or the appropriate office on their campus, prior to making the decision to withdraw from.

ii. Title IV Refund Distribution

1. For fully withdrawn students receiving federal and/or state funds, the refund will be governed by the current Federal Title IV refund policy. The Office of Student Financial Aid and Scholarships determines the amount of the refund that is distributed back to Title IV, HEA Programs or other Financial Aid sources. For students and their parents who have received student loans or other forms of financial aid, funds will be returned in the order prescribed by federal regulations. The institution must return the funds to the financial aid program other than College Work Study, up to the amount of assistance that the student received from those programs. Funds are to be distributed to the financial aid programs in the following order:

   • Unsubsidized Federal Stafford
   • Subsidized Federal Stafford
   • Federal Perkins
   • Federal PLUS Loan
   • Federal Pell Grant
   • Federal Supplemental Education Opportunity Grant
   • Federal TEACH Grant
   • Federal Iraq/Afghanistan Service Grant

2. Any remaining balance will first be used to repay any outstanding university charges and any subsequent balances will be refunded to the student/parent.

3. Exit interviews (http://www.sc.edu/financialaid/loan_counseling/default.html) are required before leaving the University of South Carolina for all students who withdraw and have received Stafford, Perkins or Federal Nursing/Health Professions Loans. Questions regarding exit counseling should be referred to the appropriate campus Financial Aid and Scholarships Office.

f. Appeals Process
A process for appeals exists for students or parents who believe circumstances warrant exceptions from published policy. The student must be fully withdrawn from the University in order to apply for an appeal.

The Withdrawal Refund Appeals Committee reviews and act on all appeals. Address appeals to:

Withdrawal Refund Appeals Committee
(Columbia Campus Only)
Office of the Registrar
University of South Carolina
Columbia, SC 29208
803-777-5555

Withdrawal Refunds
All full- or part-time students wishing to withdraw from the University or to discontinue enrollment from all courses for the semester should
Fees and Refunds

follow the instructions online at my.sc.edu (https://my.sc.edu/) when they request to drop their last course. Staff members in the Office of Admissions and Records are available to assist students in completing the withdrawal process. In addition, staff from the Office of Financial Aid can provide financial counseling concerning withdrawing from classes. Students requesting withdrawal for extenuating circumstances after the penalty date (last date for W grade) should consult with staff in the Admissions and Records Office.

In establishing a diminishing-scale refund process for withdrawals, the University operates on the philosophy that many of the basic costs of instruction are incurred at the end of the first week of classes or within an equivalent period for nonstandard semesters. The assignment of a classroom seat to an individual student precludes any other student from occupying that seat. In addition, an instructor is assigned and the costs of instruction are encumbered on the first day of classes.

A student who withdraws from the University after the first week of classes has already occupied a classroom seat that cannot be reassigned. As a result, the University cannot both maintain its financial integrity and also provide a full refund. Accordingly, the University has established a series of refund deadlines commensurate with student progress into the semester.

It is the responsibility of the Business Office to administer the withdrawals process on a daily basis and to apply the published refund schedule to routine withdrawals. On those rare occasions when it can be documented that unanticipated and extenuating circumstances directly related to a student's withdrawal warrant exceptional consideration, and the amount of the refund due is contested, the Business Office will inform the student of the appeal process and advise the student of the necessary procedures.

University Withdrawal Refund Appeal Procedures

The University Withdrawals Refund Appeal Committee is authorized to consider appeals and approve extraordinary exceptions to the University's published withdrawal refund schedule due to humanitarian and due-process considerations.

Guidelines for committee consideration of withdrawal appeals are:

1. The appeal must be submitted in writing to the Business Office and will be considered only in written form. A standardized appeal form must be submitted.
2. All requests for appeal must be submitted directly by the student through the Business Office and must meet one or more of the following criteria to be considered and approved by the appeals committee:
   a. Documentation of an accident, illness, injury, or incident which could not be influenced, predicted, planned for, or prevented by the student or the institution. This provision specifically excludes conditions or chronic illnesses known to the student at the time of enrollment.
   b. Demonstration that the application of the published refund policy would result in a specific and substantial personal hardship to the student. This provision specifically excludes circumstances or effects which would simply inconvenience the student or the student's family.
   c. Documentation of substantiated circumstances where a student has in good faith relied upon the veracity of a University official's advice, or the official's interpretation of the text of a University document or publication, and was consequently misled or mistaken about the terms of the published refund policy.
3. The appeal must be initiated during the semester for which the refund is requested.
4. The appeal must involve a total withdrawal from the University. No partial withdrawals will be considered.
5. Appeals will only address whether or not a refund will be granted. No consideration will be given to grade assignment or other academic issues. Students must address such issues directly with the faculty members and the college. If applicable, requests for Extenuating Circumstances Withdrawals for grade change purposes must be resolved prior to deliberations by this committee.
6. Grounds for consideration of an appeal will be restricted to only those circumstances personally experienced by the enrolled individual with whom the University has a direct relationship. Loss or illness of a family member, close associate, or employee, and/or difficulty in family-operated businesses are excluded from consideration.
7. Decisions will be made by a simple majority vote of the committee membership and documented in writing by the chairperson. The student will be informed of the outcome of the appeal by letter from the Business Office.
ACADEMIC PROGRAMS

Associate’s Degree Programs
The University of South Carolina offers the Associate in Arts degree and the Associate in Science degree at the Lancaster campus to those students who have earned 60 hours of credit and completed the following requirements:

• Learning Outcomes
• Carolina Core - All Associates
• Associate of Arts Degree Curriculum
• Associate of Science Degree Curriculum
• Other Requirements
• Second Associate’s Degree

Learning Outcomes for Associate’s Degree Programs
Graduates will be able to:

• Identify and analyze issues, develop logical and persuasive arguments, and communicate ideas clearly for a variety of audiences and purposes through writing.
• Apply the methods of mathematical, statistical, or analytical reasoning to critically evaluate data, solve problems, and effectively communicate findings verbally and graphically.
• Apply the principles and language of the natural sciences and associated technologies to historical and contemporary issues.
• Communicate in more than one language.
• Use the principles of historical thinking to understand past human societies.
• Use the principles of the social sciences to explore diverse cultural identities and to analyze political and environmental issues.
• Create or interpret literary, visual or performing arts.

and be able to demonstrate at least one of the following:

• Identify and analyze issues, develop logical and persuasive arguments, and communicate ideas clearly for a variety of audiences and purposes through speaking.
• Collect, manage and evaluate information using technology, and communicate findings.
• Examine different kinds of social and personal values, analyzing the ways in which these are manifested in communities as well as individual lives.

Carolina Core - 15 Hours
These serve as general education requirements common to all associate degrees.

• CMW: Effective, Engaged and Persuasive Communication: Writing (6 Hours) Must be passed with a grade of C or higher
• SCI: Scientific Literacy (3 Hours)
• GHS: Global Citizenship and Multicultural Understanding: Historical Thinking (3 Hours)
• GSS: Global Citizenship and Multicultural Understanding: Social Sciences (3 Hours)

Associate of Arts Degree Curriculum - 60 Hours
1. Basic Requirements (including 15 hours of Carolina Core stated above) (37-38 Hours)
All course selections are from the approved Carolina Core Learning Outcomes list unless otherwise specified.

• CMW: Effective, Engaged and Persuasive Communication: Writing (6 Hours) Must be passed with a grade of C or higher
• ARP: Analytical Reasoning and Problem-Solving (3 Hours) Choose from MATH, CSCE, PHIL, STAT including MATH 111 Basic College Mathematics or MATH 115 Precalculus Mathematics
• SCI: Scientific Literacy (7-8 Hours) Must include at least 1 laboratory science course
• GFL: Global Citizenship and Multicultural Understanding: Foreign Language (0-3 Hours) One 3-hour language course at any level or score of “2” on placement exam
• GHS: Global Citizenship and Multicultural Understanding: Historical Thinking (3 Hours)
• GSS: Global Citizenship and Multicultural Understanding: Social Sciences (6 Hours)
• AIU: Aesthetic and Interpretive Understanding (6 Hours)
• Choose one of the following three options (3 Hours minimum):
  • CMS: Effective, Engaged and Persuasive Communication: Speech (3 Hours)
  • INP: Information Literacy (3 Hours)
  • VSR: Values, Ethics and Social Responsibility (3 Hours)

2. Electives for A.A. Degrees (22-23 Hours)
Electives may be any additional courses not used to fulfill the previously stated requirements. Students who intend to apply these credits toward a baccalaureate degree awarded by another campus or institution are advised to work closely with an academic advisor to choose electives that will meet preliminary requirements of the four-year major they wish to pursue. Of particular importance is completion of general education requirements. USC Columbia requires a minimum of 31 general education credit hours and a student planning to pursue a USC Columbia baccalaureate degree must complete these hours. These hours can be incorporated within the 60 hours required for an AA or AS degree when electives are carefully selected. Applying for an associate’s degree does not in any manner affect eligibility to apply for a baccalaureate degree, and vice versa.

Associate of Science Degree Curriculum - 60 Hours
1. Basic Requirements (including 15 hours of Carolina Core stated above) (38-42 Hours)
All course selections are from the approved Carolina Core Learning Outcomes list unless otherwise specified.

• CMW: Effective, Engaged and Persuasive Communication: Writing (6 Hours) Must be passed with a grade of C or higher
• ARP: Analytical Reasoning and Problem-Solving (6 Hours) Choose from MATH, CSCE, PHIL, STAT including MATH 111 Basic College Mathematics or MATH 115 Precalculus Mathematics
• SCI: Scientific Literacy (8-12 Hours) Must include at least 2 laboratory science courses
• GFL: Global Citizenship and Multicultural Understanding: Foreign Language (0-3 Hours)
One 3-hour language course at any level or score of "2" on placement exam

- **GHS: Global Citizenship and Multicultural Understanding:** Historical Thinking (3 Hours)
- **GSS: Global Citizenship and Multicultural Understanding:** Social Sciences (6 Hours)
- **AIU: Aesthetic and Interpretive Understanding:** (6 Hours)
- **CMS: Effective, Engaged, and Persuasive Communication:** Speech (3 Hours)
- **INF: Information Literacy:** (3 Hours)
- **VSR: Values, Ethics and Social Responsibility:** (3 Hours)

2. **Electives for A.A. Degrees (18-22 Hours)**

Electives may be any additional courses not used to fulfill the previously stated requirements. Students who intend to apply these credits toward a baccalaureate degree awarded by another campus or institution are advised to work closely with an academic advisor to choose electives that will meet preliminary requirements of the four-year major they wish to pursue. Of particular importance is completion of general education requirements. USC Columbia requires a minimum of 31 general education credit hours and a student planning to pursue a USC Columbia baccalaureate degree must complete these hours. These hours can be incorporated within the 60 hours required for an AA or AS degree when electives are carefully selected. Applying for an associate's degree does not in any manner affect eligibility to apply for a baccalaureate degree, and vice versa.

**Other Requirements**

In addition to the requirements for the A.A. and A.S. degrees stated above, the following stipulations also apply:

- Students must have an institutional GPA of 2.00 or better (does not include course grades earned by challenge examinations).
- The final 15 semester hours must be earned at USC Lancaster.
- No courses of a remedial, developmental, skill-acquiring, or vocational nature may apply as credit toward degrees.
- Pass-Fail option on elective courses is allowed.
- No more than 15 hours of nontraditional credits, which include DANTES, CLEP, and military experience.
- No more than 3 1-hour PEDI activity courses may count toward meeting Associate’s degree requirements (any track).

**Second Associate’s Degree**

At times the University of South Carolina Lancaster confers a second associate’s degree upon candidates who have completed all requirements for the second degree, provided that the additional requirements for the second degree include a minimum of 12 semester hours beyond those required for the first degree earned at USC Lancaster and a minimum of 72 semester hours total. Under this policy a student may apply for two degrees at one time or separately. In either case the student would receive two diplomas.

**Baccalaureate Degree Programs**

**Palmetto College**

Palmetto College combines the resources of the University of South Carolina system with the flexibility of course delivery formats including on-campus, traditional classes, two-way video classes, and online classes.

Faculties from Lancaster, Salkehatchie, Sumter, and Union, as well as Extended University in Columbia, use two-way interactive video to teach students at multiple sites simultaneously as well as fully online, asynchronous instruction. These delivery mechanisms give students access to many more course options than are available face-to-face on their campuses.

- Liberal Studies, B.A.
- Organizational Leadership, B.A.

**Other Associate’s Degrees**

In addition to the Associate in Arts and the Associate in Science degrees, USC Lancaster offers associate degrees in the following fields: business, technical nursing, and criminal justice. Students must also meet the following criteria:

1. 2.00 GPA or better (does not include course grades earned by challenge examinations);
2. final 15 semester hours must be earned at USC Lancaster;
3. grade of C or above in ENGL 101 Critical Reading and Composition and ENGL 102 Rhetoric and Composition.

**Associate in Science in Business**

The Associate in Science in Business degree seeks to provide educational opportunities that will prepare students for careers in business and industry as well as meet many of the preliminary requirements for a Bachelor of Arts in Organizational Leadership (BOL) through Palmetto College, or for the Integrated Information Technology Program (ITT) offered at the University of South Carolina Columbia, or for a baccalaureate program in business.

**Learning Outcomes**

- Accounting and Financial Skills: Students completing the Associate of Science in Business degree program at USC Lancaster will be able to perform the basic functions of business financial operations, such as interpreting basic financial statements and reconciling accounts.
- Knowledge of Basic Legal Concepts: Students completing the Associate of Science in Business degree program at USC Lancaster will be able to describe basic legal concepts and the judicial system, with emphasis on business law.
- Management Skills: Students completing the Associate of Science in Business degree program at USC Lancaster will be able to apply basic management theories to reach appropriate business decisions.
- Effective Communication: Students completing the Associate of Science in Business degree program at USC Lancaster will be able to communicate effectively for a business environment.
- Economics and economic theory: Students completing the Associate of Science in Business degree program at USC Lancaster will understand and be able to apply basic macro and micro economic principles and theories in a business environment.

The associate degree business program is accredited by the Accreditation Council for Business Schools and Programs.
### Required Courses

**I. Communication/Written Component (CMW) - 6 Hours**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 101</td>
<td>Critical Reading and Composition (must earn a grade of C or higher)</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 102</td>
<td>Rhetoric and Composition (must earn a grade of C or higher)</td>
<td>3</td>
</tr>
</tbody>
</table>

**Total Credit Hours** 6

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**II. Analytical/Problem Solving Skills (ARP) - 3 Hours**

Select one of the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 122</td>
<td>Calculus for Business Administration and Social Sciences</td>
</tr>
<tr>
<td>MATH 141</td>
<td>Calculus I</td>
</tr>
<tr>
<td>MATH 170</td>
<td>Finite Mathematics</td>
</tr>
<tr>
<td>CSCE 101</td>
<td>Introduction to Computer Concepts</td>
</tr>
<tr>
<td>CSCE 102</td>
<td>General Applications Programming</td>
</tr>
<tr>
<td>PHIL 114</td>
<td>Introduction to Formal Logic I</td>
</tr>
<tr>
<td>STAT 110</td>
<td>Introduction to Statistical Reasoning</td>
</tr>
<tr>
<td>STAT 112</td>
<td>Statistics and the Media</td>
</tr>
<tr>
<td>STAT 201</td>
<td>Elementary Statistics</td>
</tr>
</tbody>
</table>

**Total Credit Hours** 3

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**III. Scientific Literacy (SCI) - 4 Hours**

One SCI-approved course. Must include lab.

**Total Credit Hours** 4

---

**IV. Global Citizenship/Multicultural Understanding: Foreign Language (GFL) - 0-6 Hours**

Foreign language courses (SPAN recommended) through the 110 level or a score of "2" or better on placement test.

**Total Credit Hours** 0-6

---

**V. Effective, Engaged and Persuasive Communication: Spoken Component (CMS) - 3 Hours**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPCH 140</td>
<td>Public Communication</td>
<td>3</td>
</tr>
</tbody>
</table>

**Total Credit Hours** 3

---

**VI. Global Citizenship/Multicultural Understanding: Social Science (GSS) - 3 Hours**

Requirements must be met by taking one Carolina Core-approved course in PSYC or SOCY

**Total Credit Hours** 3

---

**VII. Aesthetic & Interpretive Understanding (AIU) - 3 Hours**

Select one of the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHIL 320</td>
<td>Ethics</td>
</tr>
<tr>
<td>PHIL 324</td>
<td>Business Ethics</td>
</tr>
</tbody>
</table>

**Total Credit Hours** 3

---

**VIII. Professional Area Courses - 15 Hours - Grade of "C" or better**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT 225</td>
<td>Introduction to Financial Accounting</td>
</tr>
<tr>
<td>SPTE 240</td>
<td>Business Law</td>
</tr>
<tr>
<td>or ACCT 324</td>
<td>Survey of Commercial Law</td>
</tr>
<tr>
<td>MGMT 371</td>
<td>Principles of Management</td>
</tr>
</tbody>
</table>

Select one of the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>FINA 369</td>
<td>Personal Finance</td>
</tr>
<tr>
<td>FINA 341</td>
<td>Management of Risk and Insurance</td>
</tr>
<tr>
<td>FINA 363</td>
<td>Introduction to Finance</td>
</tr>
<tr>
<td>PHIL 320</td>
<td>Ethics</td>
</tr>
<tr>
<td>PHIL 324</td>
<td>Business Ethics</td>
</tr>
</tbody>
</table>

Select one of the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECON 221</td>
<td>Principles of Microeconomics ¹</td>
</tr>
<tr>
<td>ECON 224</td>
<td>Introduction to Economics ¹</td>
</tr>
<tr>
<td>FINA 301</td>
<td>Money and Banking</td>
</tr>
<tr>
<td>FINA 364</td>
<td>Financial Institutions</td>
</tr>
</tbody>
</table>

¹ Credit cannot be received for both ECON 224 Introduction to Economics and either ECON 221 Principles of Microeconomics or ECON 222 Principles of Macroeconomics.

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**IX. Business Major Courses - 15 Hours - Grade of "C" or Better**

Select one of the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ITEL 143</td>
<td>Advanced Business Document Preparation</td>
</tr>
<tr>
<td>or ACCT 226</td>
<td>Introduction to Managerial Accounting</td>
</tr>
</tbody>
</table>

Select one of the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ITEL 270</td>
<td>Records Control</td>
</tr>
<tr>
<td>ECON 222</td>
<td>Principles of Macroeconomics ¹</td>
</tr>
<tr>
<td>ECON 224</td>
<td>Introduction to Economics ¹</td>
</tr>
<tr>
<td>ENGL 463</td>
<td>Business Writing</td>
</tr>
<tr>
<td>MGSC 290</td>
<td>Computer Information Systems in Business</td>
</tr>
<tr>
<td>or ITEL 264</td>
<td>Computer Applications in Business I</td>
</tr>
</tbody>
</table>

Select one of the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MKTG 350</td>
<td>Principles of Marketing</td>
</tr>
<tr>
<td>MGMT 374</td>
<td>Strategic Human Resource Management</td>
</tr>
</tbody>
</table>
Registered Nurse in any of the 50 states or U.S. territories. Registered Nurses are eligible to apply for licensure to practice as a nurse who successfully pass the National Council Licensing Examination for Registered Nurses. Graduates of the program are eligible to take the Computer Adaptive Testing of the National Council Licensing Examination for Registered Nurses. Graduates of the program are prepared to function in three basic roles within the health care delivery system: provider of care, manager of care, and member within the discipline of nursing. Graduates of the program are prepared to address acute and chronic health care needs and common well-defined health care problems in hospitals, long-term care facilities, and certain community health agencies.

The graduate of an associate degree nursing program functions in three basic roles within the health care delivery system: provider of care, manager of care, and member within the discipline of nursing. Graduates of the program are eligible to take the Computer Adaptive Testing of the National Council Licensing Examination for Registered Nurses. Graduates who successfully pass the National Council Licensing Examination for Registered Nurses are eligible to apply for licensure to practice as a registered nurse in any of the 50 states or U.S. territories.

**Electives**

Sufficient credit to have earned 60 hours total. No more than three (3) hours PEDU credit may count.

**Other Requirements**

1. 2.00 GPA (minimum) required on all work attempted at USC.
2. Final 15 semester hours must be earned at USC Lancaster.

**Total: 60**

In addition to the requirements stated above, students must also meet the following criteria for an Associate in Science in Business degree:

1. 2.00 GPA or better (does not include course grades earned by challenge examinations);
2. Final 15 semester hours earned at USC Lancaster.

**Associate Degree Nursing Program**

The Associate Degree Nursing Program is a cooperative program between York Technical College and the University of South Carolina Lancaster and is approved by:

Board of Nursing for South Carolina
Synergy Business Park
Kingstree Drive
Suite 202
Columbia, South Carolina 29210
phone: (803) 896-4550
fax: (803) 896-4525

and accredited by:

National League for Nursing Accrediting Commission (NLNAC)
3343 Peachtree Road, NE
Suite 500
Atlanta, Georgia 30326
phone: (404) 975-5000
fax: (404) 975-5020

The Associate Degree Nursing Program prepares men and women for the practice of registered nursing to provide direct client care across the life span. The practice of the associate degree nurse is primarily directed toward clients who have health needs and require assistance to maintain or restore their optimum state of health or support to die with dignity. The associate degree nurse is prepared to address acute and chronic health care needs and common well-defined health care problems in hospitals, long-term care facilities, and certain community health agencies.

The graduate of an associate degree nursing program functions in three basic roles within the health care delivery system: provider of care, manager of care, and member within the discipline of nursing. Graduates of the program are eligible to take the Computer Adaptive Testing of the National Council Licensing Examination for Registered Nurses. Graduates who successfully pass the National Council Licensing Examination for Registered Nurses are eligible to apply for licensure to practice as a registered nurse in any of the 50 states or U.S. territories.

There are legal limitations for state licensure in South Carolina for graduates with prior convictions and/or disciplinary action. The policy from the Board of Nursing for South Carolina will be distributed to all applicants by Student Services/Office of Admissions. The policy is also in the Nursing Student Manual, which is distributed the first day of class.

Clinical facilities may require drug screens and/or background checks before allowing students to participate in clinical rotations. Students participating in clinicals may be required to have a drug screen at any time during their rotation. Students will be required to attend multiple clinical facilities throughout the curriculum. Students accepted to the program must be eligible to attend clinical at all facilities.

**Learning Outcomes**

- Client Assessment: Each student will demonstrate setting appropriate client care priorities based on initial and focused client assessment.
- Medication Administration: Each student will demonstrate safe medication administration related to the rights (patient, route, time, dose, medication, reason, and documentation).
- Professional Writing: Each student will demonstrate professional writing skills.
- Critical Thinking: Each student will demonstrate critical thinking strategies appropriate to the class level.
- Nursing Literacy: New graduate will be able to demonstrate foundational understanding of nursing practices and skills sufficient for passing the National Council Licensure Examination for Registered Nurses (NCLEX-RN).

**Admissions Criteria**

Applicants for admission to the Associate Degree Nursing Program must meet the entrance requirements of the parent institution. Admission to the Associate Degree Nursing Program requires the student to be a high-school graduate or equivalent. Students must complete one course of high-school, college-preparatory general chemistry with a minimum grade of C or complete one college chemistry course with a minimum grade of C prior to acceptance into the nursing program.

And one of the following:

1. SAT scores of 480 critical reading and 540 math or ACT scores of 21 reading and 23 math. Students must have a minimum GPA of 2.0 or higher. SAT/ACT scores must be no more than 5 years old at the time a student seeks admission to the ADN program.
2. Completion of all approved courses (below) with a GPA of 2.50 or higher.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 243</td>
<td>Human Anatomy and Physiology I</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 243L</td>
<td>Human Anatomy and Physiology Laboratory</td>
<td></td>
</tr>
<tr>
<td>BIOL 244</td>
<td>Human Anatomy and Physiology II</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 244L</td>
<td>Human Anatomy and Physiology Laboratory</td>
<td></td>
</tr>
<tr>
<td>PSYC 101</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 250</td>
<td>Microbiology</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 250L</td>
<td>Microbiology Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>MATH 111</td>
<td>Basic College Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 101</td>
<td>Critical Reading and Composition</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 102</td>
<td>Rhetoric and Composition</td>
<td>3</td>
</tr>
</tbody>
</table>
Minimum of 3 approved electives (one elective must be chosen from humanities)

Total Credit Hours 33

Note: Students must achieve a grade of "C" or better on the 1st or 2nd attempt of Anatomy and Physiology I, Anatomy and Physiology I Lab, Anatomy and Physiology II, Anatomy and Physiology II Lab, Microbiology and Microbiology Lab (or the equivalent courses from other institutions) to meet the admission and curriculum requirement for the ADN program. Grades of "W", "D", "F", or "WF" are considered unsuccessful attempts.

Required science courses that are more than seven years old must be repeated or the student has the option to exempt the courses through testing on content.

1 Students are expected to graduate from the school where the initial nursing course is taken.

To enhance potential for success in the program, the faculty recommends completion of a Certified Nursing Assistant (CNA) Program and work experience as a CNA.

Admission by Transfer
Transfer credit may be granted for courses taken in another associate or baccalaureate degree nursing program to a student meeting the following criteria:

1. The student must meet present admission criteria to the Associate Degree Nursing Program.
2. The student must submit a letter from the previous school attended stating that he/she left in good standing and is eligible for readmission.
3. The student must be required to provide the nursing department manager chair with a detailed course syllabus showing course and unit objectives and a clinical evaluation tool indicating criteria met in the clinical component of the courses. Courses for which transfer credit is given must meet the objectives of the comparable York Technical College/University of South Carolina Lancaster courses.
4. The student must demonstrate competencies in the course to be transferred either by exam, by previous grade and documentation, or both.
5. The Nursing Evaluation Committee will review requests for transfer credit and will make a recommendation for official action to the Registrar/Admissions Officer.
6. The York Technical College/University of South Carolina Lancaster Cooperative Nursing Program is considered by the State Board of Nursing for South Carolina to be one nursing program administered jointly by York Technical College and the University of South Carolina Lancaster. Transfers will only be considered from nursing students who are currently in good standing in the nursing program at the college in which they were previously enrolled.
7. Admission by transfer is on a space-available basis.

Note: Students must achieve a grade of "C" or better on the 1st or 2nd attempt of Anatomy and Physiology I, Anatomy and Physiology I Lab, Anatomy and Physiology II, Anatomy and Physiology II Lab, Microbiology and Microbiology Lab (or the equivalent courses from other institutions) to meet the admission and curriculum requirement for the ADN program. Grades of "W", "D", "F", or "WF" are considered unsuccessful attempts.

LPN Advanced Placement
Students will be admitted based on the South Carolina Statewide Articulation Model.

Direct Transfer
A minimum of 15 semester hours of nursing credit will be awarded without educational mobility testing or validation if the applicant meets the following criteria:

• graduate from an NLNAC-accredited school of nursing
• has a current, active LPN license
• meets admission and progression requirements of York Technical College and the University of South Carolina Lancaster.

Individual Validation
Individual validation of credit awarded will be determined by the receiving institution through exemption testing if the applicant is a:

• graduate from a non-NLNAC-accredited program
• graduate from a non-credit bearing program.

A minimum of 15 semester hours of nursing credit will be awarded upon completion of validation if the applicant meets the following criteria:

• has a current, active license
• meets admission requirements of York Technical College and the University of South Carolina Lancaster.

Other Requirements
1. Must have completed health form.
3. Proof of health insurance.
5. Criminal background check required for clinical rotation.
6. LPN’s admitted to the ADN program are required to enroll in LANU L299 and complete the course with a grade of “C” or better. Candidates may take LANU L299 before the first nursing course or simultaneously with the first nursing courses taken.

Program of Study
In order to receive an Associate in Science degree in technical nursing, students must complete 70 semester hours of study.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Year</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fall</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENGL 101</td>
<td>Critical Reading and Composition</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 243</td>
<td>Human Anatomy and Physiology I</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 243L</td>
<td>Human Anatomy and Physiology Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>LANU 104</td>
<td>Nursing Care Management I</td>
<td>4</td>
</tr>
<tr>
<td>LANU 106</td>
<td>Pharmacologic Basics</td>
<td>2</td>
</tr>
<tr>
<td>LANU 206</td>
<td>Clinical Skills Application</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Credit Hours</td>
<td>15</td>
</tr>
<tr>
<td>Spring</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENGL 102</td>
<td>Rhetoric and Composition</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 244</td>
<td>Human Anatomy and Physiology II</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 244L</td>
<td>Human Anatomy and Physiology Laboratory</td>
<td>1</td>
</tr>
<tr>
<td>LANU 159</td>
<td>Nurse Care Management II</td>
<td>6</td>
</tr>
</tbody>
</table>
1. Upon admission to the nursing program students must complete courses in the sequence as outlined in the Program of Study in the University of South Carolina Lancaster Academic Bulletin;
2. Must achieve a cumulative 2.00 grade point average on all courses that count toward graduation in the program;
3. Must make a grade of "C" or better in theory in each nursing course attempted and receive a clinical evaluation of "Satisfactory";
4. A student who receives a "D", "F", "W" or "WF" in any required nursing course may repeat that course one time only. A maximum of one nursing course may be repeated. In order to repeat a nursing course, the student must follow the readmission policy for the nursing program, found in the current Nursing Student Manual. Readmission will depend on space available in the course to be repeated.
5. Must achieve a grade of "C" or better in ENGL 101 Critical Reading and Composition, ENGL 102 Rhetoric and Composition, MATH 111 Basic College Mathematics, and all science courses.
6. Students will be eligible for academic forgiveness five years after the last nursing course attempted and may apply for readmission to the first nursing course. Required science courses that are more than seven years old must be repeated.

Associate in Science in Criminal Justice
The criminal justice curriculum is designed to prepare students for careers in law enforcement, investigation, corrections, law enforcement management, probation and parole, the court system, jail administration, juvenile rehabilitation, insurance investigations, and community service.

Learning Outcomes
Knowledge of Justice Systems: Students will be able to identify the core components of the criminal justice system, including local, state, and federal agencies related to delinquency, law enforcement, the criminal courts system, and/or corrections.
Effective Communication: Students will be able to effectively communicate criminal justice concepts and issues.
Utilization of Technology: Students will be able to utilize technology to locate relevant information on criminal justice issues and problems.

In order to receive an Associate in Science in Criminal Justice, students must complete 60 semester hours of required courses as outlined in the criminal justice curriculum.

### Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 101</td>
<td>Critical Reading and Composition</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 102</td>
<td>Rhetoric and Composition</td>
<td>3</td>
</tr>
<tr>
<td>SPCH 140</td>
<td>Public Communication</td>
<td>3</td>
</tr>
<tr>
<td>ACCT 324</td>
<td>Survey of Commercial Law</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 371</td>
<td>Principles of Management</td>
<td>3</td>
</tr>
<tr>
<td>ASTR, BIOL, CHEM, ENVR, GEOG 201, GEOG 202, GEOL, MSCI, or PHYS</td>
<td>One lab science course</td>
<td>4</td>
</tr>
<tr>
<td>HIST or POLI</td>
<td>Two courses from HIST or POLI</td>
<td>6</td>
</tr>
<tr>
<td>Arts, Business</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Numerical and Analytical Reasoning</td>
<td>Select one of the following options:</td>
<td>6-8</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1 \* Courses that require a minimum grade of “C”.

Nursing classes include campus and clinical laboratory hours. Students are required to drive to a variety of clinical agencies to complete the clinical component of the nursing courses. Students are expected to drive to either campus for classes according to the class schedule.

A student must have a "C" or better in each nursing course to progress in the program. Required science courses that are more than seven years old must be repeated or the student has the option to exempt the courses through testing on the content. Required nursing courses more than three years old must be repeated.

Students may be assigned to a morning, afternoon, or evening clinical anywhere in the tri-county area. Clinical experience may range from four to twelve hours per clinical day.

Students must have a completed health form and criminal background check. Current CPR certification for children, infants and adults is required. Students must have proof of health insurance. Liability insurance is also required (through York Technical College).

Practical Nurse (PN) Exit option-Students successfully completing the first three semesters are eligible to apply for the National Council Licensure Examination (NCLEX-PN) and for licensure as a PN.

ADN Progression-Students may apply for NCLEX-PN after three semesters and continue on in the program to complete the last two semesters. Students successfully completing all semesters are eligible to apply for licensure as a registered nurse (RN) and for NCLEX-RN.

### Retention and Promotion Policy
For retention and promotion in the nursing program, the student must, in the judgment of the faculty, satisfy the requirements of health, conduct, and scholastic achievement. In addition to meeting the established criteria of the parent institutions, the student:

- In addition to meeting the established criteria of the parent institutions, the student:
- Must achieve a cumulative 2.00 grade point average on all courses that count toward graduation in the program;
- Must make a grade of "C" or better in theory in each nursing course attempted and receive a clinical evaluation of "Satisfactory";
- A student who receives a "D", "F", "W" or "WF" in any required nursing course may repeat that course one time only. A maximum of one nursing course may be repeated. In order to repeat a nursing course, the student must follow the readmission policy for the nursing program, found in the current Nursing Student Manual. Readmission will depend on space available in the course to be repeated.
- Must achieve a grade of "C" or better in ENGL 101 Critical Reading and Composition, ENGL 102 Rhetoric and Composition, MATH 111 Basic College Mathematics, and all science courses.
- Students will be eligible for academic forgiveness five years after the last nursing course attempted and may apply for readmission to the first nursing course. Required science courses that are more than seven years old must be repeated.

### Associate in Science in Criminal Justice
The criminal justice curriculum is designed to prepare students for careers in law enforcement, investigation, corrections, law enforcement management, probation and parole, the court system, jail administration, juvenile rehabilitation, insurance investigations, and community service.

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<td></td>
<td></td>
</tr>
<tr>
<td>Numerical and Analytical Reasoning</td>
<td>Select one of the following options:</td>
<td>6-8</td>
</tr>
</tbody>
</table>

1 \* Courses that require a minimum grade of “C”.
Option 1 - Mathematics

Select one of the following options:

Option A:
- MATH 111 Basic College Mathematics
And next higher MATH

Option B:
- MATH 115 Precalculus Mathematics (and next higher MATH)

Option C:
- MATH 122 Calculus for Business Administration and Social Sciences
  or MATH 141 Calculus I
And next higher MATH

Option D:
- MATH 122 Calculus for Business Administration and Social Sciences
  or MATH 141 Calculus I

Select one of the following:
- PHIL 114 Introduction to Formal Logic I
- STAT 110 Introduction to Statistical Reasoning
- STAT 201 Elementary Statistics
- MATH 141 Calculus I

Option 2 - Computer Science, Logic, Statistics

Select one of the following:
- Two CSCE courses
- PHIL 114 Introduction to Formal Logic I
  & 111 Introduction to Logic II
- STAT 110 Introduction to Statistical Reasoning
  & 201 Elementary Statistics

Social and Behavioral Sciences

Two courses from AFRO, ANTH, ECON, GEOG, POLI, PSYC, SOCY, or WGST

Foreign Language

Foreign language course through 110 or a score of 2 or better on placement test (Spanish recommended)

Criminal Justice

Five courses from CRJU or LCRJ

Electives

Course Title Credits
Courses sufficient to have earned a total of 60 hours. No more than 3 hours of PEDU will be considered for degree credit.

Total Credit Hours 6

Total: 60

In addition to the requirements stated above, students must also meet the following criteria for an Associate in Science in Criminal Justice degree:

1. 2.00 GPA or better (does not include course grades earned by challenge examinations);
2. final 15 semester hours earned at USC Lancaster.

Baccalaureate Degree Programs

Many students who enter the Associate in Arts or the Associate in Science degree programs intend to apply these credits toward a baccalaureate degree awarded by another institution. These students are advised to work closely with their advisor to outline a program of study for the first two years that will meet preliminary requirements of the four-year major they wish to pursue.

These students are also strongly advised to obtain and use the bulletin for the Columbia campus when determining specific degree requirements. Preliminary course work toward the following USC baccalaureate degree programs may be completed at USC Lancaster:

Arts and Sciences
- African American Studies
- Anthropology
- Art Education
- Art History
- Art Studio
- Biological Sciences
- Cardiovascular Technology
- Chemistry
- Classics
- Comparative Literature
- Criminology and Criminal Justice
- Dance
- Economics
- English
- European Studies
- Environmental Sciences
- Film and Media Studies
- Foreign Languages
- French
- German
- Italian
- Russian
- Spanish
- Geology
- Geophysics
- History
• International Studies
• Latin American Studies
• Marine Science
• Mathematics
• Media Arts
• Philosophy
• Physics
• Political Science
• Psychology
• Religious Studies
• Sociology
• Theatre
• Statistics
• Women’s and Gender Studies

Business Administration
• Accounting
• Business Economics
• Finance
• Insurance and Risk Management
• Management
• Management Science
• Marketing
• Pre-International Business (Subject to separate admission after the freshman year.)
• Real Estate

Education
• Early Childhood Education
• Elementary Education
• Middle Level Education
• Physical Education (Athletic Training)
• Physical Education (Teacher Preparation)
• (Students interested in secondary education (grades 9-12) should earn a major in the specific subject area they wish to teach and a cognate/component in education. Upon earning an undergraduate BA or BS degree, students pursue a Master of Teaching (MT) degree through which teacher certification requirements are met. Students wishing to earn secondary certification should select a subject area major under one of the colleges or schools. Students interested in K-12 programs in art education (College of Arts and Sciences), music education (School of Music), or physical education (College of Education) can earn a bachelor’s degree in one of these areas and meet teacher certification requirements.)

Hospitality, Retail, and Sport Management
• Business and Technology Education
• Hospitality Management
• Interdisciplinary Studies
• Retailing
• Sport and Entertainment Management
• Technology Support and Training Management
• Tourism Management

Journalism and Mass Communications
• Advertising
• Broadcast Journalism
• Information Science
• Journalism Print
• Public Relations
• Visual Communications

Music
• Composition
• Jazz Studies
• Education (Band, Strings, or Vocal)
• Performance (Brass, Guitar, Organ, Percussion, Piano, Strings, Voice, or Woodwinds)
• Theory

Nursing
• Nursing

Pharmacy
• Pre-Pharmacy
• (This college is the result of a merger of existing programs at the University of South Carolina and the Medical University of South Carolina. Pre-pharmacy is offered as an academic track designed to prepare students to apply for admission into the pharmacy professional program. Acceptance into the pre-pharmacy program does not guarantee later admission into the pharmacy professional program.)

Public Health
• Exercise Science
• Public Health

Social Work
• Social Work
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- African Amer Studies (AFAM) (p. 63)
- Anthropology (ANTH) (p. 63)
- Art Education (ARTE) (p. 64)
- Art History (ARTH) (p. 64)
- Art Studio (ARTS) (p. 64)
- Biology (BIOL) (p. 65)
- Chemistry (CHEM) (p. 66)
- Comp Sci & Comp Engr (CSCE) (p. 67)
- Criminal Justice (CRJU) (p. 68)
- Early Childhood Educ (EDEC) (p. 68)
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- Educ Foundations & Inq (EDFI) (p. 69)
- Educational Psychology (EDPY) (p. 69)
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- Environment (ENVR) (p. 70)
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- French (FREN) (p. 71)
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- Hlhs Promo Educ & Beh (HPEB) (p. 72)
- Hotel Rest Tourism Mgmt (HRTM) (p. 73)
- Integrated Info Tech (ITEC) (p. 73)
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- Management Science (MGSC) (p. 73)
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Accounting (ACCT)

ACCT 225 - Introduction to Financial Accounting (3 Credits)
User-oriented approach to the study of financial accounting and reporting topics related to business decisions.

ACCT 226 - Introduction to Managerial Accounting (3 Credits)
User-oriented approach to the study of managerial accounting topics related to business decisions.
Prerequisites: ACCT 225.

ACCT 324 - Survey of Commercial Law (3 Credits)
Basic legal concepts and the judicial system, with emphasis on business law.

ACCT 335 - Survey of Federal Taxation (3 Credits)
Federal tax law and preparation of individual income tax returns. Not allowed as an upper-division elective by accounting majors and not open for students who received credit for ACCT 403.

African Amer Studies (AFAM)

AFAM 201 - Introduction to African American Studies: Social and Historical Foundations (3 Credits)
Introduction to the key debates, figures, and concepts that are fundamental to the interdisciplinary study of the historical, political, and social development of black life in America.
Carolina Core: GSS
Graduation with Leadership Distinction: GLD: Diversity and Social Advocacy, GLD: Professional and Civic Engagement Leadership Experiences

AFAM 202 - Introduction to African-American Studies (3 Credits)
Introduction to the analysis and discussion of creative works and traditions by and about African Americans through folklore, music, art, dance, and literature.
Carolina Core: AIU
Graduation with Leadership Distinction: GLD: Diversity and Social Advocacy, GLD: Professional and Civic Engagement Leadership Experiences

AFAM 335 - The American Civil Rights Movement (3 Credits)
Examination of the origins of Jim Crow and the multi-faceted struggle against it, and other forms of racial inequality, in the American South and the rest of the US since the early 20th century.
Cross-listed course: HIST 455
Graduation with Leadership Distinction: GLD: Diversity and Social Advocacy, GLD: Professional and Civic Engagement Leadership Experiences

Anthropology (ANTH)

ANTH 101 - Primates, People, and Prehistory (3 Credits)
An exploration of human origins, human evolution, human prehistory, and cultural existence from its less complex forms to early civilizations. An introduction to the concepts, methods, and data of physical, biological, and archaeological anthropology.
Carolina Core: GSS
ANTH 102 - Understanding Other Cultures (3 Credits)
An exploration and comparison of selected contemporary cultures, including their languages. An introduction to the concepts, methods, and data of socio-cultural anthropology and anthropological linguistics.
Carolina Core: GSS
Graduation with Leadership Distinction: GLD: Global Learning, GLD: Professional and Civic Engagement Leadership Experiences

ANTH 206 - Anthropology of Magic and Religion (3 Credits)
A comparative examination of such topics as ritual, cosmology, revitalization movements, magic, witchcraft, myth, and possession.
Cross-listed course: RELG 260

ANTH 207 - Gender and Culture (3 Credits)
Anthropological study of gender, with emphasis on cross-cultural investigation of the interaction of biological, cultural, and environmental factors including intersections of race, social class, and sexuality as influences gender behavior.
Cross-listed course: WGST 207
Graduation with Leadership Distinction: GLD: Professional and Civic Engagement Leadership Experiences

ANTH 209 - Introduction to Folklore (3 Credits)
Folk expression as shaped by various cultures; fieldwork methodology and anthropological theory.

ANTH 236 - Cultures of Africa (3 Credits)
A comparative study of ethnographic data on African cultures with emphasis upon its significance for broader anthropological theory.

ANTH 319 - Principles of Archaeology (3 Credits)
Introduction to principles, methods, and theory of archaeology, including prehistoric and historic case studies.

ANTH 320 - Archaeology Theory (3 Credits)
This course charts the history of ideas in archaeology, over the past century, as a means of understanding current directions in archaeological thinking and current applications in archaeological practice.
Prerequisites: ANTH 319.

ANTH 321 - South Carolina Archaeology (3 Credits)
Prehistoric and historic archaeology of South Carolina.

ANTH 353 - Anthropology of Law and Conflict (3 Credits)
Understanding human behavior through the examination of cultural norms, mechanisms of social control, and social conflict.
Graduation with Leadership Distinction: GLD: Global Learning

Art Education (ARTE)

ARTE 101 - Introduction to Art (3 Credits)
Introduction to art appreciation. Elements and principles of the visual arts, with examples from the history of art.
Carolina Core: AIU

ARTE 260 - Interdisciplinary Relationships in the Arts (3 Credits)
The study of relationships among visual arts, music, theatre, and dance.
Carolina Core: AIU

Art History (ARTH)

ARTH 105 - History of Western Art (3 Credits)
The visual arts from Paleolithic times to the Renaissance.
Carolina Core: AIU
Graduation with Leadership Distinction: GLD: Global Learning

ARTH 106 - History of Western Art (3 Credits)
The visual arts from the Renaissance to the present.
Carolina Core: AIU
Graduation with Leadership Distinction: GLD: Global Learning

ARTH 340 - History of American Art I (3 Credits)
A survey of the history of art in America from colonial times to 1860.

ARTH 341 - History of American Art II (3 Credits)
A survey of art in America from 1860 to the present.

ARTH 342 - Contemporary American Art (3 Credits)
Recent trends in painting and sculpture.

Art Studio (ARTS)

ARTS 102 - Introduction to Visual Arts Computing (3 Credits)
A foundations level course in the use of personal computers and discipline-related software as aids in visual design.

ARTS 103 - Fundamentals of Art (3 Credits)
Introduction to visual thinking and principles of two-dimensional design.
Carolina Core: AIU

ARTS 104 - 3-Dimensional Design I (3 Credits)
Introduction to visual thinking and principles of three-dimensional design.
Carolina Core: AIU
Graduation with Leadership Distinction: GLD: Research

ARTS 107 - Color and Composition (3 Credits)
Color, color theory, and compositional systems.
Prerequisites: ARTS 103.

ARTS 111 - Basic Drawing I (3 Credits)
Introduction to the materials and basic techniques of drawing.

ARTS 210 - Introduction to Painting (4 Credits)
An introductory course in the materials and techniques of painting.
Carolina Core: AIU

ARTS 220 - Beginning Ceramics (4 Credits)
An introduction to the materials and techniques of ceramics through hand-building and throwing on the wheel.

ARTS 235 - Introduction to Fiber Arts (4 Credits)
An introductory course in the materials and processes of fiber arts.

ARTS 241 - Graphic Design I (4 Credits)
Color theory, systems, and applications in visual communications.
Graduation with Leadership Distinction: GLD: Research

ARTS 245 - Graphic Design II (4 Credits)
The basics of visual communication, including formal issues, fundamental communication principles, image development, and relevant digital applications.
Prerequisites: C or better in ARTS 102.

ARTS 246 - Graphic Design II (4 Credits)
Typography, word/image relationships, relevant digital applications.
Prerequisites: C or better in ARTS 102.

ARTS 260 - Photography for Non-Majors (3 Credits)
Photographic history, theory, and practice with emphasis on developing a personal vision through the use of digital still cameras.

ARTS 330 - Intermediate Drawing I (4 Credits)
Enhancing graphic richness in drawings with intellectual and visual perception as content.
Prerequisites: C or better in ARTS 230.
### Biology (BIOL)

**BIOL 101 - Biological Principles I (3 Credits)**  
Introductory survey of macromolecules, cell structure and function, genetics, and molecular biology.  
**Carolina Core:** SCI  
**Prerequisites:** BIOL 101.

**BIOL 101A - Biological Principles I (3 Credits)**  
Introductory survey of macromolecules, cell structure and function, genetics, and molecular biology. Three lecture hours per week. Restricted to students who have credit for BIOL 101L but lack the lecture.  
**Prerequisites:** BIOL 101L.

**BIOL 101L - Biological Principles I Laboratory (1 Credit)**  
(Recommended concurrent with BIOL 101). Experimental examination of basic principles of cell biology, genetics and metabolism. Three hours per week.  
**Carolina Core:** SCI  
**Prerequisite or Corequisite:** BIOL 100.

**BIOL 102 - Biological Principles II (3 Credits)**  
Introductory survey of plant and animal development, physiology, ecology, and evolution. Three lecture hours per week.  
**Prerequisites:** C or better in BIOL 101.  
**Corequisite:** BIOL 102L.

**Carolina Core:** SCI  
**BIOL 102L - Biological Principles II Laboratory (1 Credit)**  
Experimental examination of structure and function of plant and animal systems, biodiversity, ecology. BIOL 101, 102, 101L and 102L must be completed prior to enrolling in 300-level or above Biology courses.  
**Prerequisites:** C or better in BIOL 101 and BIOL 101L; recommended concurrent with BIOL 102.

**Carolina Core:** SCI  
**BIOL 110 - General Biology (4 Credits)**  
Basic biological concepts and issues for non-biology majors. Credit may not be given for both this course and BIOL 120. Three lecture, two laboratory hours per week.  
**Carolina Core:** SCI  
**BIOL 120 - Human Biology (3 Credits)**  
Fundamental principles of human biology. Credit may not be given for both BIOL 110 and BIOL 120. Three lecture hours per week. Not for major credit.  
**Carolina Core:** SCI  
**BIOL 120L - Laboratory in Human Biology (1 Credit)**  
Exercises dealing with basic concepts of human biology. Not for major credit.  
**Prerequisite or Corequisite:** BIOL 120.

**Carolina Core:** SCI  
**BIOL 200 - Plant Science (3 Credits)**  
An introduction to plant science for the non-major. This course does not carry major credit, and is not designed as a  
**Prerequisites:** for other biology courses. Plant development, physiology, genetics, evolution, and ecology will be considered. Three lecture hours per week.  
**BIOL 200L - Plant Science Laboratory (1 Credit)**  
Laboratory exercises, demonstrations, and audio-visual supplements to BIOL 200. Not for major credit. Two hours per week.  
**Prerequisite or Corequisite:** BIOL 200.

**BIOL 206 - Genetics and Society (3 Credits)**  
(Designed for non-major students.) Genetic principles, emphasizing human heredity. Relevance of recent advances in genetics. Three lecture hours per week.  
**Carolina Core:** SCI  
**BIOL 243 - Human Anatomy and Physiology I (3 Credits)**  
Functional anatomy and physiology of the human body, including the integumentary, skeletal, muscular, and nervous systems. Not available for biology major credit. Three lecture hours per week.  
**Carolina Core:** SCI  
**BIOL 244 - Human Anatomy and Physiology II (3 Credits)**  
Functional anatomy and physiology of the human body, including the cardiovascular, endocrine, excretory, reproductive, digestive, and respiratory systems. Not available for biology major credit. Three lecture hours per week.  
**Prerequisites:** BIOL 243.

**Carolina Core:** SCI  
**BIOL 244L - Human Anatomy and Physiology Laboratory (1 Credit)**  
A continuation of BIOL 243L. One three-hour laboratory per week.  
**Corequisite:** BIOL 244.

**Carolina Core:** SCI  
**BIOL 250 - Microbiology (3 Credits)**  
An introduction to bacteria and viruses, emphasizing structure, metabolism, and pathogenesis. Discussion of infectious diseases, antigen-antibody relationships, and anti-microbial agents in chemotherapy. Not available for biology major credit. Three lecture hours per week.  
**Prerequisites:** College-level Biology and Chemistry.  
**Corequisite:** BIOL 250L.

**BIOL 250L - Microbiology Laboratory (1 Credit)**  
Not available for biology major credit. Three hours per week.  
**Prerequisite or Corequisite:** BIOL 250.
BIOL 260 - Physiology (3 Credits)
Physiology of human systems especially susceptible to disturbance: immunobiology, circulation, excretion, metabolism, endocrinology, and muscle physiology. Not for biology major credit. Intended for pharmacy students.
Prerequisites: BIOL 102.

BIOL 270 - Introduction to Environmental Biology (3 Credits)
Basic ecological principles and the impacts of human population growth and technology. Not for major credit.
Carolina Core: SCI

BIOL 270L - Introduction to Environmental Biology Laboratory (1 Credit)
 Demonstrations, data analyses, discussions, and films relating to human ecology, resource use, and environmental impact. Not for major credit.
Two hours per week.
Prerequisite or Corequisite: BIOL 270.

Carolina Core: SCI

BIOL 301 - Ecology and Evolution (3 Credits)
Concepts of evolution, populations, and population interactions; communities and ecosystems. Three lecture hours per week.
Prerequisites: BIOL 102 or MSCI 311.

Graduation with Leadership Distinction: GLD: Research

BIOL 301L - Ecology and Evolution Laboratory (1 Credit)
Experiments, exercises, and demonstrations. Three hours per week.
Prerequisite or Corequisite: BIOL 301.

BIOL 302 - Cell and Molecular Biology (3 Credits)
 Principles of eukaryotic cell structure, molecular organization, and physiology. Genome organization and expression. Cell growth, division, and cell-cell interactions. Three lecture hours per week.
Prerequisites: BIOL 102 or MSCI 311.

Prerequisite or Corequisite: CHEM 333.

Graduation with Leadership Distinction: GLD: Research

BIOL 302L - Cell and Molecular Biology Laboratory (1 Credit)
Experiments, exercises, and demonstrations. Three hours per week.
Prerequisite or Corequisite: BIOL 302.

BIOL 303 - Fundamental Genetics (3 Credits)
Basic principles of transmission and molecular genetics; quantitative inheritance; recombination; biochemical aspects of gene function and regulation; developmental genetics and population genetics. Three lecture hours per week.
Prerequisites: BIOL 102 or MSCI 311.

BIOL 308 - Laboratory Teaching Experience (1 Credit)
Participation in preparation and teaching of undergraduate biological sciences laboratories.
Experiential Learning: Experiential Learning Opportunity

Chemistry (CHEM)

CHEM 102 - Fundamental Chemistry II (4 Credits)
An introductory survey of organic and biochemistry. Three lecture, one recitation, and two laboratory hours per week.
Prerequisites: 1 year high-school chemistry, CHEM 101, CHEM 111, or equivalent.

Carolina Core: SCI

CHEM 105 - Chemistry and Modern Society I (4 Credits)
A conceptual and qualitative approach to chemistry, its evolution, achievements, and goals and its impact on technology, the environment, and modern life and thought. (Specifically designed for non-science majors.) Three lecture and three laboratory hours per week.
Carolina Core: SCI

CHEM 106 - Chemistry and Modern Society II (3 Credits)
A continuation of Chemistry 105. Three lecture hours per week.
Prerequisites: C or higher in CHEM 105.

CHEM 106L - Chemistry and Modern Society II Laboratory (1 Credit)
Laboratory associated with CHEM 106. Three hours of laboratory per week.
Prerequisites: CHEM 105.

Corequisite: CHEM 106.

CHEM 107 - Forensic Chemistry (4 Credits)
Surveys chemical aspects of criminal investigation and adjudication including drug, arson, DNA, paint, and fiber identification. Three lecture and three laboratory hours per week.
Carolina Core: SCI

CHEM 111 - General Chemistry I (3 Credits)
Survey of the principles that underlie all chemistry with applications illustrating these principles. Three lecture and one recitation hours per week.
Prerequisites: C or higher in MATH 111, MATH 115, MATH 122, MATH 141 or higher math (or by placement score into MATH 122, MATH 141 or higher math).

Corequisite: CHEM 111L (unless grade of C or higher earned previously).
Carolina Core: SCI

CHEM 112 - General Chemistry II (3 Credits)
Continuation of CHEM 111. Special emphasis on chemical equilibrium. Three lecture and one recitation hours per week.
Prerequisites: C or higher in CHEM 111 and C or higher in MATH 111, MATH 115, MATH 122, MATH 141 or higher math.

Corequisite: CHEM 112L.

CHEM 118 - Computational Chemistry I (1 Credit)
Introduction to the use of computers in solving chemical problems. One discussion and two laboratory hours per week.
Corequisite: CHEM 112 and CHEM 112L or CHEM 142 (unless a grade of C or higher earned previously).
CHEM 321 - Quantitative Analysis (3 Credits)
Gravimetric, volumetric, and introductory instrumental analysis. Three lecture and one recitation hours per week.
Prerequisites: C or higher in CHEM 112 and CHEM 112L or in CHEM 142.
Corequisite: CHEM 321L.

CHEM 321L - Quantitative Analysis Laboratory (1 Credit)
Three laboratory hours per week. Credit cannot be received for both CHEM 321L and CHEM 322L.
Corequisite: CHEM 321.

CHEM 331L - Essentials of Organic Chemistry Laboratory I (1 Credit)
Laboratory safety, syntheses, separation, and purification of carbon compounds. For non-majors.
Corequisite: CHEM 333 (unless grade of C or higher in CHEM 333 earned previously).

CHEM 332L - Essentials of Organic Chemistry Laboratory II (1 Credit)
Continuation of CHEM 331L. Spectroscopic identification of carbon compounds. For non-majors. Three lab hours per week.
Prerequisites: C or higher in CHEM 331L.

CHEM 333 - Organic Chemistry I (3 Credits)
Contemporary theories, nomenclature, reactions, mechanisms, and syntheses of carbon compounds. Three lecture and one recitation hours per week.
Prerequisites: C or higher in CHEM 112 or in CHEM 142.

CHEM 333L - Comprehensive Organic Chemistry Laboratory I (2 Credits)
Laboratory safety, synthesis, separation, and purification of carbon compounds. Required for chemistry majors. Six laboratory hours per week.
Corequisite: CHEM 333 (unless grade of C or higher in CHEM 333 earned previously).

CHEM 334 - Organic Chemistry II (3 Credits)
Continuation of CHEM 333. Three lecture and one recitation hours per week.
Prerequisites: C or higher in CHEM 333.

CHEM 334L - Comprehensive Organic Chemistry Laboratory II (2 Credits)
Continuation of CHEM 333L. Spectroscopic identification of carbon compounds. Required for chemistry majors. Six laboratory hours per week.
Prerequisites: C or higher in CHEM 333L.
Corequisite: CHEM 334 (unless grade of C or higher in CHEM 334 earned previously).

Comp Sci & Comp Engr (CSCE)

CSCE 101 - Introduction to Computer Concepts (3 Credits)
History, application, and social impact of computers; problem-solving, algorithm development, applications software, and programming in a procedural language.
Carolina Core: ARP

CSCE 102 - General Applications Programming (3 Credits)
Introduction to systematic computer problem-solving and programming for a variety of applications.
Carolina Core: ARP

CSCE 145 - Algorithmic Design I (4 Credits)
Problem-solving, algorithmic design, and programming. Three lectures and two laboratory hours per week.
Prerequisite or Corequisite: MATH 111 or MATH 115.

Carolina Core: ARP

CSCE 146 - Algorithmic Design II (4 Credits)
Continuation of CSCE 145. Rigorous development of algorithms and computer programs; elementary data structures. Three lecture hours and two laboratory hours per week.
Prerequisites: C or better in CSCE 145.

Prerequisite or Corequisite: MATH 122 or MATH 141.

CSCE 190 - Computing in the Modern World (1 Credit)
An introduction to the field of computing: trends in computing technology, the profession, and careers; subdisciplines in computing; the nature of research and development.
Corequisite: CSCE 145, CSCE 204, CSCE 205, CSCE 206 or equivalent.

CSCE 201 - Introduction to Computer Security (3 Credits)
Introduction to the theory and practice of computer security, including security policies, authentication, digital certificates, firewalls, malicious code, legal and ethical issues, and incident handling.
Prerequisite or Corequisite: CSCE 101 or CSCE 102 or CSCE 145.

CSCE 204 - Program Design and Development (3 Credits)
Fundamental algorithms and processes used in business information systems. Development and representation of programming logic. Introduction to implementation using a high-level programming language.
Prerequisites: CSCE 101 or MGSC 290 or ITEC 264.

Cross-listed course: ITEC 204, MGSC 298

CSCE 205 - Business Applications Programming (3 Credits)
Introduction to computer applications in business. Programming exercises in COBOL.
Prerequisites: MGSC 290 or CSCE 101 or above.

CSCE 206 - Scientific Applications Programming (3 Credits)
Introduction to computer applications in science and engineering. Programming exercises in a high-level language.
Prerequisites: MATH 122 or MATH 141.

CSCE 207 - UNIX System Administration (3 Credits)
The Unix programming environment: I/O programming, Unix processes, fork, exec, pipes and signals, and tools.
Prerequisites: CSCE 145 or CSCE 206.

CSCE 209 - Special Topics in Computer Programming (1-4 Credits)
Programming and application development using selected programming languages. Course content varies and will be announced in the schedule of classes by title.

CSCE 210 - Computer Hardware Foundations (3 Credits)
Number representation, data formats, CPU and memory organization, assembly language, I/O and peripherals, computer networks.
Prerequisites: CSCE 145, CSCE 204, CSCE 205, CSCE 206, or CSCE 207.
CSCE 211 - Digital Logic Design (3 Credits)
Number systems, Boolean algebra, logic design, sequential machines.
Prerequisites: MATH 141.

CSCE 212 - Introduction to Computer Architecture (3 Credits)
Computer architecture, components, and organization; memory addressing; Input/Output; instruction sets; interrupts; assembly-language programming.
Prerequisites: CSCE 211 and either CSCE 145 or CSCE 206.

CSCE 215 - UNIX/Linux Fundamentals (1 Credit)
UNIX operating system, user-level system commands, and programming tools. UNIX scripting languages.
Prerequisites: CSCE 145.

CSCE 240 - Advanced Programming Techniques (3 Credits)
Pointers; memory management; advanced programming language structures: operator overloading, iterators, multiple inheritance, polymorphism, templates, virtual functions; Unix programming environment.
Prerequisites: CSCE 215, C or better in CSCE 146.

CSCE 245 - Object-Oriented Programming Techniques (3 Credits)
Advanced object-oriented concepts and techniques; multiple inheritance; memory management; operator overloading; polymorphism; performance issues.
Prerequisites: C or better in CSCE 146.

Criminal Justice (CRJU)

CRJU 101 - The American Criminal Justice System (3 Credits)
Survey of crime and societal responses to crime, including law enforcement, courts, corrections, and the juvenile justice system.
Carolina Core: GSS

CRJU 202 - Research Methods in Criminology and Criminal Justice (3 Credits)
Introduction to the practice of social research in criminology and criminal justice settings.
Graduation with Leadership Distinction: GLD: Research

CRJU 311 - Policing (3 Credits)
Current and historical perspectives on American policing.

CRJU 312 - Corrections (3 Credits)
Current and historical perspectives on incarceration and its alternatives.

CRJU 313 - Criminal Courts (3 Credits)
Structure and organization of the federal and state criminal court systems and personnel.

CRJU 314 - Criminal Law (3 Credits)
Origin and development of criminal law in America. Basic elements of crimes and defenses.

CRJU 323 - Violence in America (3 Credits)
Historical overview of violence in American society, including theoretical perspectives on the causes and prevention of violence.

CRJU 341 - Sociology of Crime (3 Credits)
Social factors in the development, identification, and treatment of criminals.
Cross-listed course: SOCY 353
Graduation with Leadership Distinction: GLD: Diversity and Social Advocacy

CRJU 351 - Juvenile Delinquency (3 Credits)
Social factors in the development, identification, and treatment of delinquents.
Prerequisites: CRJU 101 OR SOCY 101.

Cross-listed course: SOCY 350
Graduation with Leadership Distinction: GLD: Diversity and Social Advocacy

CRJU 399 - Independent Study (1-6 Credits)
Contract approved by instructor, advisor, and Office of Academic Programs is required for undergraduate students.
Graduation with Leadership Distinction: GLD: Research

CRJU 421 - Victimization (3 Credits)
Causes and consequences of criminal victimization and public policy responses to victimization issues.

CRJU 423 - Street Gangs: Structure, Activity, and Response (3 Credits)
Course covers the theoretical and empirical work on gangs, gang members, and gang activity along with insight on these issues from a practitioner perspective. It then examines the variety of policy responses from government and community organizations.

CRJU 426 - Criminal Justice and Mental Health (3 Credits)
Interface between the mental health sciences and the criminal justice system.

CRJU 491 - Special Topics (3 Credits)
Topics in criminology and criminal justice. Individual topics to be announced by title. May be repeated once with consent of advisor.

Early Childhood Educ (EDEC)

EDEC 250 - Play and Early Learning (3 Credits)
Theory and practice related to children's play and early learning in family, community, and educational settings.

Economics (ECON)

ECON 123 - The American Economy (3 Credits)
Basic concepts, institutional foundations, structure of the private and public sector, labor markets; major economic problems.

ECON 221 - Principles of Microeconomics (3 Credits)
The study of supply and demand, pricing and cost concepts, firm and consumer decision-making, market structure, and government policies.

ECON 222 - Principles of Macroeconomics (3 Credits)
The study of gross domestic product, business cycles, economic growth, inflation, unemployment, and monetary and fiscal policy.

ECON 224 - Introduction to Economics (3 Credits)
The study of supply and demand, markets, household and firm decision-making, gross domestic product, inflation, unemployment, and government policies. Open to all students except business administration and economics majors.

ECON 301 - Money and Banking (3 Credits)
The role of money in the market economy. Commercial banks, the Federal Reserve System, and monetary policy. Cannot be used to satisfy major requirements.
Prerequisites: ECON 221 and ECON 222, or ECON 224.
ECON 311 - Issues in Economics (3 Credits)
The nature and causes of major economic problems facing the nation and its communities, and policy alternatives designed to solve them. The philosophy and methodology of economics in social problem solving.
Prerequisites: ECON 221 and ECON 222, or ECON 224.

ECON 329 - American Economic History (3 Credits)
Growth and development of the American economy; applications of economic theory to economic history.
Prerequisites: ECON 221 and ECON 222, or ECON 224.

ECON 364 - Financial Institutions (3 Credits)
A study of the functions and operations of financial institutions and their relationships to the commercial banking system and the general economy. Attention is devoted to savings institutions, insurance companies, rural and urban real estate credit, consumer credit, and associated topics.
Prerequisites: ECON 221 and ECON 222, or ECON 224.

Educ Foundations & Inq (EDFI)

EDFI 300 - Schools in Communities (3 Credits)
Social, political, and historical aspects of diverse educational institutions in American culture with an emphasis on families, schools, and communities. Sophomore standing.
Graduation with Leadership Distinction: GLD: Community Service

Educational Psychology (EDPY)

EDPY 333 - Introduction to Child Growth and Development (3 Credits)
Basic course designed to familiarize the prospective teacher with the patterns of social, emotional, physical, and intellectual growth of the individual. Development of these growth patterns from the prenatal stage to the onset of adolescence.

EDPY 334 - Introduction to Adolescent Growth and Development (3 Credits)
Basic course designed to familiarize the prospective junior and senior high school teacher with the pattern of social, emotional, physical, and intellectual growth of the individual during his adolescent years. Recommendation of the advisor(s) required.

EDPY 335 - Introduction to Educational Psychology (3 Credits)
Applications of the psychology of learning and development. Special attention to basic statistics and the behavior of the school child.

EDPY 401 - Learners and the Diversity of Learning (3 Credits)
Overview of psychological theories and research as it applies to education, including theories of learning, child and adolescent development, cognitive processes, classroom practices, individual differences/student diversity, and motivation.
Graduation with Leadership Distinction: GLD: Professional and Civic Engagement Leadership Experiences

English (ENGL)

ENGL 101 - Critical Reading and Composition (3 Credits)
Instruction in strategies for critically reading and analyzing literature and non-literary texts; structured, sustained practice in composing expository and analytical essays.
Carolina Core: CMW

ENGL 102 - Rhetoric and Composition (3 Credits)
Instruction and intensive practice in researching, analyzing, and composing written arguments about academic and public issues.
Prerequisites: C or better in ENGL 101 or equivalent credit.

Carolina Core: CMW

ENGL 270 - World Literature (3 Credits)
Selected masterpieces of world literature from antiquity to present.
Prerequisites: ENGL 101 and ENGL 102 or equivalent.

Cross-listed course: CPLT 270
Carolina Core: AIU
Graduation with Leadership Distinction: GLD: Global Learning, GLD: Professional and Civic Engagement Leadership Experiences

ENGL 282 - Special Topics in Fiction (3 Credits)
Special topics in fiction from several countries and historical periods, illustrating the nature of the genre. May be repeated for credit. Content varies by title and semester.
Prerequisites: ENGL 101 and ENGL 102 or equivalent.

Carolina Core: AIU

ENGL 283 - Special Topics in British Literature (3 Credits)
Special topics in British literature exemplifying persistent themes of British culture. May be repeated for credit. Content varies by title and semester.
Prerequisites: ENGL 101 and ENGL 102 or equivalent.

Carolina Core: AIU

ENGL 284 - Drama (3 Credits)
Drama from several countries and historical periods, illustrating the nature of the genre.
Prerequisites: ENGL 101 and ENGL 102 or equivalent.

Carolina Core: AIU

ENGL 285 - Special Topics in American Literature (3 Credits)
Special topics in American literature exemplifying persistent themes of American culture. May be repeated for credit. Content varies by title and semester.
Prerequisites: ENGL 101 and ENGL 102 or equivalent.

Carolina Core: AIU

ENGL 286 - Poetry (3 Credits)
Poetry from several countries and historical periods, illustrating the nature of the genre.
Prerequisites: ENGL 101 and ENGL 102 or equivalent.

Carolina Core: AIU

ENGL 287 - American Literature (3 Credits)
An introduction to American literary history, emphasizing the analysis of literary texts, the development of literary traditions over time, the emergence of new genres and forms, and the writing of successful essays about literature. Designed for English majors.
Prerequisites: ENGL 101 and ENGL 102 or equivalent.

Carolina Core: AIU
ENGL 288 - English Literature (3 Credits)
An introduction to English literary history, emphasizing the analysis of literary texts, the development of literary traditions over time, the emergence of new genres and forms, and the writing of successful essays about literature. Designed for English majors.
Prerequisites: ENGL 101 and ENGL 102 or equivalent.

Carolina Core: AIU

ENGL 438A - South Carolina Writers (3 Credits)
Authors and literary forms representative of South Carolina.
Prerequisites: ENGL 101 and ENGL 102.

ENGL 400 - Advanced Writing (3 Credits)
Extensive practice in different types of nonfiction writing.
Prerequisites: ENGL 101 and ENGL 102.

ENGL 463 - Business Writing (3 Credits)
Extensive practice in different types of business writing, from brief letters to formal articles and reports.
Prerequisites: ENGL 101 and ENGL 102.

Graduation with Leadership Distinction: GLD: Professional and Civic Engagement Leadership Experiences, GLD: Research

ENGL 465 - Fiction Workshop (3 Credits)
Workshop in writing fiction.
Prerequisites: C or higher in both ENGL 101 and ENGL 102.

Engr and Computing (ENCP)

ENGL 101 and ENGL 102.

ENCP 101 - Introduction to Engineering I (3 Credits)
Engineering problem solving using computers and other engineering tools.

ENCP 102 - Introduction to Engineering II (3 Credits)
Principles and practice of visualization and graphical representation using modern computer-aided design tools.

ENCP 200 - Statics (3 Credits)
Introduction to the principles of mechanics. Equilibrium of particles and rigid bodies. Distributed forces, centroids, and centers of gravity. Moments of inertia of areas. Analysis of simple structures and machines. A study of various types of friction.
Prerequisites: MATH 141.

ENCP 210 - Dynamics (3 Credits)
Kinematics of particles and rigid bodies. Kinetics of particles with emphasis on Newton's second law; energy and momentum methods for the solution of problems. Applications of plane motion of rigid bodies.
Prerequisites: ENCP 200 or ECIV 200 or EMCH 200.

Environment (ENVR)

ENVR 101 - Introduction to the Environment (3 Credits)
Analysis of environmental issues and the role of science in their identification and resolution.
Carolina Core: SCI

ENVR 101L - Introduction to the Environment Lab (1 Credit)
Demonstrations, field trips, data analyses, and discussion relating to environmental issues, such as sustainability, resource management, and pollution control.
Prerequisite or Corequisite: ENVR 101.

Carolina Core: SCI

ENVR 202 - Environmental Science and Policy II (4 Credits)
Continuing interdisciplinary and multidisciplinary exploration of relations between environment and society for majors in the Environment and Sustainability Program. Case studies raise issues, challenges, and strategies to achieving sustainability. Sophomore standing.
Prerequisites: ENVR 201.

Exercise Science (EXSC)

EXSC 191 - Physical Activity and Health (3 Credits)
Concepts of exercise, nutrition, behavior changes, and skills to promote lifelong physical activity and health.
EXSC 223 - Anatomy and Physiology I (3 Credits)
The structure and functions of the human body: tissues, integument, skeletal, muscular, respiratory, and reproductive systems, and regulation of eating and metabolism.
Prerequisites: ENGL 102; BIOL 102; CHEM 111; MATH 122 or MATH 141.

EXSC 224 - Anatomy and Physiology II (3 Credits)
The structure and functions of the human body: nervous, cardiovascular, digestive, immune, urinary, and endocrine systems.
Prerequisites: C or better in EXSC 223 and EXSC 223L.

EXSC 343 - Practicum in Exercise Science (1-3 Credits)
Supervised practicum in a research or clinical setting for scientific-foundations track. Departmental special permission required.
Prerequisites: EXSC 223, EXSC 224.

EXSC 395 - Research Seminar in Exercise Science (3 Credits)
The research process in exercise science; participation in, presentation and discussion of current research.
Prerequisites: EXSC 223, EXSC 224.

Graduation with Leadership Distinction: GLD: Research

EXSC 499 - Independent Study (1-3 Credits)
Enrollment and topic to be approved in advance by advisor and instructor.
Prerequisites: EXSC 223, EXSC 224.

Graduation with Leadership Distinction: GLD: Research

Film and Media Studies (FAMS)

FAMS 240 - Film and Media Analysis (3 Credits)
Introduction to the critical study of film and media. Students will closely analyze moving images and develop written arguments about film and media.
Carolina Core: AIU

Finance (FINA)

FINA 301 - Money and Banking (3 Credits)
The role of money in the market economy. Commercial banks, the Federal Reserve System, and monetary policy.
Prerequisites: ECON 221 and ECON 222, or ECON 224.

FINA 341 - Management of Risk and Insurance (3 Credits)
Introduction to decision making under uncertainty and overview of how various markets allow individuals and organizations to diversify risk. Includes measurement of risk, behavioral bias in decision making under uncertainty; diversification of risk, the role of capital in ensuring performance, moral hazard, adverse selection, insurance pricing, and applications to public policy issues such as health care, catastrophe risk, and safety regulation.
Prerequisite or Corequisite: FINA 363.

FINA 363 - Introduction to Finance (3 Credits)
Basic concepts of finance related to decision making.
Prerequisites: ECON 221, ACCT 225, and STAT 206.

FINA 364 - Financial Institutions (3 Credits)
A study of the functions and operations of financial institutions and their relationships to the commercial banking system and the general economy. Attention is devoted to savings institutions, insurance companies, rural and urban real estate credit, consumer credit, and associated topics.

FINA 366 - Introduction to Real Estate and Urban Development (3 Credits)
Real estate analysis and administration; basic principles, concepts, terminology, and institutional factors related to real estate decisions in the urban environment. This course fulfills a pre-examination requirement of the South Carolina Real Estate licensing law (30-hour approved course).
Prerequisites: FINA 363.

FINA 369 - Personal Finance (3 Credits)
Life insurance, health insurance, wills, trusts, Social Security, stocks, bonds, real estate, mutual funds, and other uses of funds.

FINA 467 - Real Estate Finance (3 Credits)
The nature and importance of credit in real estate development and operations; legal framework, sources of mortgage funds, role of public and private financial institutions.
Prerequisites: FINA 366 or FINA 469.

French (FREN)

FREN 109 - Beginning French I (3 Credits)
Introduction to grammar and practical vocabulary necessary for fundamental communication skills. Admission to FREN 109 restricted to those who have never studied French, who have not studied French in the previous five years, or who have a score of F-1 on the placement test.
Carolina Core: GFL

FREN 110 - Beginning French II (3 Credits)
Introduction to grammar and practical vocabulary necessary for fundamental communication skills. Admission to 110 restricted to those who have completed FREN 109. Credit may be received only for one of the following: FREN 109/FREN 110 or FREN 121.
Prerequisites: FREN 109.
Carolina Core: GFL

FREN 121 - Elementary French (3 Credits)
Grammar and vocabulary necessary for fundamental communication skills. Assumes prior experience in French. Admission to FREN 121 restricted to those who have a score of F-2 on the placement test. Credit may be received only for one of the following: FREN 109/FREN 100 or FREN 121.
Carolina Core: GFL

FREN 122 - Basic Proficiency in French (3 Credits)
Practice and further development of essential listening, reading, speaking, and writing skills.
Prerequisites: FREN 110, FREN 121 or placement score of F-3.
Carolina Core: GFL

Geology (GEOL)

GEOL 101 - Introduction to the Earth (4 Credits)
Origin and nature of the earth with emphasis on internal processes and phenomena such as earthquakes, volcanoes, and mountain building; surface processes, including landform evolution. Three lectures and three laboratory hours each week.
Carolina Core: SCI

GEOL 102 - Fossils and the Evolution of Life on Earth (4 Credits)
Basic overview of fossils, including dinosaurs, and their importance for understanding earth history and the evolution of life. Three lectures and three laboratory hours each week.
History (HIST)

HIST 101 - European Civilization from Ancient Times to the Mid-17th Century (3 Credits)
The rise and development of European civilization from its Mediterranean origins through the Renaissance and Reformation.
Carolina Core: GHS

HIST 102 - European Civilization from the Mid-17th Century to the Present (3 Credits)
European development and expansion from the mid-17th century to the present.
Carolina Core: GHS
Graduation with Leadership Distinction: GLD: Global Learning

HIST 109 - Introduction to Latin American Civilization (3 Credits)
A discussion of the political, cultural, and economic forces which have conditioned the development of institutions and ideas in Spanish and Portuguese America.
Carolina Core: GHS
Graduation with Leadership Distinction: GLD: Global Learning

HIST 111 - United States History to 1865 (3 Credits)
A general survey of the United States from the era of discovery to 1865, emphasizing major political, economic, social, and intellectual developments.
Carolina Core: GHS

HIST 112 - United States History since 1865 (3 Credits)
A general survey of the United States from 1865 to the present, emphasizing major political, economic, social, and intellectual developments. Honors sections are available for students in the honors program.
Carolina Core: GHS

HIST 312 - French Revolution and Napoleon (3 Credits)
The changes in France and Europe during the revolutionary decade, the rise of Napoleon, and the establishment of French hegemony over the Continent.

HIST 316 - Nineteenth-Century Europe (3 Credits)
Political, social, economic, and intellectual developments from 1815-1900, which brought European culture to its zenith and contributed to Europe's global domination.
Graduation with Leadership Distinction: GLD: Global Learning

HIST 317 - Contemporary Europe from World War I to World War II (3 Credits)
The Great War, revolution, and reconstruction; the rise of authoritarian and totalitarian regimes and the coming of World War II.
Graduation with Leadership Distinction: GLD: Global Learning

HIST 318 - Europe from World War II to the Present (3 Credits)
The Second World War and its origins; the Cold War; European recovery; a divided continent and Europe in the Global Era.
Graduation with Leadership Distinction: GLD: Global Learning

HIST 320 - The History of Great Britain (3 Credits)
A survey of the political, social, economic, and cultural development of the British Isles from Anglo-Saxon times to the present. First semester: to the Restoration of 1660; second semester: since 1660.
Graduation with Leadership Distinction: GLD: Global Learning

HIST 321 - The History of Great Britain (3 Credits)
A survey of the political, social, economic, and cultural development of the British Isles from Anglo-Saxon times to the present. First semester: to the Restoration of 1660; second semester: since 1660.
Graduation with Leadership Distinction: GLD: Global Learning

HIST 404 - Civil War and Reconstruction, 1860-1877 (3 Credits)
The political, military, and social history of the War and the reorganization which followed.

HIST 405 - The Rise of Industrial America, 1877-1917 (3 Credits)
A survey of recent United States history with emphasis on the economic, social, and literary developments from 1877 to 1917.

HIST 406 - The United States and a World at War, 1917-1945 (3 Credits)
The United States and a World at War, 1917-1945.

HIST 407 - United States History Since 1945 (3 Credits)
A survey of the political, economic, social, and cultural developments in the period after World War II.

HIST 410 - History of South Carolina Since 1865 (3 Credits)
A survey of recent South Carolina history with emphasis on social and institutional development.

HIST 413 - History of Canada (3 Credits)
A survey of Canadian development from colony to modern nation.

HIST 442 - The Old South (3 Credits)
Development of Southern society and of the forces that made the South a distinctive section of the United States.

HIST 443 - The New South (3 Credits)
Reconstruction, the Bourbon era, agrarian revolt, industrial revolution, racial problems, and the changes resulting from the impact of two world wars and the New Deal (1865-1946).
Graduation with Leadership Distinction: GLD: Diversity and Social Advocacy

HIST 449 - American Popular Culture Since 1890 (3 Credits)
A history of the contributions of the popular aspects of American culture and their interactions with American institutions.
Hotel Rest Tourism Mgmt (HRTM)

HRTM 344 - Personnel Organization and Supervision (3 Credits)
Recruitment, selection, utilization, and development of human resources; role of supervisors in management and personnel administration.
Cross-listed course: RETL 344

Integrated Info Tech (ITEC)

ITEC 143 - Advanced Business Document Preparation (3 Credits)
Emphasis on production and versatility in preparing business documents. Not for TSTM majors. For business teacher certification.
Graduation with Leadership Distinction: GLD: Professional and Civic Engagement Leadership Experiences

ITEC 233 - Introduction to Computer Hardware and Software (3 Credits)
Understanding of current computer hardware and software through computer building, repairing, and troubleshooting.

ITEC 243 - Word Processing Concepts and Technology (3 Credits)
Introduction to word processing concepts and applications.
Prerequisites: keyboarding.

ITEC 245 - Introduction to Networking (3 Credits)
Understanding the essential concepts of computer networks, including standards, topologies, security, media, switching, routing, and more.
Prerequisites: C or better in ITEC 233.

ITEC 264 - Computer Applications in Business I (3 Credits)
Survey of core skills and techniques for spreadsheet design and analysis of business problems.

ITEC 270 - Records Control (3 Credits)
Analysis and control of office records including creation, processing, maintenance, protection, and disposition.
Prerequisites: ITEC 264.

Journalism (JOUR)

JOUR 101 - Media and Society (3 Credits)
Principles, history, philosophies, theories of the mass media and allied professions and their societal role and impact.

Management (MGMT)

MGMT 371 - Principles of Management (3 Credits)
A comprehensive survey of the basic principles of management applicable to all forms of business. The course provides the student with a basis for thinking about complex business situations in the framework of analysis of the management process.
Graduation with Leadership Distinction: GLD: Professional and Civic Engagement Leadership Experiences

MGMT 374 - Strategic Human Resource Management (3 Credits)
A survey of the major approaches used in managing human resources. Covers selection, compensation, legal compliance, discipline, organizational restructuring, TQM, motivation, labor relations, and performance management.
Prerequisites: MGMT 371.

Graduation with Leadership Distinction: GLD: Professional and Civic Engagement Leadership Experiences

MGMT 376 - Employee Engagement (3 Credits)
Introduction to human behavior in organizations. Emphasis on factors that contribute to the effectiveness of individuals and groups in organizations.
Prerequisites: MGMT 371.

Graduation with Leadership Distinction: GLD: Professional and Civic Engagement Leadership Experiences

MGMT 472 - Entrepreneurship and Small Business (3 Credits)
This course is an introduction to the ownership and management of small firms, emphasizing their role in the U.S. economy, their particular demands on owners, and the effects of newness and smallness on their managers’ decisions.
Prerequisites: MGMT 371.

MGMT 478 - Strategic Management (3 Credits)
A study of the formulation and application of functionally integrated business policy by top management. Emphasis is on decision making in the face of changing conditions.
Prerequisites: MKTG 350, FINA 363, MGMT 371.

Management Science (MGSC)

MGSC 290 - Computer Information Systems in Business (3 Credits)
An introduction to the effective use of information systems tools in day-to-day business communications, analysis, and decision making.

MGSC 291 - Applied Statistics for Business (3 Credits)
Descriptive statistics, topics in probability, statistical inference and modeling. Emphasis on the collection, summarization, analysis, and reporting of numerical findings relevant to business decisions and economic analysis.
Prerequisites: STAT 206.

Marine Science (MSCI)

MSCI 101 - The Ocean Environment (4 Credits)
Origin and evolution of the oceans, plate tectonics, ocean circulation, waves and tides, seawater and sediment composition, and influences on biology. Three lecture and three laboratory hours per week. Scheduled field trips required.
Carolina Core: SCI

MSCI 102 - The Living Ocean (4 Credits)
Origin, evolution, and diversity of marine life, biological production, trophic dynamics, nutrient cycles, marine resources, and environmental concerns. Three lecture and three laboratory hours per week. Scheduled field trips required.
Carolina Core: SCI

MSCI 210 - Oceans and Society (3 Credits)
A nontechnical introduction to human interactions with the marine environment: marine organisms, marine systems, and the physical and chemical characteristics of oceans and estuaries. Not available for marine science major credit.
Carolina Core: SCI
MATH 110 - Oceans and Society (1 Credit)
Experiments and exercises which illustrate how specific components of marine environments are structured, function, and can be measured. Two laboratory hours per week. Not available for marine science major credit. Attendance on designated field trips may be required.
Prerequisite or Corequisite: MSCI 210.

Carolina Core: SCI
MSCI 215 - Coastal Environments of the Southeastern US (3 Credits)
Coastal zones of South Carolina and neighboring states, including geologic history, geomorphology, stratigraphy, hydrogeology, shoreline processes, environmental issues, and effect of man. Three lecture hours each week plus optional field trips. Not available for marine science major credit.
Prerequisite or Corequisite: MSCI 210.

Cross-listed course: GEOL 215L
Carolina Core: SCI
Marketing (MKTG)

MKTG 350 - Principles of Marketing (3 Credits)
Principles and concepts underlying marketing functions, including the conception, pricing, promotion, and distribution of products and services and the role of marketing in society.
Prerequisites: ECON 221/ECON 222, ACCT 225/ACCT 226 for B.A. major sections; ECON 224, ACCT 222 for non-B.A. major sections.

MKTG 351 - Consumer Behavior (3 Credits)
The consumer decision process, with emphasis on consumer decision making, satisfaction/dissatisfaction factors, perception, learning, group influences, and marketing strategy implications.
Prerequisites: MKTG 350.

MKTG 457 - Personal Selling and Sales Management (3 Credits)
Examines fundamentals of personal selling and sales management and the development of communication and selling skills that yield desired sales results.
Prerequisites: MKTG 350.

Mathematics (MATH)

MATH 111 - Basic College Mathematics (3 Credits)
Basic college algebra; linear and quadratic equations, inequalities, functions and graphs of functions, exponential and logarithm functions, systems of equations.
Prerequisites: placement through Algebra version of the Mathematics Placement Test.

MATH 111I - Intensive Basic College Mathematics (4 Credits)
An intensive treatment of the topics covered in MATH 111.
Prerequisites: placement through Algebra version of the Mathematics Placement Test.

MATH 112 - Trigonometry (2 Credits)
Topics in trigonometry specifically needed for MATH 141, MATH 142, MATH 241. Circular functions, analytic trigonometry, applications of trigonometry. Credit may not be received for both MATH 112 and MATH 115.
Prerequisites: C or better in MATH 111 or MATH 111I, or placement through Algebra version of the Mathematics Placement Test.

MATH 115 - Precalculus Mathematics (4 Credits)
Topics in algebra and trigonometry specifically needed for MATH 141, MATH 142, MATH 241. Subsets of the real line, absolute value; polynomial, rational, inverse, logarithmic, exponential functions; circular functions; analytic trigonometry.
Prerequisites: C or better in MATH 111 or MATH 111I, or placement through Precalculus version of the Mathematics Placement Test.

MATH 122 - Calculus for Business Administration and Social Sciences (3 Credits)
Derivatives and integrals of elementary algebraic, exponential, and logarithmic functions. Maxima, minima, rate of change, motion, work, area under a curve, and volume.
Prerequisites: C or better in MATH 111, MATH 111I or MATH 115 or placement through Algebra version of the Mathematics Placement Test.

Carolina Core: ARP
MATH 141 - Calculus I (4 Credits)
Functions, limits, derivatives, introduction to integrals, the Fundamental Theorem of Calculus, applications of derivatives and integrals. Four classroom hours and one laboratory hour per week.
Prerequisites: C or better in Math 112, MATH 115, or MATH 116, or placement through Precalculus version of the Mathematics Placement Test.

Carolina Core: ARP
MATH 142 - Calculus II (4 Credits)
Methods of integration, sequences and series, approximations. Four classroom hours and one laboratory hour per week.
Prerequisites: C or better in MATH 141.

Carolina Core: ARP
MATH 151 - Calculus Workshop I (2 Credits)
Small study group practice in applications of calculus. For elective credit only.
Corequisite: MATH 141.

MATH 152 - Calculus Workshop II (2 Credits)
Small study group practice in applications of calculus. For elective credit only.
Corequisite: MATH 142.

MATH 170 - Finite Mathematics (3 Credits)
Elementary matrix theory; systems of linear equations; permutations and combinations; probability and Markov chains; linear programming and game theory.
Prerequisites: C or better in MATH 111 or MATH 111I or MATH 122, or placement through Algebra version of the Mathematics Placement Test.

Carolina Core: ARP
MATH 172 - Mathematical Modeling for the Life Sciences (3 Credits)
Biological modeling with differential and difference equations; techniques
of model modifications; analytic, numerical, and graphical solution
methods; equilibria, stability, and long-term system behavior; geometric
series; vectors, matrices, eigenvalues, and eigenvectors. Applications
principally to population dynamics and compartment models.
Prerequisites: C or better in MATH 122 or MATH 141.

Carolina Core: ARP

MATH 174 - Discrete Mathematics for Computer Science (3 Credits)
Logic, number theory, sequences, series, recursion, mathematical
induction, set theory, enumeration, functions, relations, graphs and trees.
Connections to computers and to programming are emphasized when possible.
Prerequisites: C or better in MATH 115, MATH 116, MATH 122, or
MATH 141, or placement through the pre-calculus version of the
Mathematics Placement Test.

Carolina Core: ARP

MATH 198 - Introduction to Careers and Research in the Mathematical
Sciences (1 Credit)
An overview of different areas of mathematical research and career
opportunities for mathematics majors. Pass/fail only.
Prerequisites: C or better in MATH 141.

Graduation with Leadership Distinction: GLD: Research

MATH 221 - Basic Concepts of Elementary Mathematics I (3 Credits)
The meaning of number, fundamental operations of arithmetic, the
structure of the real number system and its subsystems, elementary
number theory. Open only to students in elementary or early childhood
teacher certification.
Prerequisites: C or better in MATH 111 or MATH 111I or placement
through Algebra version of the Mathematics Placement Test.

MATH 222 - Basic Concepts of Elementary Mathematics II (3 Credits)
Informal geometry and basic concepts of algebra. Open only to students
in elementary or early childhood teacher certification.
Prerequisites: C or better in MATH 221.

MATH 241 - Vector Calculus (3 Credits)
Vector algebra, geometry of three-dimensional space; lines, planes, and
curves in space; polar, cylindrical, and spherical coordinate systems;
partial differentiation, max-min theory; multiple and iterated integration,
line integrals, and Green's theorem in the plane.
Prerequisites: C or better in MATH 142.

MATH 242 - Elementary Differential Equations (3 Credits)
Ordinary differential equations of first order, higher order linear equations,
Laplace transform methods, series methods; numerical solution of
differential equations. Applications to physical sciences and engineering.
Prerequisites: C or better in MATH 142.

MATH 374 - Discrete Structures (3 Credits)
Propositional and predicate logic; proof techniques; recursion and
recurrence relations; sets, combinatorics, and probability; functions,
relations, and matrices; algebraic structures.
Prerequisites: C or better in both MATH 142 and CSCE 146.

MATH 399 - Independent Study (3-9 Credits)
Contract approved by instructor, advisor, and department chair is required
for undergraduate students.
Graduation with Leadership Distinction: GLD: Research

Music (MUSC)

MUSC 110 - Introduction to Music (3 Credits)
Perceptive listening and appreciation of musical elements, forms
and style periods, including composers' lives, individual styles and
representative works. Emphasis on classical music; jazz and American
popular music included.
Carolina Core: AIU

MUSC 114 - Introduction to Music Theory (3 Credits)
Practice in basic written theory and aural skills. Concepts of rhythm,
melody, harmony, form, and expression. Open to non-music majors. Not
for credit toward major requirements in music degrees. Subdiscipline:
Music (Theory and Composition).
Carolina Core: AIU

MUSC 140 - Jazz and American Popular Music (3 Credits)
Development of jazz and American popular music through the study of
important soloists, ensembles, arrangers, and composers.
Carolina Core: AIU

Nursing (LANU)

LANU 104 - Nursing Care Management I (4 Credits)
This course focuses on the knowledge, skills, and abilities that are
fundamental to nursing practice with application in acute or extended
care settings.
Prerequisites: Admission to the nursing program
Corequisite: BIOL 243, BIOL 243L; ENGL 101; LANU 206, LANU 106

LANU 106 - Pharmacologic Basics (2 Credits)
This introductory course outlines the basic concepts of pharmaceutics,
pharmacokinetics, pharmacodynamics, and pharmacotherapeutics. The
process of clinical calculations is introduced, as well as the major drug
classifications.
Prerequisites: Admission to the nursing program; LANU 159, LANU 211
Corequisite: BIOL 243, BIOL 243L; ENGL 101, ENGL 102; LANU 104,
LANU 206

LANU 159 - Nurse Care Management II (6 Credits)
Focuses on the delivery of nursing care to an increasing number
of individuals experiencing health problems emphasizing selected
physiological systems.
Prerequisites: LANU 104, LANU 106, LANU 206
Corequisite: BIOL 244, BIOL 244L; PSYC 101; LANU 211

LANU 206 - Clinical Skills Application (2 Credits)
Involves the application of knowledge, skills, and abilities in a clinical
setting.
Prerequisites: Admission to the nursing program
Corequisite: BIOL 243, BIOL 243L; ENGL 101; LANU 104, LANU 106

LANU 209 - Nursing Management III (5 Credits)
Focuses on the delivery of nursing care to an increasing number
of individuals experiencing health problems emphasizing selected
physiological systems.
Prerequisites: LANU 159, LANU 211
Corequisite: ENGL 102
LANU 211 - Care of the Childbearing Family (4 Credits)
This course facilitates the application of the nursing process to assist in meeting the needs of the childbearing and child-rearing family. Focus is on both normal and abnormal aspects.
Prerequisites: LANU 104, LANU 106, LANU 206
Corequisite: LANU 159, PSYC 101; BIOL 244, BIOL 244L

LANU 214 - Mental Health Nursing (4 Credits)
This course facilitates the utilization of the nursing process to assist in meeting the needs of patients with common mental health problems. Focus is on the dynamics of human behavior, ranging from normal to extreme.
Prerequisites: LANU 229
Corequisite: LANU 219, humanities/fine arts elective, elective

LANU 219 - Nursing Management and Leadership (4 Credits)
This course prepares the student for the professional nursing role through the introduction of management skills required to care for small groups of individuals and to function as a leader of a nursing team.
Prerequisites: LANU 214

LANU 229 - Nursing Care Management IV (6 Credits)
This course focuses on the delivery of nursing care to clients throughout the lifespan who are experiencing complex, multi-system health problems.
Prerequisites: LANU 209
Corequisite: BIOL 330, BIOL 330L; MATH 111

Nursing (NURS)

NURS 212 - Evolution of Nursing Science (2 Credits)
Historical imperatives for nursing are explored to aid in understanding the scientific base of nursing. Internal and external factors influencing the evolution of nursing as a profession, science, art, and practice discipline are discussed. Sophomore nursing students.

NURS 216 - Biophysical Pathology (3 Credits)
Pathology associated with biophysical alterations.
Prerequisites: CHEM 102; BIOL 243 and BIOL 244 or EXSC 224 and accompanying labs.

NURS 220 - Clinical Nutrition (3 Credits)
Principles of normal and therapeutic nutrition, and the role of the nurse in nutritional care.
Prerequisites: NURS 216.

PCAM College (PCAM)

PCAM 104 - Foundations of Composition (3 Credits)
A course in writing skills with practice in composing essays, including intensive review of grammar, punctuation, and mechanics.

PCAM 105 - Contemporary College Mathematics (3 Credits)
Linear and quadratic equations and models, functions, exponential models, logarithms, systems of equations, fundamentals of probability and statistics.

PCAM 106 - Foundations of College Algebra (3 Credits)
Operations on real numbers, linear equations and inequalities, quadratic equations, factoring, absolute value equations, exponential and radical expressions, graphs, and functions. Additional topics may include math study skills, logarithms, exponential functions, probability, statistics, systems of equations, polynomial division, and mathematical modeling.
Prerequisites: C or better in PCAM 106 students must pass the math placement test (MPT) with a minimum score of MB1 or MA2.

PCAM 141 - Introduction to Computer Keyboarding (3 Credits)
Keyboarding using the touch method, inputting, editing, and printing. Designed for students without keyboarding skills. Elective credit only. This course might not apply toward associate's degrees or Columbia baccalaureate degrees.

PCAM 201 - Introduction to Internet Research (3 Credits)
Developing the means by which students may learn to access the Internet through mainframe and PC connections to accomplish specific research needs. This course might not apply toward associate degrees or Columbia baccalaureate degrees.
Prerequisites: CSCE 101.

PCAM 205 - Foundations of Leadership (3 Credits)
This course combines leadership theory with practical application, equipping students with the knowledge and skills needed to work more effectively with people, become better leaders, and reach their professional goals.
Graduation with Leadership Distinction: GLD: Professional and Civic Engagement Leadership Experiences

PCAM 299 - Independent Study (1-6 Credits)
Contract approved by instructor, advisor, and academic dean is required for undergraduate studies. May be taken for elective credit only. May be repeated for up to 6 credits hours.

Palmetto Programs (PALM)

PALM 493 - South Carolina Studies (3 Credits)
Reading and writing about South Carolina from the perspective of multiple disciplines, incorporating elements of the student's major and cognate.

PALM 494 - Internship (3 Credits)
Supervised immersion and exploration in a field related to the major, with a career, cultural, or community focus.
Prerequisites: C or better in PALM 493.
Graduation with Leadership Distinction: GLD: Professional and Civic Engagement Internships

PALM 495 - Service-Learning (3 Credits)
An exploration of theories of service-learning with application of practical solutions to meet community needs.
Prerequisites: C or better in PALM 493.
Experiential Learning: Experiential Learning Opportunity

Philosophy (PHIL)

PHIL 101 - Special Topics in Philosophy (3 Credits)
Topics selected by the instructor for specialized study. Course content varies and will be announced in the schedule of classes by title.
PHIL 102 - Introduction to Philosophy (3 Credits)
An introduction to the main problems of philosophy and its methods of inquiry, analysis, and criticism. Works of important philosophers will be read. Honors section offered.

PHIL 111 - Introduction to Logic I (3 Credits)
Philosophical foundations of inductive inference, including probability, statistics, and decision theory; application of the methods and results of inductive inference to philosophical problems such as the problem of rationality, epistemology, theory confirmation, social and political philosophy.
Prerequisites: At least one of the following: PSYC 227; SOCY 220; STAT 110, STAT 112, STAT 201, STAT 205, or STAT 206; MGSC 291.

Carolina Core: ARP

PHIL 114 - Introduction to Formal Logic I (3 Credits)
Formal logic, including foundational logical concepts, syntax and semantics of first-order logic; derivations; applications.
Carolina Core: ARP

PHIL 210 - Philosophical Themes in Literature (3 Credits)
Selected philosophical problems as they are presented in imaginative and theoretical literature. Works of fiction and philosophical treatments of issues involved in them will be read and discussed.

PHIL 211 - Contemporary Moral Issues (3 Credits)
Moral issues confronting men and women in contemporary society. Topics will vary but may include discussion of problems related to abortion, drugs, euthanasia, war, social engineering, and punishment of criminals.
Carolina Core: VSR

Graduation with Leadership Distinction: GLD: Professional and Civic Engagement Leadership Experiences

PHIL 301 - Ancient Philosophy (3 Credits)
An introduction to the work of ancient philosophers, with special emphasis on Plato and Aristotle.
Cross-listed course: CLAS 301

PHIL 302 - Greek and Roman Philosophy after Aristotle (3 Credits)
Problems such as hedonism, providence, belief and evidence, and mysticism, as they appear in the writings of Epicureans, Stoics, Sceptics, and Plotinus.
Cross-listed course: CLAS 302

PHIL 303 - History of Medieval Philosophy (3 Credits)
Major philosophical traditions in the Middle Ages.

PHIL 304 - Seventeenth and Eighteenth-Century Philosophy (3 Credits)
An introduction to Continental and British philosophy running roughly from Descartes through Kant.

PHIL 305 - Nineteenth and Twentieth-Century Philosophy (3 Credits)
An introduction to Continental and British philosophy since Kant through study of the works of representative philosophers. Particular emphasis is placed on the development of Idealism, Marxism, Existentialism and Phenomenology, and analytic philosophy.

PHIL 310 - American Philosophy (3 Credits)
The principal movements of philosophical thought from Colonial times to the present, with special emphasis on the 19th and 20th centuries.

PHIL 311 - Existentialism (3 Credits)
An introduction to existentialist themes in contemporary philosophy, literature, psychology, and religion. The writings of existentialists such as Kierkegaard, Nietzsche, Camus, Sartre, Buber, May, and Binswanger will be read and discussed.

PHIL 320 - Ethics (3 Credits)
A study of the moral principles of conduct and the basic concepts underlying these principles, such as good, evil, right, wrong, justice, value, duty, and obligation. The ethical works of influential philosophers are analyzed in terms of these concepts.
Carolina Core: VSR

Graduation with Leadership Distinction: GLD: Diversity and Social Advocacy, GLD: Professional and Civic Engagement Leadership Experiences

PHIL 324 - Business Ethics (3 Credits)
Ethical problems in business; application to business situations of philosophical theories of individual, corporate, and governmental rights and responsibilities.
Carolina Core: VSR

Graduation with Leadership Distinction: GLD: Professional and Civic Engagement Leadership Experiences

PHIL 330 - Social and Political Philosophy (3 Credits)
An overview of major themes in political philosophy such as the nature of politics, obligations, community, representation, freedom, equality, and justice.
Cross-listed course: POLI 300
Graduation with Leadership Distinction: GLD: Professional and Civic Engagement Leadership Experiences

PHIL 341 - Philosophy and Film (3 Credits)
Selected philosophical problems as they are presented in feature and documentary films.

Physical Education (PEDU)

PEDU 104 - Personal Fitness and Weight Control (1 Credit)
Advanced techniques for controlling weight and improving fitness through exercise, lectures, and self-evaluation.

PEDU 105 - Weight Training (1 Credit)
Fundamentals of progressive resistance exercise training.

PEDU 106 - Advanced Weight Training (1 Credit)
Advanced techniques.
Prerequisites: PEDU 105.

PEDU 107 - Group Exercise (1 Credit)
Cardio-respiratory fitness, flexibility, muscular strength and endurance, and agility through various group exercise formats while utilizing a variety of equipment.

PEDU 108 - Fitness Swimming (1 Credit)
Individualized physical conditioning through lap swimming and aquatic calisthenics, games, and activities.
Prerequisites: PEDU 140.

PEDU 110 - Orientation to Physical Education (1 Credit)
Experiences in a variety of physical-activity areas.

PEDU 112 - Basketball (1 Credit)
Fundamental skills of game performance. Strategy, rules, and basic offenses and defenses.

PEDU 113 - Bowling (1 Credit)
Fundamental skills and techniques of bowling.

PEDU 114 - Golf (1 Credit)
Basic strokes, rules, and strategy of golf.

PEDU 116 - Handball (1 Credit)
Fundamentals, strategy, and rules of handball.
PEDU 117 - Karate (1 Credit)
Fundamentals.

PEDU 119 - Soccer (1 Credit)
Fundamental skills for game performance; history, rules, and game strategy.

PEDU 120 - Softball (1 Credit)
Fundamental skills for game performance; history, rules, and game strategy.

PEDU 121 - Beginning Tennis (1 Credit)
Basic strokes, history, rules, and strategy of the game.

PEDU 122 - Volleyball (1 Credit)
Recreational and competitive volleyball skills.

PEDU 129 - Racquetball (1 Credit)
Fundamental skills, rules, and terminology.

PEDU 132 - Intermediate Tennis (1 Credit)
Intermediate skills and strategies.
Prerequisites: PEDU 121.

PEDU 136 - Yoga (1 Credit)
Fundamental skills and terminology.

PEDU 140 - Beginning Swimming (1 Credit)
Skills for safety and recreation.

PEDU 141 - Intermediate Swimming (1 Credit)
Prerequisite: PEDU 140.

PEDU 142 - Lifeguard Training (1 Credit)
Skills of lifesaving.
Prerequisites: swim 500 yards, tread water for one minute, and swim 20 feet underwater.

PEDU 143 - Water Safety Instructor Certification (1 Credit)
Skills, methods, and techniques to teach Red Cross Swimming and Life Saving.
Prerequisites: 17 years of age; sound physical condition; possession of the Red Cross Advanced Lifesaving Certificate, a Red Cross Swimmer Certificate, or the ability to perform the Swimmer Course.

PEDU 148 - Team Water Sports (1 Credit)
Fundamental skills, rules, and strategies for participation in team water sports.
Prerequisites: intermediate swimming skills.

PEDU 149 - Survival Swimming (1 Credit)
Skills and techniques for survival under adverse conditions.
Prerequisites: swim 100 yards, tread water for one minute, and swim 20 feet underwater.

PEDU 170 - Beginning Latin Dance (1 Credit)
Introductory course to multiple styles of social Latin dancing including Salsa, Merengue and Bachatta. Designed to develop the skills and techniques necessary for social level Latin dancing. Emphasis will be placed on basic social elements of dance, patterns, music, and leading and following.

PEDU 181 - Equestrian (1 Credit)
English hunter-style riding for intermediate students.

PEDU 182 - Backpacking (1 Credit)
Living in the out-of-doors; gear selection, map and compass reading, backpacking, hiking, and camping.

PEDU 183 - Canoeing (1 Credit)
Fundamentals of lake, river, and whitewater canoeing.

PEDU 184 - Snow Skiing (1 Credit)
Fundamental skills and techniques.

Physics (PHYS)

PHYS 201 - General Physics I (3 Credits)
First part of an introductory course sequence. Topics include mechanics, and selections from wave motion, sound, fluids, and heat. No previous background in physics is assumed.
Prerequisites: C or better in MATH 111, MATH 111I, MATH 112, MATH 115, MATH 116, MATH 122, MATH 141, or by placement score into MATH 122, MATH 141, or higher.

Carolina Core: SCI

PHYS 201L - General Physics Laboratory I (1 Credit)
Prerequisite or Corequisite: PHYS 201.

Carolina Core: SCI

PHYS 202 - General Physics II (3 Credits)
Continuation of PHYS 201; includes electromagnetism, relativity, quantum physics, atomic and nuclear physics.
Prerequisites: C or better in PHYS 201.

Carolina Core: SCI

PHYS 202L - General Physics Laboratory II (1 Credit)
Prerequisite or Corequisite: PHYS 202.

Carolina Core: SCI

PHYS 211 - Essentials of Physics I (3 Credits)
Classical mechanics and wave motion. Calculus-level course for students of science and engineering.
Prerequisites: C or better in MATH 141.

Corequisite: PHYS 211L.

Carolina Core: SCI

PHYS 211L - Essentials of Physics I Lab (1 Credit)
Prerequisite or Corequisite: PHYS 206 or PHYS 211.

Carolina Core: SCI

PHYS 212 - Essentials of Physics II (3 Credits)
Classical electromagnetism and optics.
Prerequisites: C or better in PHYS 211 and MATH 142.

Corequisite: PHYS 212L.

Carolina Core: SCI

PHYS 212L - Essentials of Physics II Lab (1 Credit)
Prerequisite or Corequisite: PHYS 207 or PHYS 212.

Carolina Core: SCI
Political Science (POLI)

POLI 101 - Introduction to Global Politics (3 Credits)
Introduction to theories about global politics. Issues and controversies central to global politics.
Carolina Core: GSS
Graduation with Leadership Distinction: GLD: Global Learning

POLI 105 - Introduction to Politics (3 Credits)
Concepts and problems involved in human relationship with governments, the nation-state, and political change.

POLI 201 - American National Government (3 Credits)
The formation and development of the national government, its organization and powers. Overlay Course.
Carolina Core: GSS, VSR

POLI 341 - Contemporary United States Foreign Policy (3 Credits)
A critical analysis of selected problems of United States foreign policy.
Graduation with Leadership Distinction: GLD: Global Learning

POLI 357 - Film, Politics, and Social Change (3 Credits)
Critical analysis of film as expression and agent of political cultural, ideology, and change.
Graduation with Leadership Distinction: GLD: Diversity and Social Advocacy

POLI 362 - Politics and the Mass Media (3 Credits)
Survey of the role in American politics of mass communications media, including the press and electronic news reporting; influence of mass media on the conduct of political campaigns, political leadership style, and public opinion.

POLI 365 - State Government (3 Credits)
A study of state-federal relations, relations among states, state constitutions, and the structure and functions of the three branches of government. Emphasis is given to South Carolina.

POLI 368 - Interest Groups and Social Movements (3 Credits)
The mobilization, organization, tactics, and results of group-based politics, including latent interests and the suppression of interests.
Graduation with Leadership Distinction: GLD: Diversity and Social Advocacy, GLD: Professional and Civic Engagement Leadership Experiences

POLI 370 - Introduction to Public Administration (3 Credits)
A study of the basic principles and theory of administrative structure, responsibility, and control in relation to policy making in the modern state.
Graduation with Leadership Distinction: GLD: Professional and Civic Engagement Leadership Experiences

POLI 406 - The State of American Politics (3 Credits)
Major factors that affect the state of contemporary American politics, including the Constitution, the Congress, the courts, the presidency, the states, federalism, political parties, special-interest groups, and the electoral process.

Psychology (PSYC)

PSYC 101 - Introduction to Psychology (3 Credits)
An introduction to and survey of the basic concepts and findings within the field of psychology.
Carolina Core: GSS

PSYC 103 - Psychology of Adjustment (3 Credits)
Introduction to theories and processes underlying and facilitating human adjustment in the community, family, and workplace.

PSYC 226 - Research Methods in Psychology (3 Credits)
Basic principles and methodology.
Prerequisites: PSYC 101 or SCHC 130.
Graduation with Leadership Distinction: GLD: Research

PSYC 227 - Psychological Statistics (3 Credits)
Introduction to statistical methods essential for psychological research.
Prerequisites: PSYC 226 and MATH 111 or placement out of MATH 111.

PSYC 228 - Laboratory in Psychology (2 Credits)
Laboratory in psychology in which research methods and statistical methods are integrated. One lecture and one two-hour laboratory per week.
Prerequisites: PSYC 226 and PSYC 227.

PSYC 301 - Psychology of Marriage (3 Credits)
The psychological, physiological, and social characteristics of marriage.
Cross-listed course: WGST 301
Graduation with Leadership Distinction: GLD: Professional and Civic Engagement Leadership Experiences

PSYC 400 - Survey of Learning and Memory (3 Credits)
Research and applications concerning the acquisition of new behavior and knowledge, including accounts based on classical and instrumental conditioning and on information-processing models.
Prerequisites: PSYC 101 or SCHC 130.

PSYC 405 - Cognitive Psychology (3 Credits)
Research and theories on sensory memory, attention, short-term and working memory, human learning and forgetting, imagery, long-term memory, speech perception, reading, language, thinking and problem solving, and decision making.

PSYC 410 - Behavioral and Mental Disorders (3 Credits)
Covers the classification, diagnosis, etiological theories, and treatments of the major mental and emotional disorders.
Prerequisites: PSYC 101 or SCHC 130.

Religious Studies (RELG)

RELG 101 - Exploring Religion (3 Credits)
Beliefs and practices of the world’s religions and the methods scholars use to study them.
Carolina Core: GSS

RELG 120 - Comparative Religion (3 Credits)
Issues, theories, and debates that shape global religious traditions, cultures, and communities; examination of historical contexts and development, applying social scientific inquiry and methods to analyze relevant current circumstances and concerns.

RELG 201 - Religion and Culture (3 Credits)
Exploration of the dynamic relationships between selected religions and cultures.
Graduation with Leadership Distinction: GLD: Professional and Civic Engagement Leadership Experiences
RELG 240 - Introduction to Christianity (3 Credits)
Introduction to the Christian religion, with emphasis on the history of the major traditions and movements that have shaped the multicultural practices and social impact of modern global Christianity.

RELG 301 - Hebrew Bible (Old Testament) (3 Credits)
Modern study of the Hebrew Bible from historical, literary, and archeological points of view. Reading and analysis of texts in translation.
Cross-listed course: JSTU 301

RELG 302 - New Testament (3 Credits)
Historical and critical study of the New Testament writings, with emphasis on origins, production, and transmission.

RELG 311 - Gospel Literature and the Formation of Christianity (3 Credits)
Gospels about Jesus from the 1st and 2nd centuries CE; analysis with attention to canonical texts as well as those not contained in today’s major canonical collections; assessment of gospel literature in competing configurations of Christianity during its formative years.

RELG 312 - The Life and Letters of Paul (3 Credits)
A critical study in the life and thought of Paul, his letters to the early Christian churches, his role in the expansion of the Christian movement, and his continuing influence today.

RELG 412 - Faith, Doubt, and God (3 Credits)
Judeo-Christian views of God; modern criticism and contemporary responses.

Retailing (RETL)

RETL 261 - Principles of Accounting I (3 Credits)
A study of the accounting cycle with emphasis on preparation and analysis of financial statements.

RETL 262 - Principles of Accounting II (3 Credits)
A study of the preparation and interpretation of corporate financial statements with an emphasis on analysis and decision making techniques.
Prerequisites: RETL 261.

RETL 351 - Retail Entrepreneurship (3 Credits)
Essentials of creating and operating a new retail venture in physical and virtual environments.

Social Work (SOWK)

SOWK 303 - Social Welfare Services for Children and Youth (3 Credits)
Social welfare services available to children and youth and the referral processes involved.
Prerequisites: PSYC 101, or SOCY 101, or SOWK 201.

SOWK 304 - Social Welfare Services to Older Adults and Their Families (3 Credits)
Social welfare services available to families, ranging from counseling services to specialized services for aged citizens.
Prerequisites: PSYC 101 or SOCY 101 or SOWK 201.

SOWK 305 - Social Welfare Services for Women and Minorities (3 Credits)
Social welfare services available to women and minorities and the forces that shape these services.
Prerequisites: C or better in PSYC 101, or SOCY 101, or SOWK 201.

Cross-listed course: WGST 306
Graduation with Leadership Distinction: GLD: Community Service, GLD: Diversity and Social Advocacy, GLD: Professional and Civic Engagement Leadership Experiences

Sociology (SOCY)

SOCY 101 - Introductory Sociology (3 Credits)
An introduction to sociological facts and principles: an analysis of group-making processes and products.
Carolina Core: GSS

Spanish (SPAN)

SPAN 109 - Beginning Spanish I (3 Credits)
Introduction to grammar and practical vocabulary necessary for fundamental communication skills. Restricted to those who have never studied Spanish or placed by examination into SPAN 109. Credit may be received only for one of the following: SPAN 109, SPAN 110; SPAN 111; or SPAN 121.
Carolina Core: GFL

SPAN 110 - Beginning Spanish II (3 Credits)
Introduction to grammar and practical vocabulary necessary for fundamental communication skills. Restricted to those who have completed SPAN 109. Credit may be received only for one of the following: SPAN 109, SPAN 110; SPAN 111; or SPAN 121.
Carolina Core: GFL

SPAN 121 - Elementary Spanish (3 Credits)
Grammar and vocabulary necessary for fundamental communication skills. Assumes prior experience in Spanish. Admission only by proficiency examination. Credit may be received for only one of the following: SPAN 109, SPAN 110, SPAN 111, or SPAN 121.
Carolina Core: GFL

SPAN 122 - Basic Proficiency in Spanish (3 Credits)
Practice and further development of essential listening, reading, speaking, and writing skills.
Prerequisites: SPAN 109, SPAN 110, SPAN 111, or SPAN 121 or by placement examination.

Carolina Core: GFL

Speech (SPCH)

SPCH 140 - Public Communication (3 Credits)
Introduction to theory and practice of oral communication in public, social, and institutional contexts. Includes foundational and cumulative training in the invention, performance, and critical analysis of oral communication, with emphasis on argumentation, persuasion, audience analysis, delivery, and ethical forms of engagement.
Carolina Core: CMS
Graduation with Leadership Distinction: GLD: Professional and Civic Engagement Leadership Experiences
Sport & Entertainmmt Mgmt (SPTE)

SPTE 240 - Business Law (3 Credits)
Formation of contracts and their operation as they apply to business; promissory notes and checks; agency and employment.

Statistics (STAT)

STAT 110 - Introduction to Statistical Reasoning (3 Credits)
A course in statistical literacy. Topics include data sources and sampling, concepts of experimental design, graphical and numerical data description, measuring association for continuous and categorical variables, introduction to probability and statistical inference, and use of appropriate software. Credit given only for STAT 110 or STAT 112.
Carolina Core: ARP

STAT 112 - Statistics and the Media (3 Credits)
Statistics and the Media. (3) Statistical and information literacy. Experimental and survey design; descriptive statistics; basic probability; simple confidence intervals and hypothesis tests; statistical software; collection, management, and evaluation of information; and presentation of statistics in the media. Credit given for only STAT 110 or STAT 112.
Carolina Core: ARP, INF

STAT 201 - Elementary Statistics (3 Credits)
Introduction to the fundamentals of modern statistical methods, including descriptive statistics, probability, random sampling, simple linear regression, correlation, tests of hypotheses, and estimation.
Prerequisites: MATH 111 or MATH 115 or STAT 110.

Carolina Core: ARP

STAT 205 - Elementary Statistics for the Biological and Life Sciences (3 Credits)
Introduction to fundamental statistical methods with applications in the biological and life sciences. Includes descriptive statistics, probability, one and two-sample models for population means; contingency tables (including relative risk, odds ratios, case-control studies, and estimation of sensitivity and specificity); linear regression; logistic regression; aspects of survival analysis, and ANOVA.
Prerequisites: MATH 111 or higher.

Carolina Core: ARP

Theatre (THEA)

THEA 120 - Laboratory Theatre Production (1 Credit)
Procedures for implementation of processes involved in the Laboratory Theatre Production Program. Supervised preparation of all performance and production elements involved in the collaborative process of theatre production. Course content varies according to season production program. Permission of Instructor or by audition. May be repeated for credit.

THEA 121 - Theatre Running Crew Laboratory. (1 Credit)
Procedures and processes of running crews for the Mainstage Theatre Production Program. Collaborative teamwork through supervised participation in various theatre production running crews (management, scenic, lighting, sound, costumes and makeup). Course content varies according to season production program. May be repeated for credit.

THEA 122 - Theatre Performance Laboratory (1 Credit)
Preparation and procedures of the rehearsal and performance processes for the Mainstage Theatre Production Program. Collaborative teamwork through supervised participation in an acting company. Course content varies according to season production program. By audition only. May be repeated for credit.
Prerequisites: THEA 120.

THEA 123 - Theatre Production Studio (1 Credit)
Procedures and processes for the Mainstage Theatre Production Program. Collaborative teamwork through supervised participation in various theatre production student crews (scenic, lighting, sound, costume, makeup, and promotions). Course content varies according to season production program.
Prerequisites: THEA 121.

THEA 170 - Fundamentals of Acting (3 Credits)
Introduction to the art and craft of acting. Practical exploration through improvisation and scripted scene work. Includes a brief history of the development of modern acting techniques.
Carolina Core: ALU

THEA 200 - Understanding and Appreciation of Theatre (3 Credits)
An introduction to the understanding and appreciation of theatrical experience. Attendance at theatrical performances required.
Carolina Core: ALU

THEA 201 - Introduction to Theatre Studies (3 Credits)
Introduction to methods of analyzing and interpreting drama, with emphasis on play structure, genre, and style. Designed for the theatre major in preparation for theatre scholarship, performance, production, and design.
Graduation with Leadership Distinction: GLD: Research

THEA 240 - Beginning Voice and Speech (3 Credits)
Study and practical application of voice and speech fundamentals in performance. Emphasis on speaking with ease, power and clarity to impact an audience.
Graduation with Leadership Distinction: GLD: Professional and Civic Engagement Leadership Experiences

THEA 270 - Beginning Acting (3 Credits)
An exploration of the acting process through scene study. Focus will be on developing the actor's personal technique, emphasizing emotional truthfulness and authenticity.
Prerequisites: THEA 170 or declaration of major.

THEA 340 - Literature and Performance (3 Credits)
Introduction to the study of literature through performance; reading, analysis, and performance of prose, poetry, nonfiction, and drama. Cross-listed course: SPCH 340

THEA 370 - Intermediate Acting (3 Credits)
Development of acting skills through study of acting techniques emphasizing emotional truthfulness and authenticity. Application to scene study, monologues and auditions. Intensive script analysis for character development.
Prerequisites: THEA 170 or THEA 270.

University Experience (UNIV)

UNIV 101 - The Student in the University (3 Credits)
The purposes of higher education and potential roles of the student within the university. Open to freshmen. Also open to other undergraduate students in their first semester of enrollment.
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